

GOVERNANCE SUB-COMMITTEE MEETING
Minutes of Meeting Held 24th November 2009

Present: Councillor J White (Chair)
 Councillors M Robinson, G Phillips, W Hill, M Clark, J Clark, E Connor
Staff: Mr P Davison (Clerk)
Apologies: Councillor G Jones

G 09/10/01 **Election of Chairman**
 Councillor M Robinson proposed Councillor J White as Chairman. This was unanimously agreed.
Resolved: that
 Councillor J White be elected as Chairman of the Governance Sub-Committee.


G 09/10/02 **Election of Vice-Chairman**
 Councillor E Connor proposed Councillor M Robinson as Vice-Chairman. This was unanimously agreed.
Resolved: that
 Councillor M Robinson be elected as Vice-Chairman of the Governance Sub-Committee.

G 09/10/03 **Apologies for Absence**
Resolved: that
 Apologies be received and approved for Councillor G Jones.

G 09/10/04 **Payments Under Contract**
 The Clerk provided a report regarding the letter received regarding the query regarding the award of contracts and adherence to financial regulations.
Resolved: that
 i. Internal Audit be consulted during the interim review to check adherence to financial regulations.

G 09/10/05 **Internal Audit Review 2009**
 The Clerk went through the Internal Audit Review Report for 2009, which determined their effectiveness. The Clerk explained the context of the legal requirements necessary and the recommendations suggested.
Resolved: that
 i. The Internal Audit Review 2009 be approved.
 ii. The Clerk liaise with Internal Audit to implement the recommendations outlined in the review.

G 09/10/06 **Risk Management Strategy**
 The Clerk outlined the context and proposal of a draft risk management strategy which would be tabled for the Governance Committee to review in 2010 which would encompass financial and non-financial risk.
Resolved: that
 The information given be noted.


 JW
 3-12-2009.
 AUDIS