

HORDEN PARISH COUNCIL
Minutes of Meeting held 4th February 2010

Present: Councillor J White (Chairman)
 Councillors J Clark, M Clark, E Connor, W Hill, G Jones, G Lavery, G Patterson, G Phillips, and E Wood

Staff: Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

Also present: PC D Thompson and PCSO S Bowman

HPC **Apologies for Absence.**
09/10/149 **RESOLVED:** Apologies RECEIVED and approved for Councillors R Brown, T Jones, D Maddison, M Robinson and W Smith

HPC **Minutes of the Meeting of Horden Parish Council held 7th January 2010**
09/10/150 **RESOLVED:** That the minutes be confirmed as a correct record subject to the inclusion in P&C 09/10/183 "that the Clerk provide an update on the insurance status on the Council's outdoor play equipment" to be signed by the Chairman.

HPC **Matters Arising – Clerk's Report.**
09/10/151

P&C 09/10/182	Parks & Cemetery Managers Report – the new pick up had been purchased.
P&C 09/10/185	Winter Gritting – The Clerk was awaiting a response from Durham County Council to formalise arrangements.
F&GP 09/10/125	Precept 2010 – the Clerk had issued Durham County Council with the 2010 precept demand.
P&C 09/10/179	Winter Maintenance – the Clerk was awaiting further guidance from Durham County Council.
F&GP 09/10/127	Horden Community Plan – the Clerk had arranged for the surveys to be dispatched for 27 th January 2010.
HPC 09/10/146	DCC Overview and Scrutiny Review – the Clerk had written to Durham County Council.
F&GP 09/10/117	PI/5/2009/0449 Golf Driving Range – the Clerk had written to the planning authority.
HPC 09/10/134	Under Age Drinking – the Clerk had written to Peterlee Police.
HPC 09/10/137	HCW AFC Electricity – the Clerk had written to the club informing them of the decision.

RESOLVED: That the information be NOTED.

HPC **Items Tabled for Information.**
09/10/152 **Hartlepool Mail**

"Pupils plant floral logo for school" – Wednesday 30th December 2009
 "Play park arson 'Beggars belief'" – Wednesday 30th December 2009
 "Classes off due to the weather" – Tuesday 5th January 2010
 "Bail for man held in house drug raid" Tuesday 12th January 2010
 "OAP woken by blaze" – Tuesday 12th January 2010
 "In Brief: Residents can meet their local Bobby." - Wednesday 13th January 2010
 "Closer links 'will improve services for residents" - Friday 15th January 2010
 "Handy Andy runs riot in Horden win" - Monday 18th January 2010
 "Body is found on a beach" - Monday 18th 2010
 "Café's had tasty profit" – Wednesday 20th January 2010
 "Sport Shorts: Horden give their all" Wednesday 20th January 2010
 "Chance to shape village's future" Thursday 21st January 2010
 County Durham Local Councils Charter – Leaflet
 The roll and appointment of parish and town council representatives to the standards committee and the Standards Committee Regulations 2008
 National Society of Allotment & Leisure Gardens Ltd- Minutes, Meeting held 17th October 2009

J White 4-3-2010

Economic Regeneration - Durham County Council
 The Link News- Newsletter Issue 5 – December 2009
 Durham Association News – December 2009, Issue 28
 Touchbase – Working Benefits campaign- December 2009, Edition 57
 E-bulletin for County Association and National Council – December 2009
 Establishing Unitary Councils in April 2009, lesson learnt

RESOLVED: that the information, be NOTED.

HPC

09/10/153

Police Report.

The Chairman welcomed PC D Thompson and PCSO S Bowman to the meeting who reported on incidents covering 7th January to 3rd February 2010.

Recorded incidents in Horden	259
Burglary	3
Vehicle Crime – theft of	3
Vehicle Crime – theft from	2
Thefts	8
Rowdy, Nuisance Behavior	46
Criminal Damage	10

There were 7 calls for Grants Houses and 1 burglary at civic amenity site

RESOLVED: the information given, be NOTED.

HPC

09/10/154

Public Participation.

There were no members of the public present.

J White 4-3 2010.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 4th February 2010

Present: Councillor G Jones (Chairman)
 Councillors J Clark, M Clark, E Connor, W Hill, G Lavery, G Patterson, G Phillips, J White and E Wood

Staff: Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

Apologies: Councillors R Brown, T Jones, D Maddison, M Robinson and W Smith

P&C **Parks & Cemetery Manager's Report.**

09/10/186 The report previously circulated covered the period 14th December 2009 to 24th January 2010.

RESOLVED: that

- i) the information given, be NOTED;
- ii) thanks be passed on to the Parks and Cemetery staff for the extra work undertaken in the recent poor weather.

P&C **Damage/Incident Reports.**

09/10/187 The Clerk advised Members of the following damage/incident reports:-

- | | | |
|----------|--------|---|
| 14.01.10 | Damage | SWC. Smoking Bin on wall outside smashed beyond repair. |
| 19.01.10 | Damage | SWC. Large Shutter to rear of building pulled out of guide rails. Cannot close properly. Damage report to police. Awaiting repairs. |
| 28.01.10 | Damage | Edenvale Estate/Grants Houses – Dog Bins damaged. Police informed. Damage cost approx. £260 bins to be repaired/replaced. |

RESOLVED: that;

- i) the reports be NOTED;
- ii) the dog bins be replaced as necessary.

P&C **Sunderland Road Pavilion.**

09/10/188 Councillor G Jones advised Members that when he attended a recent PACT meeting outside Sunderland Road Pavilion one of the areas highlighted was youth engagement and the poor lighting to the building. Councillor Jones advised that a scheme for youths at the Centrefield Pavilion funded by the Police was now in operation and that costings for lighting had been obtained for approximately £200. The Clerk advised that funds could possibly be obtained from the Community Initiative Support Scheme.

RESOLVED: that the Clerk contact Mr Robinson at Centrefield Pavilion requesting a retrospective letter for use of the premises for the "Board to Board" meeting.

P&C **Centrefield Pavilion Electricity.**

09/10/189 The Clerk updated on current procedures for recharging electricity usage and on the options available for changing the electricity tariff ie the installation of a new supply and metre; the installation of a landlords metre; and the changing of supply so that that the electricity supply was in the tenant's name. The Clerk advised that installation of a new supply would be costly; a landlord's metre would not enable a new tariff to be negotiated; changing the supply into the tenant's name would go against existing Council policy and the terms of the licence with Mr Robinson which stated that the Council would pay the electricity supply and re-charge the cost to the tenant.

RESOLVED that the information given, be NOTED.

P&C **Dene View MUGA.**

09/10/190 The Clerk updated Members on the MUGA pitch at Dene View. He advised that he had tried to contact McInerney Homes but there had been no response to date. The Clerk advised Members that he would be contacting Durham County Council's Planning Enforcement regarding the planning conditions that had not been fulfilled.

RESOLVED: to NOTE the Clerk's information *f white 4-3-2010*

- P&C**
09/10/191 **Youth Participation in Parks.**
The Clerk advised Members that one of the recommendations from the Greenflag was that the Park be used as an educational tool.
RESOLVED: that the Clerk investigate further and report back.
- Councillor E Connor declared a personal and prejudicial interest in the matter as she is Secretary of Horden Heritage Group**
- P&C**
09/10/192 **Horden Heritage Group.**
Members gave consideration to correspondence received from Horden Heritage Group requesting free use of rooms above the Green Leaf Café.
RESOLVED: that free use of the rooms be GRANTED.
- P&C**
09/10/193 **Horden Whippet Club.**
Members gave consideration to the request of Horden Whippet Club for use of the Sunderland Road playing fields on Sunday 25th April and at a date later in the year, to be confirmed. They also requested that 3 mobility cars are allowed onto the field.
RESOLVED: that enquiries be made to see if the dates conflicted with football matches and further details be obtained and reported back to the next meeting.
- P&C**
09/10/194 **Horden Catholic Club Boys FC Under 17s**
Members gave consideration to the request of Horden Catholic Club Boys FC Under 17s to have use of the HCWAFC pitch for a fund raising game at the end of the season.
RESOLVED: that approval be given to use of the Welfare Park pitch subject to confirmation from the Parks and Cemetery Manager that this would not have any adverse effect on the pitch maintenance.
- P&C**
09/10/195 **East Durham Under 8s Football Club**
Members gave consideration to a request from East Durham Under 8s FC to hold a tournament at Sunderland Road Playing Fields on Saturday 20th February.
RESOLVED: that free use be granted.
- P&C**
09/10/196 **Sunderland Road Playing Fields**
Members gave consideration to correspondence received from Horden Catholic Boys FC Under 17s regarding dog fouling on the Sunderland Road playing fields. The Clerk advised he had contacted the Wardens requesting regular patrolling of the area and the Parks and Cemetery Manager had been instructed that the pitches be checked regularly by the Parish Council's staff.
RESOLVED: that the actions of the Clerk be ENDORSED

J White 4-3-2010

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 4th February 2010

Present: Councillor E Connor (Chairman)
 Councillors J Clark, M Clark, W Hill, G Jones, G Lavery, G Patterson, G Phillips, J White and E Wood

Staff: Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

Apologies: Councillors R Brown, T Jones, D Maddison, M Robinson and W Smith

F&GP **Parish Council Financial Status – Bank Balances.**

09/10/130 The Clerk reported the bank balances as at 31/12/2010 being £373,684.01
RESOLVED: That the information be NOTED.

F&GP **Income and Expenditure Report to 31/12/2009**

09/10/131 The report had been previously circulated.
RESOLVED: That the report be NOTED.

F&GP **Cash Cheques.**

09/10/132 The Clerk requested cash cheque totaling £300 (£200 Admin and £100 SWC) be endorsed for payment.
RESOLVED: To ENDORSE cheques for payment.

F&GP **Bank Transfer.**

09/10/133 The Clerk informed Members that the transfer for January was £42,501.19
RESOLVED: To ENDORSE transfers.

F&GP **Invoices for endorsement for payment**

09/10/134 **RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT
Baker Ross	19.1.10	Craft Supplies	206.11
B&J Commercials	08.01.10	Vehicle and Tax	6647.50
B.O.C	31.12.09	Co2 Monitor- Dec	24.67
B.O.C	31.01.10	Co2 Monitor- Dec	25.91
Bookers	15.01.10	Panto drinks/coffee/crisps/nuts	116.03
British Gas	06.01.10	Electricity - Cemetery	204.57
British Gas	12.01.10	Electricity - HCW AFC	123.31
British Gas	06.01.10	Electricity - Works Building	164.30
British Gas	06.01.10	Electricity - SWC	429.46
British Gas	06.01.10	Electricity - Comm Pavilion	22.54
British Gas	06.01.10	Electricity - Welfare Ground	59.57
British Gas	06.01.10	Electricity - Sunderland Road	565.96
British Gas	06.01.10	Electricity - Memorial Park	5.05
Co-op	01.02.10	Bank Charges - January	33.84
Darlington B.C	13.01.10	Autumn Bedding Plants	3228.49
D.C.C	21.01.10	Lift Service	53.83
D.C.C.	27.01.10	Tyre Repairs	19.18
Disclosure Scotland	11.01.10	Basic Fee x2	46.00
Glasdon Uk	19.01.10	Cigarette Bins	222.94
H.B Clark	15.01.10	Bar Supplies	204.07
Heineken UK	12.01.10	Bar Supplies	165.09
InBev	14.01.10	Bar Supplies	300.45
IOG	26.01.10	Groundmanshlp Seminar	100.00
IOS	19.11.09	Stationery	125.60
ITC	31.01.10	Internet - January	41.13
Local Government Assoc.	11.01.10	Growing in Comm- Guide	25.00
Machine Mart	25.01.10	Water Pump/Hose	193.80
Machine Mart	25.01.10	Double Shovel	23.48
Mastercopy	19.01.10	Cost per copy/IT Support	118.58
MKM	18.01.10	Boards/lats/Sand	55.28
MKM	05.01.10	Loft Insulation SWC	967.75
Protec Direct Ltd	22.01.10	Safety Boots	78.69
Regional Doors& Shutters	14.01.10	Supply+Install- Security Shutters	888.30
Regional Doors & Shutters	02.02.10	Repairs to damaged shutter	769.44
Shah's General Store	14.01.10	Newspaper Invoice- 42 wks	131.04
Scottish& Newcastle	03.11.09	Bar Supplies	121.51
Shell	02.01.10	Card Fee	5.75
Shell	17.01.10	Fuel	233.39

J White
4-3 2010

Symon of Edinburgh	18.01.10	Table Cloths SWC	199.87
Protec	05.01.10	Boots/Wellingtons	62.87
Total	08.01.10	SWC- Gas	2902.70
Viking Direct	07.01.10	Stationery/Stamps	81.24
Vodafone	12.01.10	Mobile Phones	132.25

Invoice Total **£20126.54**

F&GP **Members/Officers Allowances.**

09/10/135 The Clerk advised he had received a participation claim from Councillor J White and mileage claim from Councillor J Clark.

RESOLVED: That the £605.69 be APPROVED for payment.

F&GP **Approved Contractors List.**

09/10/136 Members gave consideration to the Approved Contractors List which had been previously circulated. The Clerk advised that this document would be continually updated.

RESOLVED: that the list be APPROVED.

F&GP **Growth Point Access Prioritisation.**

09/10/137 The Clerk advised on correspondence which had been received from Leisure and the Environment who had been commissioned by Durham County Council to undertake and access prioritisation study with regard to public access and rights of way. Members highlighted several areas at the meeting.

RESOLVED: Members give detailed information on areas to the Clerk to enable a detailed response to be made.

F&GP **Play Equipment Insurance.**

09/10/138 The Clerk advised that there was no insurance cover for replacement play equipment. This matter had been considered by the Parish Council sometime ago and it was felt at the time that the premiums were high compared to the risk of damage and therefore, no insurance for replacement play equipment had been undertaken.

RESOLVED: That the information given, be NOTED.

F&GP **Mediation in Small Groups and at Public Meetings.**

09/10/139 Members gave consideration to the above course to be held in Chester-le-Street on Wednesday 24th February 2010.

RESOLVED: that no-one was available to attend.

F&GP **Thank You Letter – Harbour Refuge.**

09/10/140 The Clerk advised Members on correspondence received from Harbour Refuge thanking the Parish Council for their recent donation.

RESOLVED: that the letter be RECEIVED and displayed on the noticeboard.

F&GP **Thank You Letter – HCW AFC Supporters Club.**

09/10/141 The Clerk advised Members on correspondence received from HCW AFC thanking the Parish Council for their recent donation.

RESOLVED: that the letter be RECEIVED and displayed on the noticeboard.

F&GP **Thank You Letter – Cotsford Infants School.**

09/10/142 The Clerk advised Members on correspondence received from Cotsford Infants School thanking the Parish Council for the 2010 Pantomime at the Social Welfare Centre.

RESOLVED: that the letter be RECEIVED and displayed on the noticeboard.

F&GP **Thank You Letter – Cotsford Junior School.**

09/10/143 The Clerk advised Members on correspondence received from Cotsford Junior School thanking the Parish Council for the 2010 Pantomime at the Social Welfare Centre.

RESOLVED: that the letter be RECEIVED and displayed on the noticeboard.

F&GP **SLCC Practitioners Conference.**

09/10/144 Members gave consideration to the above conference which was to be held Friday 26th February to Saturday 27th February at Moat House Hotel, Stoke on Trent.

RESOLVED: that the Clerk be AUTHORISED to attend

J White 4-3 2010

F&GP

PL/5/2009/0449 – Golf Driving Range Applications

09/10/145

The Clerk updated Members on the response Durham County Council had from English Heritage regarding the proposed golf driving range.

RESOLVED: that the information given, be NOTED.

F&GP

Planning Applications.

09/10/146

- PL/5/2010/0005 – Proposed Installation of Barbed Wire on Top of Palisade Fence at Deneholme Sewage Pumping Station, Horden for Northumbria Water
- PL/5/2010/0010 – Proposed Extension to Reception Area and Landscaping Improvements at Langley House Residential for DAMHA

RESOLVED: that the information given, be NOTED. *White 4-3-2010*

FULL PARISH COUNCIL
Minutes of Meeting held 4th February 2010

Present: Councillor J White (Chair)
 Councillors J Clark, M Clark, E Connor, W Hill, G Jones, G Lavery, G Patterson, G Phillips,
 and E Wood

Staff: Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

Apologies: Councillors R Brown, T Jones, D Maddison, M Robinson and W Smith

HPC **Personnel Sub-Committee – 14th January 2010**

09/10/155 **RESOLVED:** that the minutes, be APPROVED.

HPC **Future Jobs Fund.**

09/10/156 Members gave consideration to the report of the Clerk which had been previously circulated.

RESOLVED: that the information given, be NOTED.

HPC **NALC Standing Orders.**

09/10/157 The Clerk advised on correspondence received from NALC regarding statutory and recommended changes to Standing Orders.

RESOLVED that the Clerk submit recommendation to a future meeting.

HPC **A1086 Thorpe Road.**

09/10/158 The Clerk advised on correspondence received regarding the A1086 speed restrictions.

RESOLVED: that the information given, be NOTED.

HPC **Buckingham Palace Garden Party.**

09/10/159 The Clerk advised that the CDALC had been allocated 4 places for this year's garden party.

RESOLVED: that Councillor J Clark and guest be nominated to attend.

Assistant Clerk G Crute declared a personal and prejudicial interest in the matter and left the room

HPC **Exclusion of the Press and Public.**

09/10/160 **RESOLVED:** That in accordance with Section 100(A) of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985 the press and public be excluded from the meeting for the following item of business on the grounds that it involves confidential information.

HPC **2010 Pay Award.**

09/10/161 The Clerk summarised the recommendations contained within the workers council meeting notes of the meeting held on 22nd January 2010 and it was

RESOLVED:

- i) that the staff annual pay award for 2010/11 be set at 2%.
- ii) that pay negotiations take place for successive years before budgets are agreed and approved

J White. 4.3.2010.