

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 3<sup>rd</sup> December 2009**

**Present:** Councillor J White (Chairman)  
 Councillors M Clark, E Connor, W Hill, T Jones, G Phillips, M Robinson and E Wood  
**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).  
**Also present:** PC G Davies

**HPC 09/10/124** **Apologies for Absence.**  
**RESOLVED:** Apologies RECEIVED and approved for Councillors R Brown, J Clark, G Jones, G Lavery, D Maddison, G Patterson and W Smith

**HPC 09/10/125** **Minutes of the Meeting of Horden Parish Council held 5<sup>th</sup> November 2009**  
**RESOLVED:** That the minutes be confirmed as a correct record subject to Councillor G Lavery being removed from the present list and the date being changed to 5<sup>th</sup> November 2009, to be signed by the Chairman.

**HPC 09/10/126** **Matters Arising – Clerk’s Report.**

P&C 09/10/166	<b>Chapel of Rest</b> – the Clerk had requested further details from Horden Heritage Group.
P&C 09/10/167	<b>Flower Display Request</b> – the Parks and Cemetery Manager had contacted the Brownies to discuss their request and the Assistant Clerk had contacted the Brownies regarding Newsletter submissions.
P&C 09/10/168	<b>Horden In Bloom 2010</b> – the Parks and Cemetery Manager is receiving Horden In Bloom information and is attending committee meetings.
P&C 09/10/169	<b>Request for Park Bench Opposite Thorpe Road Cemetery</b> - the Clerk had written to the family regarding their request.
P&C 09/10/170	<b>Bench Request</b> – The Clerk had written to the family.
F&GP 09/10/96	<b>Donation Request; East Durham Positive Inclusion Partnership</b> – a £50 cheque had been donated.
F&GP 09/10/97	<b>Donation Request; Horden Boys Under 17’s Football Club</b> – a bottle of whisky had been donated.
F&GP 09/10/98	<b>Poppy Wreaths</b> – a poppy wreath was purchased.
HPC 09/10/131	<b>Neighbourhood Policing Data</b> – Peterlee Police were now included Grants Houses statistics in their monthly reports. The Clerk has contacted Durham Constabulary regarding their website.
HPC 09/10/133	<b>Durham County Council Harmonisation of Fees and Charges 2009</b> – the Clerk submitted the report to Durham County Council.
HPC 09/10/134	<b>Travel Scheme Consultation</b> – the Clerk completed and sent off the questionnaire.
HPC 09/10/137	<b>County Durham Core Strategy Issues Paper</b> – the Clerk submitted the report to Durham County Council.

**RESOLVED:** That the Information be NOTED.

**HPC 09/10/127** **Items Tabled for Information.**  
**Hartlepool Mail**

- “Half-century Reunion”- 3<sup>rd</sup> November 2009
- “Eight Held after drug raids”- 4<sup>th</sup> November 2009
- “Hero soldier’s family to join tribute march” 5<sup>th</sup> November 2009
- “Tributes paid to brave squaddie” 9<sup>th</sup> November 2009
- “No-booze zones will be reviewed” 9<sup>th</sup> November 2009
- “Cabbie suffers brutal robbery” 9<sup>th</sup> November 2009

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"Arsonists won't affect business" 9<sup>th</sup> November 2009  
 "Woman scoops £6m share in jackpot" 10<sup>th</sup> November 2009  
 "Lucky Seven! Mum shares £45m Euro Lottery win" 11<sup>th</sup> November 2009  
 "£6.5M winning Smile" 11<sup>th</sup> November 2009  
 "A Tiny role on a big stage" 13<sup>th</sup> November 2009  
 "Horden are good sports" 14<sup>th</sup> November 2009  
 "Charlty night in memory of Stacey-Leigh" 14<sup>th</sup> November 2009  
 "Players to make splash for cash" 17<sup>th</sup> November 2009  
 "Visitor has links with Billy Elliot" 19<sup>th</sup> November 2009  
 "School reunion call after chance meeting" 19<sup>th</sup> November 2009  
 "Arson-hit coach firm to fight on" 19<sup>th</sup> November 2009  
 "Golf plans resubmitted" 19<sup>th</sup> November  
 "Horden show fighting splrit" 23<sup>rd</sup> November 2009  
 Zurich Municipal Court Circular November 2009  
 East Durham Association of Parish & Town Councils 1<sup>st</sup> December 2009  
 Shinwell Medical Group Practice, Community Update  
 The Links News- September 2009  
 An Appreciation of Overview and Scrutiny- Information  
 County Durham Link- Celebrating Achievements  
 Durham County Council- Accounts-year ended 31<sup>st</sup> March 2009  
 East Durham- Citizens Advice Bureau- Annual Review 2009/09  
 Arriva- Co Durham& Darlington bus update- November 2009

**RESOLVED:** that the information, be NOTED.

**HPC**

**09/10/128**

**Police Report.**

The Chairman welcomed PC G Davies to the meeting who reported on incidents covering 1st October to 4<sup>th</sup> November 2009.

Recorded incidents in Horden	182
Burglary	7
Vehicle Crime – theft of	1
Vehicle Crime – theft from	1
Thefts	7
Rowdy, Nuisance Behavior	19
Criminal Damage	5

There were 7 calls for Grants Houses but no recorded incidents.

**RESOLVED:** the information given, be NOTED.

**HPC**

**09/10/129**

**Public Participation.**

There were no members of the public present.

*f. white 3-12-09*

**PARKS AND CEMETERY COMMITTEE**  
**Minutes of Meeting held 3<sup>rd</sup> December 2009**

**Present:** Councillor T Jones (Chairman)  
 Councillors M Clark, E Connor, W Hill, T Jones, G Phillips, M Robinson, J White and E Wood  
**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).  
**Apologies:** Councillors R Brown, J Clark, G Jones, G Lavery, D Maddison, G Patterson and W Smith

**P&C** **Parks & Cemetery Manager's Report.**

**09/10/171** The report previously circulated covered the period 26<sup>th</sup> October to 22<sup>nd</sup> November 2009. Councillor Phillips requested that the Council's appreciation be given to the staff who had been working in the cemetery for the works undertaken with the recent flooding.

**RESOLVED:** that

- i) the information given, be NOTED;
- ii) the Council's thanks be passed on to the cemetery staff.

**P&C** **Damage/Incident Reports.**

**09/10/172** The Clerk advised Members of the following damage/incident reports:-

- |          |        |   |
|----------|--------|---|
| 10.11.09 | Damage | Sunderland Road Play Area – Fence section pulled from Fixings and downcomers misshapen, bolts snapped. Police informed. |
| –        |        |   |
| 11.11.09 |        | Fence Section Replaced and secured. Downcomers straightened.  |
| 25.11.09 | Damage | SWC Building – Smoke Bin taken from Wall.   |

**RESOLVED:** that the reports be NOTED.

**P&C** **Playbuilder Programme.**

**09/10/173** The Clerk advised on the Playbuilder Programme. The Clerk and Parks and Cemetery Manager would work to submit an application and ideas should be forward to the Clerk by the end of next week. Two areas identified were the refurbishment of Sunderland Road Play area and the area of open space at Seymour Street, Yoden Primary School area.

**RESOLVED:** That the information given, be NOTED.

**P&C** **Cemetery Rules Amendment.**

**09/10/174** Members gave consideration to the removal of "owners will be notified when the right is due to come to an end" from the Cemetery Rules which had been previously circulated to members.

**RESOLVED** that the amendment be made.

**COUNCILLOR J WHITE LEFT THE MEETING.**

**P&C** **Centre Field Pavilion Electricity Supply.**

**09/10/175** The Clerk advised on correspondence received from Mr Robinson regarding the electricity supply at the Centre Field Pavilion. He also advised Members that Parish Council tenants are re-charged their electricity as per their agreement and that Mr Robinson had been reminded about this. Councillor T Jones suggested that it may be worth investigating the possibility of making tenant's responsible for their own utility bills.

**RESOLVED** that the information given, be NOTED.

**P&C** **Centre Field Pavilion Light Installation.**

**09/10/176** The Clerk advised that this item had been requested by Councillor G Jones.

**RESOLVED:** to DEFER the item to the January meeting as Councillor G Jones was not in attendance.

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- P&C**  
**09/10/177** **Request for Bench.**  
Members gave consideration to a request received from the family of Daniel Wild for a bench to be placed in Thorpe Road Cemetery.  
**RESOLVED:** that the request be acceded to.
- P&C**  
**09/10/178** **HRFC Storage Building.**  
The Parks and Cemetery Manager advised on the building extension for a storage building at for the Rugby Club.  
**RESOLVED:** that permission be granted for the extension provided that the building was constructed in similar materials to the same standard and the existing building, that if the lamp post is moved it be re-erected and any necessary planning permissions are received.
- P&C**  
**09/10/179** **Winter Maintenance.**  
The Clerk advised on a meeting he had recently attending with Durham County Council and Parish/Town Councils. Durham County Council sought an agreement in principle regarding the gritting of paths i.e. outside schools/libraries etc. Proportionate training, insurance and equipment would be provided by Durham County Council with the Parish Council providing the manpower.  
**RESOLVED:** that the Clerk make arrangements for winter maintenance to be entered into, subject to a satisfactory service level agreement being agreed with Durham County Council.
- P&C**  
**09/10/180** **War Memorial.**  
The Clerk advised he had recently attended a War Memorials seminar. The Parish Council have the legal power to update war memorials, however, this should be done in consultation with the public. There were potential grant monies available for this. The Clerk also made reference to Armed Forces Day which was 22<sup>nd</sup> June.  
**RESOLVED:** to note the information and await a more detailed report in February.
- P&C**  
**09/10/181** **Dog Bins.**  
The Clerk advised that there was still money available to purchase two dog bins.  
**RESOLVED:** that two dog bins be purchased.

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**FINANCE AND GENERAL PURPOSES COMMITTEE**  
**Minutes of Meeting held 3<sup>rd</sup> December 2009**

- Present:** Councillor E Connor (Chairman)  
 Councillors M Clark, W Hill, T Jones, G Phillips, M Robinson and E Wood
- Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)
- Apologies:** Councillors R Brown, J Clark, G Jones, G Lavery, D Maddison, G Patterson and W Smith
- F&GP 09/10/103** **Parish Council Financial Status – Bank Balances.**  
 The Clerk reported the bank balances as at 30/11/2009 being £441,802.32.  
**RESOLVED:** That the information be NOTED.
- F&GP 09/10/104** **Income and Expenditure Report to 31/10/2009**  
 The report had been previously circulated.  
**RESOLVED:** That the report be NOTED.
- F&GP 09/10/105** **Cash Cheques.**  
 The Clerk requested cash cheque totaling £380 (£200 Admin, £150 SWC and £30 Cemetery) be endorsed for payment.  
**RESOLVED:** To ENDORSE cheques for payment.
- F&GP 09/10/106** **Bank Transfer.**  
 The Clerk informed Members that the transfer for November was £8,364.74  
**RESOLVED:** To ENDORSE transfers.

- F&GP 09/10/107** **Invoices for endorsement for payment**  
**RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT
BNP Paribas	05.12.09	Admin Fee Photocopier	34.50
BNP Paribas	05.12.09	Rental Photocopier	363.69
British Gas	10.11.09	Electricity - Cemetery	53.78
British Gas	10.11.09	Electricity - HCWAFc	108.16
British Gas	10.11.09	Electricity - Works Building	272.66
British Gas	10.11.09	Electricity - SWC	418.82
British Gas	10.11.09	Electricity - Comm Pavilion	27.76
British Gas	10.11.09	Electricity - Welfare Ground	62.33
British Gas	10.11.09	Electricity - Sunderland Road	118.66
British Gas	10.11.09	Electricity - Memorial Park	15.30
BT	12.11.09	Lift Phone	2.87
BT	11.11.09	Telephone- Main & Fax	85.29
Co-operative Bank	1.12.09	Charges	36
D.C.C	06.11.09	Lift Sence	52.68
Durham County Council	30.11.09	Repairs Kubota	439.47
Easington Colliery Brass Band	05.11.09	Band- 23.08.09	400
BG Signs	23.11.09	Notepads	163.35
Glasdon UK LTD	20.11.09	Retriever 35" Dog Bin	210.55
Guy Potts & Co. LTD	31.10.09	Hire Bosch Breaker	27.60
Haswell+ District Mencap	26.11.09	Catering	80.50
HB Clark	27.11.09	Bar Supplies	199.73
H.B Clark	06.11.09	Bar Supplies	119.73
H B Clark	20.11.09	Bar Supplies	199.73
Homecare	21.11.09	DIY Goods	84.19
InBev UK LTD	19.11.09	Bar Supplies	504.40
In-Bev	26.11.09	Bar Supplies	867.85
Innerglass LTD	12.11.09	Cleaning Supplies	236.81
Innerglass LTD	12.11.09	Toilet Rolls	84.18
ITC Service	30.11.09	Internet - November	40.25
Mastercopy LTD	18.11.09	Cost per copy	80.76
Maxwells	28.11.09	DIY Goods	29.45
MKM Building Supplies	28.10.09	DIY Goods	54.89
MKM Building Supplies	29.10.09	1 Channel stop end	3.45
MKM Building Supplies	30.10.09	2 Polypipe Joints	18.43

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M&M Productions	26.11.09	Pantomime	1639.13
M&M Productions	26.11.09	Pantomime	1639.13
Nationwide Retail Systems	18.11.09	Till Receipts SWC	126.50
North East Iron Craft	30.11.09	Barrier/ Welding/ Piping/ Repairs	782
Protec Direct	02.11.09	Safety Boots	77.64
RBS Software Solutions	27.11.09	Omega Training, Mileage	587.65
Red Stripe Taxis	31.11.09	Taxi Charges	173.30
Scottish Newcastle	23.11.09	Bar Supplies	170.78
SLCC	23.11.09	Cilca Management	150
Shell	17.11.09	Fuel	134.27
Treasured Memories	03.11.09	Memorial Plaque	134.55
Viking Direct	24.11.09	Stationery/Stamps	96.09
Vodafone	12.11.09	Mobile Phones	132.75
Vitax	24.11.09	Powdered Iron	69.45

**Invoice Total for November                    £11,411.06**

**F&GP                    Members/Officers Allowances.**

**09/10/108** The Clerk advised he had received a claim for mileage from G Crute, Assisstant Clerk for £10.78, Councillor J Clark for £14.07 and £21.00 for himself.

**RESOLVED:** That the £45.85 be APPROVED for payment.

**F&GP                    Social Welfare Centre Sub-Committee.**

**09/10/109** **RESOLVED:** that

- i) the minutes be NOTED;
- ii) SWC/09/10/59 – be APPROVED
- iii) thanks be given to the Admin and Finance Officer for her hard work and effort in creating a social networking site.

**F&GP                    Budget Sub-Committee.**

**09/10/110** **RESOLVED:** that the minutes be APPROVED subject to E Connor being in the Chair and G Phillips taking the Chair for minutes SPWG 09/10/002.

**F&GP                    Catching Conflict Up-Stream.**

**09/10/111** Members gave consideration to the request of the Clerk to attend at Seminar at Beamish Park Hotel, Marley Hill at a cost of £120 plus VAT.

**RESOLVED:** That the Clerk be AUTHORISED to attend.

**F&GP                    MacMillan Cancer Support.**

**09/10/112** The Clerk advised Members on correspondence received from MacMillan Cancer Support regarding a collection at the Parish Council's Christmas service.

**RESOLVED:** that the Clerk write to MacMillan Cancer Support advising that we would not be making a collection at our Christmas service, however, they could make an application for a donation if they wished to.

**F&GP                    Donation Request – Harbour Refuge.**

**09/10/113** The Clerk advised on correspondence received from the above organisation.

**RESOLVED:** That a donation of £75 be made.

**F&GP                    Donation Request – HCWAFC Supporters Club**

**09/10/114** The Clerk advised on correspondence received from the above organisation.

**RESOLVED:** That a donation of £50 be made.

**F&GP                    Donation Request – Horden and Easington Colliery Regeneration Partnership.**

**09/10/115** The Clerk advised this item had been deferred from the previous month due to the dispensation request pending from Durham County Council's Standards Committee.

The Clerk advised that although the dispensation had been granted, the parish council did not have the legal power to make a donation for the purposes the Partnership requested it for and so could not cede to their request.

**RESOLVED:** that the information be NOTED.

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**F&GP****Fifth Street Car Park.****09/10/116**

The Clerk advised this item had been tabled by Councillor J Clark, who was not in attendance

**RESOLVED:** that the item be deferred until the January meeting.

**F&GP****Planning Applications.****09/10/117**

- **PL/5/2009/0449** – Proposed Driving Range and Golf Academy (Resubmission) at Horden Hall Farm, Thorpe Road, Horden
- **PL/5/2009/0451** – Proposed Front Conservatory (Retrospective) at 16 Sunderland Road, Horden
- **PL/5/2009/0437** – Proposed Residential Development Comprising 7 No. Apartments with Car Park at Junction of Fourth Street/Blackhills Road
- **PL/5/2009/0439** – Proposed Raised Decking and Steps (Retrospective) at 10 Angus Terrace, Horden
- **PL/5/2009/0450** – Proposed Rear Extension to Provide Kitchen and En-Suite to Bedroom at 1 Snowdrop Avenue, Horden
- **PL/5/2009/0440** – Proposed Rear Kitchen and Bathroom Extension and Front Conservatory

**RESOLVED:** that

- i) the information given, be NOTED.
- ii) the Clerk write to Durham County Council requesting the following conditions be included for planning application PL/5/2009/0449; the reposition of holes 1, 2 and 3; that mature trees be planted.

*fwl 3-12-09*

**FULL PARISH COUNCIL**  
**Minutes of Meeting held 3<sup>rd</sup> December 2009**

- Present:** Councillor M Robinson (Chair)  
 Councillors M Clark, E Connor, W Hill, T Jones, G Phillips and E Wood
- Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)
- Apologies:** Councillors R Brown, J Clark, G Jones, G Lavery, D Maddison, G Patterson and W Smith
- HPC** **Personnel Sub-Committee – 10<sup>th</sup> November 2009.**  
**09/10/130** **RESOLVED:** that the minutes, be APPROVED.
- HPC** **Governance Sub-Committee – 27<sup>th</sup> November 2009.**  
**09/10/131** **RESOLVED:** that the minutes, be APPROVED.
- HPC** **SWC Deeds.**  
**09/10/132** The Clerk advised that the SWC deeds are currently stored at Hall & Co in Easington, however, they no longer stored deeds.  
**RESOLVED** that the Clerk collect the deeds from Hall & Co and place them with Mortons.
- HPC** **Members Code of Conduct.**  
**09/10/133** Members gave consideration to the information which had been circulated.  
**RESOLVED:** that the information, be NOTED.
- HPC** **Under Age Drinking.**  
**09/10/134** The Clerk advised that he had recently attending a meeting of Pub Watch and the issue of under age drinking on the street had been raised. Particularly, the fact that there had been instances where under age drinking had been overlooked.  
**RESOLVED:** That the Clerk write to Peterlee Police regarding the confiscation of alcohol from people under age.
- HPC** **Dispensation Request.**  
**09/10/135** The Clerk advised Members that a full dispensation request for those Parish Councillors who are members of the Horden and Easington Regeneration Committee had been granted until the next General Election or 2013, whichever was the earlier.  
**RESOLVED:** That the information given, be NOTED.
- HPC** **Exclusion of the Press and Public.**  
**09/10/136** **RESOLVED:** That in accordance with Section 100(A) of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985 the press and public be excluded from the meeting for the following item of business on the grounds that it involves confidential information.
- HPC** **HCW AFC Electricity.**  
**09/10/137** Members gave consideration to the report of the Clerk which had been previously circulated.  
**RESOLVED:** that the Clerk write to HCW AFC advising them all outstanding invoices need to be paid by end of the Financial year, with current invoices being paid when they are issued, if this is not done then the Parish Council will write to the Football Association advising them of this issue and they will also be serviced with a notice to quit the football ground. Once the debt had been cleared, payments for electricity would need to be paid in advance by the club.

*J White* 3-12-09.