

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 1<sup>st</sup> October 2009**

- Present:** Councillor J White (Chairman)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, D Maddison, G Patterson, G Phillips, M Robinson, W Smith and E Wood
- Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).
- Also present:** PC D Thompson and PCSO S Bowman
- HPC 09/10/104** **Apologies for Absence.**  
**RESOLVED:** Apologies RECEIVED and approved for Councillors G Jones, T Jones and G Lavery
- HPC 09/10/105** **Minutes of the Meeting of Horden Parish Council held 3<sup>rd</sup> September 2009**  
**RESOLVED:** That the minutes be confirmed as a correct record to be signed by the Chairman.
- HPC 09/10/106** **Matters Arising – Clerk’s Report.**
- |               |   |
|---------------|---|
| P&C 09/10/132 | <b>Parks and Cemetery Managers Report –</b><br>i) The play equipment was removed.<br>ii) Letter of congratulations were sent.   |
| P&C 09/10/136 | <b>Dene View MUGA –</b><br>i) Kay Woodhall was contacted and advised that residents must contact the police with specific instances of anti-social behaviour.<br>ii) The Clerk contacted Dave Risley at Durham County Council regarding a DPO.<br>iii) The Clerk contacted McInerney Homes who are progressing the development.<br>The Clerk updated Members that an alcohol banning area would not be appropriate in children’s play area. Councillor Phillips advised that there was a problems wth over 18s consuming alcohol In this area. The Clerk advised he would pursue this matter further. |
| P&C 09/10/137 | <b>Green Flag/Heritage Feedback –</b> Parks and Cemetery staff were thanked for their efforts.  |
| P&C 09/10/142 | <b>Sunderland Road Playing Fields Gate –</b> The gate and bollards are being progressed.  |
| P&C 09/10/143 | <b>Dog Bin Relocation –</b> The dog bin has now been relocated away from the gates.   |
| P&C 09/10/144 | <b>Sunderland Road Playing Fields –</b> The dog and litter bins are being ordered.  |
| F&GP 09/10/62 | <b>Budget Setting for Members –</b> The places on the course have been booked.  |
| HPC 09/10/91  | <b>CDALC Executive Committee –</b> The existing post holders were nominated.  |
| HPC 09/10/92  | <b>Property Portfolio –</b> Dennis Downen estate agents are currently undertaking the five yearly valuation exercise with structural surveys on prioritized properties to follow.   |
| HPC 09/10/93  | <b>Healthworks Partnership –</b> The SWC Supervisor is discussing with Healthworks to bring more health based activities into the SW.   |
| HPC 09/10/94  | <b>Cotsford Lane Highway Issue –</b> Dave Battensby at Durham County Council has been contacted. The Clerk further advised that a scheme was being looked at by the County Council.   |
| HPC 09/10/95  | <b>Horden Colliery Residents Association –</b> A letter has been sent to HCRA advising of the Councils decision.  |
- RESOLVED:** That the information be NOTED.

**HPC****09/10/107****Items Tabled for Information.**

Hartlepool Mail

"Be proud to join in banner march" –Thursday 9<sup>th</sup> July 2009  
 "French band joins le cod squad" – Monday 13<sup>th</sup> July 2009  
 "Warning to car park boy racers" – Monday 20<sup>th</sup> July 2009  
 "Police renew fatal cycle crash witnesses appeal" Wednesday  
 29<sup>th</sup> July 2009  
 "Footpath bikers put lives at risk" –Thursday 30<sup>th</sup> July 2009  
 "Hall suffer defeat in just two painful hours" – Monday 10<sup>th</sup>  
 August 2009  
 "Coastal path work complete" – Saturday 15<sup>th</sup> August 2009  
 "Pirates pull in the crowds to park" Saturday 22<sup>nd</sup> August 2009  
 "Soldier's Funeral" Tuesday 25<sup>th</sup> August 2009  
 "Dedicated residents help Tidy Ted be Neater than the average  
 bear" Wednesday 26<sup>th</sup> August 2009

The link news- June 2009

Employers Organisation- 28 July 2009

Durham Association News –July 2009

Information of members – 08 July 2009

**RESOLVED:** The information be RECEIVED by the Council.**HPC****09/10/108****Police Report.**

The Chairman welcomed PC D Thompson and PCSO S Bowman to the meeting who reported on incidents covering 4<sup>th</sup> September to 30<sup>th</sup> September 2009.

Recorded incidents in Horden	297
Burglary	7
Vehicle Crime – theft of	0
Vehicle Crime – theft from	3
Thefts	11
Rowdy, Nuisance Behavior	68
Criminal Damage	14

PC Thompson advised members on a number of issues/areas of work he had been undertaken. Members thanked PC Thompson and PCSO Bowman for their hardwork during the last month.

Councillor Connor request that attention be given to the Station Road allotment site due to the recent break-ins there and also made reference to the criminal damage to Regent House.

**HPC****09/10/109****Public Participation.**

There were no members of the public present.

**PARKS AND CEMETERY COMMITTEE**  
**Minutes of Meeting held 1<sup>st</sup> October 2009**

- Present:** Councillor J White (Chairman)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, D Maddison, G Patterson, G Phillips, M Robinson, W Smith and E Wood
- Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).
- Apologies:** Councillors G Jones, T Jones and G Lavery
- P&C 09/10/147** **Parks & Cemetery Manager's Report.**  
 The report previously circulated covered the period 24<sup>th</sup> August to 20<sup>th</sup> September 2009.  
**RESOLVED:** that the information given, be NOTED;
- P&C 09/10/148** **Damage/Incident Reports.**  
 The Clerk advised Members of the following damage/incident reports:-  
 15.09.09 Damage Rubbish Bin situated at bottom of main drive in Welfare Park pulled out of it's fixings and shoved over causing damage to paintwork on bin and damage to tarmac where it was bolted. Police informed. Bin put back.  
 -  
 16.09.09  
 20.09.09 Damage Coping Stones on Church Green had been pulled of wall and teddy bear bin had been vandalised. Police informed. Stones replaced and bin repaired.  
**RESOLVED:** that the reports be NOTED.
- P&C 09/10/149** **Recession of Resolution P&C 09/10/135.**  
 The Clerk advised that he had received a written notice from five members of the Council to rescind the previous resolution P&C 09/10/03.  
**RESOLVED:** That this be APPROVED.
- P&C 09/10/150** **Additional Use of HCWAFC Football Pitch.**  
 The Parks and Cemetery Manager advised the Parish Council that following the request of Horden Catholic Club Boys to use the HCWAFC. He advised of the potential problems of wear and tear to the pitch and associated costs that would be incurred by the Parish Council. There were many other teams that had requested use of this pitch in the past and had been declined previously.  
**RESOLVED** that Horden Catholic Club Boys be declined use of the HSWAFC pitch.
- P&C 09/10/151** **HCWAFC Floodlights.**  
 The Clerk advised that the new meter and electricity had been installed at the football ground and the floodlights were now working and he was in the progress of reclaiming the grant funding for this installation.  
**RESOLVED** that the information given, be NOTED.
- P&C 09/10/152** **Replacement of Wooden Seating at Horden Cricket Pitch.**  
 The Parks and Cemetery Manager advised on the condition of the wooden seating surrounding the Cricket pitch. Consideration was given to the replacement of these seats with metal ones.  
**RESOLVED** to replace on an as and when basis, up to two wooden seats with metal ones every year.
- P&C 09/10/153** **Missing Items from Grave – Thorpe Road Cemetery.**  
 Councillor Phillips advised that she had been approached by a member of the public regarding items that had been taken from a family grave and glasses/vases damaged during strimming. The Parks and Cemetery Manager advised although this item was distressing it was difficult to police items on graves. He advised on the procedures and actions taken with regard to graves.  
**RESOLVED** that the information given, be NOTED.

**FINANCE AND GENERAL PURPOSES COMMITTEE**  
**Minutes of Meeting held 1<sup>st</sup> October 2009**

**Present:** Councillor E Connor (Chairman)  
 Councillors R Brown, J Clark, M Clark, W Hill, D Maddison, G Patterson, G Phillips, M Robinson, W Smith, J White and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

**Apologies:** Councillors G Jones, T Jones and G Lavery

**F&GP** **Parish Council Financial Status – Bank Balances.**

**09/10/65** The Clerk reported the bank balances as at 30/09/2009 being £490,806.81.

**RESOLVED:** That the information be NOTED.

**F&GP** **Income and Expenditure Report to 31/08/2009**

**09/10/66** The report had been previously circulated.

**RESOLVED:** That the report be NOTED.

**F&GP** **Cash Cheques.**

**09/10/67** The Clerk requested cash cheque totaling £330 (£200 AdmIn, £100 SWC and £30 Cemetery) be endorsed for payment.

**RESOLVED:** To ENDORSE cheques for payment.

**F&GP** **Bank Transfer.**

**09/10/68** The Clerk informed Members that the transfer for September was £40,975.02.

**RESOLVED:** To ENDORSE transfers.

**F&GP** **Invoices for endorsement for payment**

**09/10/69** **RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT
AFK Carpets	01.10.09	Carpet Conference Room	400.00
BDO Stoy Hayward	20.08.09	Annual return Audit	2242.50
BOC Ltd	31.08.09	CO2 Monitor	26.97
British Gas	03.09.09	Electricity - HCW AFC	368.24
British Gas	15.09.09	Electricity – Sunderland Road	524.25
British Gas	15.09.09	Electricity – Works Building/cafe	397.26
British Gas	15.09.09	Electricity -SWC	569.81
British Gas	15.09.09	Electricity – Welfare Ground	47.89
British Gas	15.09.09	Electricity – Memorial Park	14.98
British Gas	15.09.09	Electricity – Cemetery	5.05
British Gas	15.09.09	Electricity - Comm Pavilion	39.27
Co -Op	02.09.09	Bank Charges	37.80
Darlington Boro Council	23.09.09	Summer Bedding	6049.67
Durham County Council	28.08.09	Life repairs - SWC	113.62
Durham County Council	18.09.09	Licence fee – Welfare park	70.00
E-Cat Parties Ltd	15.09.09	Domain name rental	92.00
Eden Fancy Dress	10/09.09	Fancy dress – Heritage Day	350.00
Guy Potts	31.08.09	Strimmer Heads	57.27
Glasdon UK Ltd	11.09.09	Waste Bin	166.61
Glasdon UK Ltd	16.09.09	Dog Bin	236.35
Haswell Catering Services	10.09.09	Buffet	106.38
Haswell Catering Services	30.09.09	Buffet	161.00
H.B.Clark	28.08.09	Bar supplies	199.73
H B Clark	18.09.09	Bar Supplies	199.73
H B Clark	18.09.09	Bar Supplies	199.73
Homecare	21.09.09	DIY Goods	263.60
HOW Group UK Ltd	03.07.09	Electric Distribution Board	557.75
InBev UK Ltd	17.09.09	Bar Supplies	229.22
Infromnorth	10.08.09	Newsletter	851.87
IOS Ltd	22.09.09	2x Lumbar Support Chairs	184.00
Krazy Castles Ltd	15.09.09	Safety mats	660.00
Lloyds	14.09.09	Service & Parts Kubota	214.35
Lloyds	18.09.09	Service & Parts Groundsman	183.23
Mastercopy Ltd	17.08.09	Cost Per Copy	82.39
Mastercopy Ltd	17.09.09	Cost Per Copy	81.73
MacDonald Martin	03.09.09	Repairs To Emergency Lights - SWC	158.70
MKM	09.09.09	Tarpoling Covers	33.65
MKM	21.09.09	Tarpoline Covers	16.82

NTE Ltd	01.09.09	Telephones	74.60
Paul Hemsley	14.09.09	Face Painting – Heritage Day	70.00
P.G.Hogg	13.09.09	Punch + Judy + Balloons	90.00
Rigby Taylor	10.09.09	Top Dressing	675.34
Rigby Taylor	10.09.09	Mascot Renovation	99.90
Rigby Taylor	17.09.09	Top Dressing	651.36
Scottish + Newcastle	15.09.09	Bar Supplies	197.70
Shell	02.09.09	Fuel	271.15
Shell	17.09.09	Fuel	68.89
Steadfast Security	22.09.09	Alarm – Green Leaf Cafe	86.83
Treasured Memories	11.09.09	Wall plaque	134.55
Trevor Carroll	13.09.09	Fairground Organ / Shuggy Boats	200.00
Vodafone	22.09.09	Mobile Phones	129.61
Viking Direct	21.09.09	Stationery/Stamps/Plasters/Wipes	182.86
Vodaphone	22.09.09	Mobile Phones	129.61
Wilf Husband	18.09.09	Topsoil	147.20
Zurich Municipal	16.09.09	Insurance – Heritage Day	131.25

**Invoice Total for September                    £19,534.27**

**F&GP  
09/10/70**

**Members/Officers Allowances.**

The Clerk advised he had received a claim for mileage had been received from Councillor G Pattinson and G Crute and a participation claim from Councillor E Wood.

**RESOLVED:** That the £602.87 be APPROVED for payment.

**F&GP  
09/10/71**

**Social Welfare Centre Sub-Committee.**

**RESOLVED:** that

- i) the minutes be NOTED.
- iii) SWC/09/10/044 – be APPROVED.
- SWC/09/10/049 – be APPROVED to be consider in the draft budget.

**F&GP  
09/10/72**

**Audit of Accounts for Year Ended 31/03/09.**

The Clerk advised Members on information received from the external auditor which had been received.

**RESOLVED:** that the information given, be NOTED.

**F&GP  
09/10/73**

**Internal Audit Terms of Reference.**

Members gave consideration to the internal audit terms of reference which had been previously circulated.

**RESOLVED:** That the terms of reference be ADOPTED.

**F&GP  
09/10/74**

**Local Works Campaign.**

The Clerk advised on correspondence received from Local Works – Campaigning to implement the Sustainable Communities Act requesting the Parish Council’s support in lobbying our local MP on two Early Day Motions.

**RESOLVED:** That the Clerk write to John Cummings, MP requesting he support these two motions.

**F&GP  
09/10/75**

**Budget Setting Cycle 2010.**

The Clerk advised Members that he would be looking at the draft budgets for 2010/11 during the coming month.

**RESOLVED:** that the information given, be NOTED.

**F&GP  
09/10/76**

**Donation – Horden and Easington Colliery Regeneration Partnership**

*Councillor D Maddison Left the Meeting*

*Councillors G Phillips and M Robinson declared an prejudicial interest in this matters as they were members of the Regeneration Partnership.*

The Clerk advised Members that he had looked into the previous dispensation given to those Parish Councillors who were members of the regeneration partnership and that this dispensation given in 2006 was for room hire only. He was putting a request into the County Council for a dispensation which would be considered in November. He also advised that he was investigating under what power grant funding could be given.

**RESOLVED:** that this item be DEFERRED until the November meeting.

- F&GP**  
**09/10/77**      **Job Centre Plus Letting Agreement.**  
The Clerk advised on a long term booking of the Conference Room from Jobcentre Plus and referred to the letting agreement that had been circulated for Members information.  
**RESOLVED:** that the information given, be NOTED.
- F&GP**  
**09/10/78**      **Donation – Peterlee Mayor’s Ball.**  
The Clerk advised that It was usual practice for the Parish Council to make a donation of a raffle prize towards Peterlee Mayor’s Charity Ball. The Chairman of the Parish Council was attending this event on behalf of the Parish Council in November.  
**RESOLVED:** that that a donation of a bottle of spirit be given.
- F&GP**  
**09/10/79**      **Member Training: Town and Country Planning.**  
The Clerk advised on correspondence received from Durham County Council regarding the above training event to be held at the Council Offices, Easington on 18<sup>th</sup> November 2009 there were 3 places available to the Parish Council.  
**RESOLVED:** that Councillors E Connor and J White together with the Clerk attend this event.
- F&GP**  
**09/10/80**      **Places for Everyone Programme.**  
The Clerk advised on the above Programme which he felt would be useful for him to attend.  
**RESOLVED:** that the Clerk attend the above course.
- F&GP**  
**09/10/81**      **Thank You Letters.**  
The Clerk advised that thank you letters had been received from Hartlepool and District Hospice; Haswell and District Mencap Society and County Durham Society for the Blind following recent donations made by the Parish Council.  
**RESOLVED:** that the letters be RECEIVED and displayed on the noticeboard.
- F&GP**  
**09/10/82**      **Planning Applications.**  
-      **PL/5/2009/0361** – Proposed Communal Garden Area at Third Street Allotments, Horden for Horden Surestart  
-      **PL/5/2009/0376** – Proposed Replacement Porch/Garden Room Extension at 20 Sunderland Avenue, Horden for Mr N Davies.  
**RESOLVED:** that the information give, be NOTED.

**FULL PARISH COUNCIL**  
**Minutes of Meeting held 1<sup>st</sup> October 2009**

**Present:** Councillor J White (Chair)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Patterson, G Phillips, M Robinson, W Smith and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

**Apologies:** Councillors G Jones, T Jones and G Lavery

**HPC** **East Durham Area Action Partnership.**

**09/10/110** The Chairman welcomed Shelagh Pearce, East Durham AAP Principal Co-ordinator. Mrs Pearce outlined to Members her area of work, the structure of the AAP, current work to date and the 10 priorities of the AAP and the 5 priorities of Youth Issues, Transport, Jobs, Regeneration and Education which would be focused on in the next 6 months. She advised that the next Board meeting would be held on 29<sup>th</sup> October at 6.00 pm at East Durham Community College. Details regarding the AAP were available from their website which could be accessed via the County Council's website or alternatively Councillors could contact her direct at the Council Offices, Seaside Lane or via e-mail. She answered a number of questions regarding AAPs which Council's had submitted prior to the meeting. The Chairman thanked Mrs Pearce for her attendance which had been very informative.

**RESOLVED:** that the information given, be NOTED.

**HPC** **AAP Task Group.**

**09/10/111** The Clerk gave details of the five AAP Task Groups – Youth; Transport; Education; Jobs and Regeneration and requested nominations to represent the Parish Council on these groups.

**RESOLVED:** that the following Members be APPOINTED to represent the Parish Council on the AAP Task Groups – Councillor Connor – Youth; Councillor Hill – Transport; Councillor Patterson – Education; Councillor J Clark – Regeneration – that the position on the Jobs Task Group be left vacant until a representative was appointed.

**HPC** **Boundary Committee Electoral Review 2009**

**09/10/112** The Clerk advised Members on the outcome of the Boundary Committee Electoral Review 2009 and that there were no changes to the Horden wards.

**RESOLVED** that the information given be NOTED.

**HPC** **Thorpe Road Speed Restriction.**

**09/10/113** The Clerk updated Members on the current position regarding the Thorpe Road Speed Restriction and that a 40 mph speed limited would be implemented. Draft plans were currently been drawn up by the County Council on the scheme.

**RESOLVED:** that the information given, be NOTED.

**HPC** **Country Durham Youth Offending Service.**

**09/10/114** The Clerk advised Members on correspondence received and to a recent meeting he had held with County Durham Youth Offending Service with regard to partnership working.

**RESOLVED:** That the information given, be NOTED.

**HPC** **Local Councils Charter.**

**09/10/115** The Clerk updated Members on correspondence received regarding the Local Councils Charter which had been circulated to all Members and highlighted areas of concern.

**RESOLVED:** That the Clerk contact the County Council on Item 5 and Item 9 in the draft Charter expressing the Parish Councils concerns.

**HPC** **NALC Larger Local Councils Committee.**

**09/10/116** Members gave consideration to a nomination to the NALC Larger Local Councils Committee.

**RESOLVED:** That any Member wishing to be nominated to this Committee advise the Assistant Clerk within the next week.

**HPC** **DCLG Draft Policy on Regional Spatial Strategy.**

**09/10/117** The Clerk advised Members on the DCLG Draft Policy on Regional Spatial Strategy and advised that he felt that the input of stakeholders was unclear and the consultation limited.

**RESOLVED:** That the Clerk write to DCLG expressing the Parish Council's concerns on these issues.

**HPC** **Shinwell Medical Group Practice.**

**09/10/118** *Councillor W Hill declared a personal interested as he was a Member of the Shinwell Centre Medical Centre Management Committee.*

The Clerk updated Members on correspondence received from Shinwell Medical Group Practice.

**RESOLVED:** That the information given, be NOTED.

**HPC** **Haswell and District Mencap Society.**

**09/10/119** Members gave consideration to correspondence received from Haswell and District Mencap Society regarding their Casino Royale Ball to be held on 15<sup>th</sup> January 2010 at a cost of £30.00 per head.

**RESOLVED:** that the information given, be NOTED.

**HPC** **Horden Community Plan.**

**09/10/120** The Clerk updated Members on the Horden Community Plan.

**RESOLVED:** that the information given, be NOTED.

**HPC** **Members Training.**

**09/10/121** Members gave consideration to the report of the Clerk which had been previously circulated.

**RESOLVED** that the Training and Development Policy be ADOPTED, subject to the inclusion of compulsory attendance for essential and mandatory training and gap analysis to identify current training needs.

**HPC** **Exclusion of the Press and Public.**

**09/10/122** **RESOLVED:** That in accordance with Section 100(A) of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985 the press and public be excluded from the meeting for the following item of business on the grounds that it involves confidential information.

**HPC** **NJC Ballot.**

**09/10/123** The Clerk advised members on the outcome on the recent ballot of staff to join the NJC for salaries and terms and conditions of employment.

**RESOLVED:** that monies be included in the draft budget for 2010 for the job evaluations to take place and the Clerk undertake a full evaluation of what this entails and report back in the new year.