

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 3<sup>rd</sup> September 2009**

**Present:** Councillor J White (Chairman)  
 Councillors M Clark, E Connor, W Hill, G Jones, T Jones, G Lavery, G Patterson, G Phillips, M Robinson, and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

**Also present:** PC D Thompson, PCSO S Bowman, Mr P Walker, Mr A Haggie and Mr J Davidson

**HPC** **Apologies for Absence.**  
**09/10/083** **RESOLVED:** Apologies RECEIVED and approved for Councillors R Brown, J Clark, D Maddison and W Smith

**HPC** **Minutes of the Meeting of Horden Parish Council held 2<sup>nd</sup> July 2009**  
**09/10/084** **RESOLVED:** That the minutes be confirmed as a correct record to be signed by the Chairman.

**HPC** **Minutes of the Special Finance and General Purposes Committee held 16<sup>th</sup> July 2009**  
**09/10/085** **RESOLVED:** That the minutes be confirmed as a correct record to be signed by the Chairman.

**HPC** **Matters Arising - Clerk's Report.**  
**09/10/086** There were no matters arising that were not already covered in the agenda.  
**RESOLVED:** That the information be NOTED.

**HPC** **Items Tabled for Information.**  
**09/10/087** Hartlepool Mail

- "Be proud to join in banner march" -Thursday 9<sup>th</sup> July 2009
- "French band joins le cod squad" - Monday 13<sup>th</sup> July 2009
- "Warning to car park boy racers" - Monday 20<sup>th</sup> July 2009
- "Police renew fatal cycle crash witnesses appeal" Wednesday 29<sup>th</sup> July 2009
- "Footpath bikers put lives at risk" -Thursday 30<sup>th</sup> July 2009
- "Hall suffer defeat in just two painful hours" - Monday 10<sup>th</sup> August 2009
- "Coastal path work complete" - Saturday 15<sup>th</sup> August 2009
- "Pirates pull in the crowds to park" Saturday 22<sup>nd</sup> August 2009
- "Soldier's Funeral" Tuesday 25<sup>th</sup> August 2009
- "Dedicated residents help Tidy Ted be Neater than the average bear" Wednesday 26<sup>th</sup> August 2009

The link news- June 2009

Employers Organisation- 28 July 2009

Durham Association News -July 2009

Information of members - 08 July 2009

**RESOLVED:** The information be RECEIVED by the Council.

**HPC** **Police Report.**  
**09/10/088** The Chairman welcomed PC D Thompson and PCSO S Bowman to the meeting who reported on incidents covering the two months of July and August 2009.

	July	August
Recorded incidents in Horden	313	362
Burglary	11	5
Vehicle Crime - theft of	2	3
Vehicle Crime - theft from	3	3
Thefts	15	7
Rowdy, Nuisance Behavior	53	74

*J White*  
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Councillor E Connor enquired whether there had been any problems with anti-social behavior or any other incidents during the recent Horse Fayre. PC Thompson reported that there had been no major problems.

Councillor Lavery enquired who where the current beat officers for Horden and wished to express his thanks to PCSO Bowman for the excellent work she had undertaken in the village.

PC Thompson advised that the Beat Officers for Horden where PC G Davis, PC C Fixter (who was currently on secondment) and himself.

PC Thompson also highlighted the priority areas that had been raised through the recent PACT meetings for Horden.

**HPC****09/10/089****Public Participation.**

Mr P Walker spoke on behalf of Horden Rugby Club advised that the No. 2 Rugby Pitch was currently used for a large number of children to train on as well as the no. 1, 2 and 3 teams. If this facility was lost then this would have a dramatic effect on the amount of youngsters they were able to train. The Rugby Club were trying to obtain funding for drainage to improve the no. 2 pitch. They were concerned that following the Full Council's previous resolution (ref. P&C 09/10/03) and discussion with the Clerk that no decision would be made on this area until the outcome of the Community Plan in 2010 and they requested that the Parish Council ring fence this area for Horden Rugby Club.

J White  
1-10-2009

**PARKS AND CEMETERY COMMITTEE**  
**Minutes of Meeting held 3<sup>rd</sup> September 2009**

**Present:** Councillor T Jones (Chairman)  
 Councillors M Clark, E Connor, W Hill, G Jones, G Lavery, G Patterson, G Phillips, M Robinson, J White and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

**Apologies:** Councillors R Brown, J Clark, D Maddison and W Smith

**P&C** **Parks & Cemetery Manager's Report.**

**09/10/132** The report previously circulated covered the period 22<sup>nd</sup> June to 23<sup>rd</sup> August 2009.

**RESOLVED:-**

- i) that the information given, be NOTED;
- ii) that the play equipment as detailed in the report be removed.
- iii) that letters of congratulation be sent Mr J Bush, Mr C Muir and Mr R Hepworth on their achievement of NVQ Level 3 in Amenity Horticulture and Landscaping.

**P&C** **Damage/Incident Reports.**

**09/10/133** The Clerk advised Members of the following damage/incident reports:-

- |          |          |   |
|----------|----------|---|
| 06.07.09 | Incident | Thorpe Road Cemetery – A man became very aggressive towards the Parks & Cemetery Manager, for no apparent reason, when he was asked to leave he threatened physical violence and started to back down when threatened with Police. The man tried to push Parks & Cemetery Manager.                    |
| 12.07.09 | Damage   | Welfare Park Junior and Toddler Play Area – Graffiti on play equipment and on information boards. Seats damaged by a dog. Police informed. Graffiti removed.  |
| 22.07.09 | Damage   | Welfare Park – Electric Meter Brick Surround, Slabs on Roof   |
| 23.07.09 |          | lifted off and broken exposing electrical wiring. Police informed. Notified Rugby Club as this is their responsibility and temporary cover put in place.  |
| 18.08.09 | Damage   | Welfare Park – Bottom drive flower beds trampled and plants pulled out. Area in junior play area which had been cordoned off had safety netting and stakes pulled out and safety matting pulled up. Police Informed. Spikes and netting replaced, loose matting taken away and flower beds tidled up. |
| 19.08.09 | Damage   | Social Welfare Centre. Cigarette litter bin smashed open. Bin repaired.   |

**RESOLVED:** that the reports be NOTED.

**P&C** **Welfare Park Users Group.**

**09/10/134** Consideration was given to minutes of the meeting held on 3<sup>rd</sup> July 2009.

**RESOLVED:** That the minutes be RECEIVED.

**P&C** **Horden Rugby Club.**

**09/10/135** *Councillor G Jones declared a personal interest on the grounds that members of his family were involved in the junior rugby team.*

Members enquired why the No. 2 Rugby Pitch had been put in the Community Plan. The Clerk referred the Council to the report that was agreed at the Parish Council Meeting held on 7<sup>th</sup> May 2009 (ref. P&C 09/10/03). The Clerk had subsequently advised the Rugby Club that no decision would be made regarding the No. 2 Rugby Pitch until after the Community Plan had been completed in June 2010 after public consultation.

**RESOLVED** that this item be referred to the October meeting of the Parish Council to rescind the Council's previous resolution in accordance with Standing Order 36.

*J White  
1-10-2009*

**P&C**  
**09/10/136**

**Dene View MUGA.**

The Clerk advised that he had been in consultation with DCC Planning Officer and McInerney Homes regarding the outstanding issues of electrical installation, electricity meter and safety inspections before the Parish Council adopted the MUGA and the small play area opposite. The Clerk advised that McInerney were unwilling to raise the height of the fence around the MUGA and the Planning Officer had advised that they were unable to take enforcement action on this. Members suggested that the Clerk contact Kay Woodhall, Community Safety Officer with regard to the anti-social behaviour being encountered at the MUGA and perhaps the area could be made considered for an alcohol free zone.

**RESOLVED** that

- i) the information given, be NOTED.
- ii) the Clerk contact Kay Woodhall, Community Safety Officer with regards to the anti-social behaviour at the Dene View MUGA.
- iii) the Clerk contact PC Julie Allen and Durham County Council with regards to the process involved in making the area an alcohol free zone.
- iv) the Clerk continue to pursue McInerney Homes to ensure that the original requirements on the development are completed for the Parish Council to complete adoption of the sites.

**P&C**  
**09/10/137**

**Green Flag/Green Heritage Feedback.**

Members gave consideration to the Action Plan of the Clerk.

**RESOLVED** that

- i) the action plan be NOTED.
- ii) that thanks be passed on to the Parks and Cemetery staff for their hard work and dedication in achieving this award.

**P&C**  
**09/10/138**

**Green Leaf Café.**

Members gave consideration to correspondence received from Acumen Trust. The Clerk advised that the current agreement with Acumen for the Green Leaf Café would end in June 2010 and that consideration of its future tenancy would be tabled as an agenda item in 2010.

**RESOLVED** that the information given, be NOTED.

**Councillor G Lavery left the meeting.**

**P&C**  
**09/10/139**

**Thorpe Road Cemetery.**

The Clerk advised Members that there were approximately 10 to 13 years left of burial space in the current cemetery. He estimated that it would take approximately 3-4 years to complete the acquisition of land for the cemetery extension and it's subsequent development.

He also advised Members that the speed restriction on the A1086 in this vicinity was to be considered by the County Council in the coming weeks and the Highways Officer had recommended at 40 mph reduction.

The Clerk also advised that the ongoing planning application regarding the proposed golf driving range adjacent to the cemetery had been withdrawn on environmental issues.

Members also gave consideration to the installation of a flagpole in the cemetery.

**RESOLVED:** that

- i) the information given, be NOTED.
- ii) the Clerk progress a flagpole installation for the Cemetery, subject to planning permissions.

**P&C**  
**09/10/140**

**Third Street Allotment.**

The Clerk advised Members that Surestart have applied for planning permission and funding to make this area a community garden. Future updates would be tabled in due course.

**RESOLVED:** that the information given, be NOTED.

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- P&C**  
**09/10/141** **Horden Catholic Club Boys FC Under 17s.**  
Members gave consideration to correspondence received from Horden Catholic Club Boys FC Under 17s request to use the Horden Welfare Pitch for their home games. The Clerk had been in consultation with the Parks and Cemetery Manager regarding this issue, who had advised that this pitch was maintained to an extremely high standard and to allow additional use on it would be detrimental to the pitch.  
**RESOLVED:** That further investigation on the use of the pitch be given and further considered be given at the October meeting.
- P&C**  
**09/10/142** **Sunderland Road Playing Fields Gate.**  
Members gave consideration to the installation of gate and bollards at the entrance to the Sunderland Road Playing Fields to prevent cars parking on the field.  
**RESOLVED:** That authority be GRANTED to install gates and bollards at this location.
- P&C**  
**09/10/143** **Dog Bin Relocation.**  
The Clerk gave details of a request to re-location the dog bin situated at the entrance to the Social Welfare Centre Car Park on South Terrace.  
**RESOLVED:** that the dog bin be re-located to a suitable area within the Social Welfare Centre Car Park.
- P&C**  
**09/10/144** **Sunderland Road Playing Fields.**  
The Clerk gave details of a request to install a dog bin and litter bin on the Sunderland Road Playing Fields.  
**RESOLVED:** that a dog bin and litter bin be purchased and installed on the Sunderland Road Playing Fields.
- P&C**  
**09/10/145** **Marriages held in Parks.**  
The Clerk advised that following a request for a marriage in the Welfare Park he had investigated this issue and it was not possible to proceed due to the Marriages Act 1949 S. 26 SS.1 parts (a) and (b) and the Civil Partnership Act 2004 S.6, ss.3.  
**RESOLVED:** the information given, be NOTED.
- P&C**  
**09/10/146** **Pirates in the Park.**  
The Clerk advised Members on correspondence received regarding the recent Pirates in the Park event and the general condition of the Welfare Park. The correspondence had praised the Parish Council and it's staff for a wonderful event and had commented on the high standard that the Park was maintained.  
**RESOLVED:** that the information given be NOTED and the correspondence displayed on the notice board.

*J White*  
*1-10-2009*

**FINANCE AND GENERAL PURPOSES COMMITTEE**  
**Minutes of Meeting held 3<sup>rd</sup> September 2009**

**Present:** Councillor E Connor (Chairman)  
 Councillors M Clark, W Hill, G Jones, T Jones, G Patterson, G Phillips, M Robinson, J White and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

**Apologies:** Councillors R Brown, J Clark, D Maddison and W Smith

**F&GP** **Parish Council Financial Status - Bank Balances.**

**09/10/52** The Clerk reported the bank balances as at 31/08/2009 being £303,121.83

**RESOLVED:** That the information be NOTED.

**F&GP** **Income and Expenditure Report to 31/07/2009**

**09/10/53** The report had been previously circulated.

**RESOLVED:** That the report be NOTED.

**F&GP** **Cash Cheques.**

**09/10/54** The Clerk requested that two cash cheques totaling £480. £100 for August (£100 SWC petty cash) and £380 for September (£200 Admin, £150 SWC and £30 Cemetery) be endorsed for payment.

**RESOLVED:** To ENDORSE cheques for payment.

**F&GP** **Bank Transfer.**

**09/10/55** The Clerk informed Members that the transfer for July was £44,417 and for August £27,224.13.

**RESOLVED:** To ENDORSE transfers.

**F&GP** **Invoices for endorsement for payment**

**09/10/56** **RESOLVED:** To ENDORSE the following invoices for payment:

<b>SUPPLIER</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
A1 Trophies & Engraving	29.07.09	Trophies - Soccer Course	48.00
A1 Trophies & Engraving	29.07.09	Trophies - In Bloom	110.40
British Gas	02.07.09	Electricity - Welfare Ground	11.52
British Gas	02.07.09	Electricity - Welfare Ground	-11.52
British Gas	07.07.09	Electricity - Welfare Ground	490.25
British Gas	02.07.09	Electricity - HCWAFC	322.77
British Gas	02.07.09	Electricity - SWC	435.56
British Gas	02.07.09	Electricity - Memorial Park	12.62
British Gas	02.07.09	Electricity - Memorial Park	-12.62
British Gas	07.07.09	Electricity - Memorial Park	53.78
British Gas	02.07.09	Electricity - Sunderland Road	4.76
British Gas	07.07.09	Electricity - Sunderland Road	126.68
British Gas	02.07.09	Electricity - Sunderland Road	-4.76
British Gas	07.07.09	Electricity - Works Building	880.19
British Gas	02.06.09	Electricity - Works Building	-314.60
British Gas	05.05.09	Electricity - Works Building	-771.96
British Gas	09.07.09	Electricity - Community Pavilion	101.57
British Gas	02.06.07	Electricity - Community Pavilion	-38.64
British Gas	05.05.09	Electricity - Community Pavilion	-39.74
British Gas	03.04.09	Electricity - Community Pavilion	-45.90
British Gas	04.03.09	Electricity - Community Pavilion	-43.38
British Gas	04.02.09	Electricity - Community Pavilion	-89.26
British Gas	09.07.09	Electricity - Cemetery	22.40
British Gas	02.06.09	Electricity - Cemetery	-57.88
Bishops Sports & Leisure	06.07.09	Boundary Poles & Flags	60.66
Co-op	01.07.09	Bank Charges - June	57.73
Easington Tyre & Auto	24.06.09	2 x Tyres	73.00
Frogghopper Productions	07.07.09	2 Performances Teddy Bears Picnic	200.00
G L Barber	10.07.09	Keys Cut	8.00
Guy Potts	31.07.09	DIY Goods	40.02
Haswell Catering Svcs	08.07.09	Buffet	87.40
H B Clark	03.07.09	Bar Supplies	299.60
H B Clark	24.07.09	Bar Supplies	299.60
H B Clark	28.07.09	Credit - Bar Supplies	-99.87
H B Clark	31.07.09	Bar Supplies	199.73
Hemming Group Ltd	09.07.09	Municipal Journal Subscription	140.00

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Homecare DIY	21.07.09	DIY Goods	161.00
Horns	06.07.09	Manure	72.38
Horns	29.07.09	Wood/Nails	41.10
Innerglass	15.07.09	Cleaning Supplies - SWC	63.83
Innerglass	01.07.09	Cleaning Supplies - SWC	266.12
IOS	30.06.09	Coloured Paper	57.40
IOS	21.07.09	Coloured Paper	3.98
In-Bev	02.07.09	Bar Supplies	515.08
In-Bev	23.07.09	Bar Supplies	702.26
In-Bev	30.07.09	Bar Supplies	282.09
ITC	31.07.09	Internet - July	40.25
ITC	30.06.09	Internet - June	40.25
Paul Hemsley	05.07.09	Face Painting	75.00
Lexis Nexis	01.07.09	Local Council Admin Book	72.45
The Lampeter Hotel	06.07.09	Hotel Accommodation (4 Rooms)	180.00
MacDonald Martin	07.07.09	Repair Fire Alarm/Instal Smoke Detector	126.50
Mastercopy	16.07.09	Cost per Copy	233.02
Maxwells DIY	31.07.09	DIY Goods	83.39
Nationwide Retail	15.07.09	Maintenance Contract - Till	97.75
NTE Limited	01.07.09	Telephones	75.12
Playsafety	21.07.09	Inspection 2009	472.65
Pineapple Leisure	01.05.09	Bouncy Castle/Penalty Shoot Out	2298.85
RBS Software Solutions	01.08.09	Omega Software Maint. 09/10	635.95
Rickerbys	30.06.09	Repairs to Tractor	683.49
Rickerbys	30.06.09	Ransome Outersleve	65.11
R 'n' B Roofing	14.07.09	Pavilion Roof	120.00
Shell	17.07.09	Fuel	275.93
Shell	02.07.09	Fuel	188.99
Scottish & Newcastle	15.07.09	Bar Supplies	170.78
Scottish & Newcastle	21.07.09	Bar Supplies	166.18
Scottish & Newcastle	28.07.09	Bar Supplies	170.78
SMP	10.07.09	Seat Fittings	279.86
St Johns Ambulance	30.07.09	1 <sup>st</sup> Aid Cover - Teddy Bears Picnic	56.35
TJs Heating	17.07.09	Radiator Thermostats	115.00
Total - Elf	02.07.09	Gas - SWC	1766.37
Treasured Memories	10.07.09	Memorial Wall Plaque	69.00
Trevor Carroll	05.07.09	Fairground Rides	200.00
Vodafone	13.07.09	Mobile Phones	133.81
Viking Direct	06.07.09	Stationery/Stamps	84.83
Viking Direct	21.07.09	Stationery Stamps	91.46
XE-UK	01.07.09	Magic Shows - Tidy Bears Picnic	130.00
		<b>Invoice Total for July</b>	<b>13920.47</b>

SUPPLIER	DATE	DESCRIPTION	AMOUNT
A1 Trophies + Engraving	12.08.09	Trophies-Soccer	45.00
British Gas	19.08.09	New Meter- HCW AFC	328.90
British Gas	04.08.09	Electricity - SWC	15.80
British Gas	30.07.08	Electricity - HCW AFC	10.13
British Gas	04.08.09	Electricity - Works Building	4.59
BNP Paribas	05.09.09	Photocopier Lease	363.69
British Telecom	12.08.09	Admin Phone + Fax	152.49
Co-Operative Bank	03.08.09	Bank Charges	37.08
DCM Projects Ltd	07.08.09	Playground Surface Repair kit	385.25
Durham County Council	14.08.09	Repair Strimmer	19.38
Durham County Council	24.08.09	Treatment of Wasp Nest	46.00
Durham County Council	11.08.09	Lift Repairs	52.68
E'ton Tyre & Auto Centre	24.06.09	Tyres for van	73.00
Frank Wheatley	31.08.09	SWC Emergency Lights/Repair and Replace Circuit Board S'land Road Pavil	605.80
Frank Wheatley	31.08.09	Install/Rewire Pavilion Cafe	865.00
Frogopper Productions	20.08.09	2 x Pirate Shows	350.00
GreenSpace	05.08.09	GreenSpace Membership Renewal	175.00
H B Clark	14.08.09	Bar Supplies	199.73
Horden Group Practice	06.08.09	Medical Report	40.00
Homecare	17.08.09	DIY Goods	82.34
In- Bev	06.08.09	Bar Suppliers	314.71
In-Bev	20.08.09	Bar Supplies	248.96
In-Bev	27.08.09	Bar Supplies	256.00
ITC	31.08.09	Internet August	40.25
Institute of Groundsmanship	03.08.09	Membership Renewal	46.20
IOS	20.08.09	Paper & Computer Mouse	54.95
Innerglass	21.08.09	Cleaning Supplies	164.74
Innerglass	04.06.09	Hand Glasswash	2.96

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Innerglass	25.06.09	Chopping Boards/Spray	29.30
Ged McCormack	11.08.09	Draw Plans SWC	230.00
Maxwells DIY	31.08.09	Sandtex Masonry	12.60
MacDonald Martin	27.08.09	Replace Faulty Fire Alarm Panel - SWC	500.25
MacDonald Martin	12.06.09	Fire Warden Training	442.75
Mortons	17.08.09	Legal Fees & Documents	244.37
P G Hogg	19.08.09	Puppet Show- Pirates	85.00
Protec Direct Ltd	31.07.09	Safety Boots	74.18
Rickerby	31.07.09	Repairs to Tractor	1744.75
Rigby Taylor Ltd	07.08.09	Fertilizer	191.07
Shell	02.08.09	Fuel	244.53
Shell	17.08.09	Fuel	418.35
Scottish and Newcastle	11.08.09	Bar Supplies	197.70
Trimdon Concert Brass Band	25.08.09	Concert	300.00
TJ's Heating & Home Improvements	16.08.09	New pressure valves to boiler at Sunderland Road Bungalow	65.00
TJ's Heating & Home Improvements	16.08.09	Remove & refit radiator at Ambulance House	60.00
Vodafone	13.08.09	Mobile Phones	131.07
Viking	17.08.09	Cigarette Blns/Stamps/Stationery	201.27
Zurich Municipal	14.08.09	Insurance Teddy's Picnic	131.25
		<b>Invoice Total for August</b>	<b><u>£10,284.07</u></b>

**F&GP**  
**09/10/57**

**Members/Officers Allowances.**

The Clerk advised he had submitted a claim for travel expenses and a claim for mileage had been received from Councillor G Pattinson.

**RESOLVED:** That the £54.49 be APPROVED for payment.

**F&GP**  
**09/10/58**

**Social Welfare Centre Sub-Committee.**

Following a query regarding the delegated powers of the Social Welfare Sub-Committee. The Clerk advised Members that the Social Welfare Centre Sub-Committee can make resolutions which would then be referred to the Finance and General Purposes Committee for information, with the exception of financial decisions.

**RESOLVED:** that

- i) the information given, be NOTED.
- ii) the minutes be NOTED.
- iii) SWC/09/10/28 - be APPROVED.

**F&GP**  
**09/10/59**

**Public Participatory Budgeting.**

The Clerk advised that he had attended a Seminar on Participatory Budgeting together with Councillors White and Patterson. He also advised that the community plan was in essence a part of participatory budgeting.

**RESOLVED:** that the Information given, be NOTED.

**F&GP**  
**09/10/60**

**Subsistence Allowance Rates.**

Members gave consideration to the adoption of subsistence allowance rates as follows:- Hotel Accommodation; Outside London up to £79.00; Outside London up to £90.00 Meals; Breakfast up to £5.00; Lunch up to £7.00; Dinner up to £10.00.

**RESOLVED:** That the allowance rates as detailed be ADOPTED.

**F&GP**  
**09/10/61**

**CILCA Mentoring Course.**

The Clerk gave details of the above course at a cost of £190 plus VAT.

**RESOLVED:** That the Clerk attend the course.

**F&GP**  
**09/10/62**

**Budget Setting for Members.**

Members gave consideration to the above course to be held at Durham County Cricket Club, Chester-le-Street on Monday 2<sup>nd</sup> November or Monday 23<sup>rd</sup> November at a cost of £65 per delegate plus VAT.

**RESOLVED:**

- i) any Member wanting to attend either of the above events advise the Assistant Clerk before 2<sup>nd</sup> October at the latest;

*J White*  
*1-10-2009*

- ii) Councillors G Phillips, M Robinson, J White and E Connor be authorised to ATTEND;
- iii) the Clerk investigate the training policy for Members.

**F&GP**  
**09/10/63**

**Request for Donation**

The Clerk advised Members that the following donations could be funded under Local Government Act 1972, Section 137, however, he referred Members to the recently adopted Donations Policy and specifically "All donation requests from organisations **outside the parish** will be considered at the **March** Council meeting. No donations will be made at other times except at the sole discretion of HPC." After considerable discussion it was agreed to consider the following requests for donations.

- i) **County Durham Society for the Blind and Partially Sighted**  
*Councillor E Connor declared a personal interest as a member of her family made use of this facility.*  
**RESOLVED:** that a donation of £50 be GRANTED.
- ii) **Haswell and District Mencap**  
**RESOLVED:** that a donation of £50 be GRANTED.
- iii) **Hartlepool and District Hospice**  
**RESOLVED:** that a donation of £50 be GRANTED.

**F&GP**  
**09/10/64**

**Planning Applications.**

- **PL/5/2009/0336** – Proposed External Air Conditioning Unit with Security Cage at 17 Blackhills Road, Horden for Boots the Chemist  
**RESOLVED:** that the information give, be NOTED.

*J White*  
*1102609*

**FULL PARISH COUNCIL**  
**Minutes of Meeting held 3<sup>rd</sup> September 2009**

**Present:** Councillor J White (Chair)  
 Councillors M Clark, E Connor, W Hill, G Jones, T Jones, G Patterson, G Phillips, M Robinson and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

**Apologies:** Councillors R Brown, J Clark, D Maddison and W Smith

**HPC** **Selective Licensing.**

**09/10/90** The Chairman welcomed Shirley James, Selective Licensing from Durham County Council to the meeting. Ms James then addressed the meeting on the Selective Licensing Scheme and the legislation that was introduced by the Government in 2006. She advised that there was a long process involved and a lot of work involved in collecting the necessary data. Following Ms James's presentation there followed a question and answer session. The Chairman thanked Ms James for an informative presentation.

**RESOLVED:** that the information given, be NOTED.

**HPC** **CDALC Executive Committee.**

**09/10/91** The Clerk gave details of nomination details for the above Committee.

**RESOLVED:** to nominate the existing post holders.

**HPC** **Property Portfolio.**

**09/10/92** Members gave consideration to the report of the Clerk which had been previously circulated.

**RESOLVED** that:-

- i) that Members note the contents of the report;
- ii) that the Clerk undertakes the essential remedial work required for Park House, Cemetery House and Welfare House to ensure their continued habitability;
- iii) that the recommendations from the SWC Fire Risk Assessment be undertaken by the Clerk;
- iv) that subject to the shower facilities at Sunderland Road Pavilion being fully evaluated and costed, this be considered for inclusion in the 2010 budget;
- v) that the replacement of the SWC lounge ceiling be considered for inclusion in the 2010 budget;
- vi) that subject to Items (ii) and (iii) being satisfactorily completed and if capacity remains within 2009 budgets, that (iv) and (v) be reconsidered for progression in 2009;
- vii) that an Asset Management Plan be developed, when practicable, to ensure that the Council's property portfolio is robustly managed.

**HPC** **Healthworks Partnership.**

**09/10/93** The Clerk advised Members on a recent meeting between himself and representatives of the Healthworks Project with the possibility of partnership working between Healthworks and Horden Parish Council.

**RESOLVED:** that approval be given to enter into a partnership with Healthworks.

**HPC** **Cotsford Lane Highway Issue.**

**09/10/94** The Clerk advised Members that he had been in consultation with Dave Battensby, Highways Officer who had advised that he was submitting a report to Durham County Council regarding the highway problems in Cotsford Lane, Horden. He had recommended in his report that bollards and yellow lines be located outside Sainsburys. The Clerk had suggested the area outside Chevron taxis be included.

**RESOLVED:** That

- i) the information given, be NOTED.
- ii) that the Clerk advise Mr Battensby that the area at Langthorne Avenue/Cotsford Lane (Horden Nursery) also be included.

*J White*  
1-10-2009

- HPC**  
**09/10/95** **Horden Colliery Residents Association.**  
The Clerk updated Members on discussions that taken place between himself and Horden Colliery Residents Association. He advised that they were not in a financial position to be able to undertake the works as outlined in the licence.  
**RESOLVED:** That a letter be sent advising HCRA that when a time comes that the partition wall is removed then the wall would need to be made good by HCRA as per the letting agreement.
- HPC**  
**09/10/96** **Petition from Horden Colliery Residents Association.**  
Members gave consideration to the petition of Horden Colliery Residents Association regarding the Association being charged for copies of the agenda.  
**RESOLVED:** That the information given, be NOTED.
- HPC**  
**09/10/97** **Vetting and Barring Scheme.**  
Members gave consideration to information previously circulated regarding the Vetting and Barring Scheme.  
**RESOLVED:** That the information given, be NOTED.
- HPC**  
**09/10/98** **Horden Community Plan.**  
The Clerk updated Members on progress to date on the Community Plan.  
**RESOLVED:** That the information given, be NOTED.
- HPC**  
**09/10/99** **Exclusion of the Press and Public**  
**RESOLVED:** That in accordance with Section 100(A) of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985 the press and public be excluded from the meeting for the following item of business on the grounds that it involves confidential information.
- HPC**  
**09/10/100** **2009/10 Pay Award**  
*Councillors M Clark, E Connor, T Jones and Assistant Clerk G Crute declared a personal and prejudicial interest in the matter and left the room.*  
The Clerk advised of the outcome of the Workers Council meeting dated 30<sup>th</sup> June 2009 and the agreement of 2% which was agreed in principle, subject to Full Council approval. In addition to this, the facility of moving from weekly to monthly pay had been evaluated by the Clerk after consultation with staff and payroll providers and it was recommended that it would be more cost effective to retain weekly arrangements.  
**RESOLVED:**  
i) that a 2% increase for 2009/10 be awarded to staff to be backdated to April 2009.  
ii) that weekly pay arrangements for staff be retained.
- HPC**  
**09/10/101** **NJC Terms and Conditions**  
The Clerk updated Members on the staff's expression of interest to ballot on the wish to adopt National Joint Council terms and conditions, subject to a full evaluation of its implications.  
**RESOLVED** that  
i) the Clerk organise a ballot for the staff to determine a consensus.  
ii) the staff be given access to a current copy of the NJC "Green Book" for reference.
- HPC**  
**09/10/102** **Personnel Policy Review**  
The Clerk advised that he had reviewed the current policies regarding operational staffing procedures and had found them to be outdated. New policies had been drafted and were currently being circulated to staff for consultation. Pending the consultation period, a meeting of the Personnel and Governance Sub-Committees would be convened to review the policies with an aim for adoption in November 2009.  
**RESOLVED** that the information be noted.
- HPC**  
**09/10/103** **Sickness Absence Update**  
The Clerk provided an update regarding the current sickness absence of the SWC Assistant Caretaker.  
**RESOLVED** that the information be noted.

*f white  
10-2009*