

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 2<sup>nd</sup> July 2009**

**Present:** Councillor J White (Chairman)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, T Jones, G Patterson and J White

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

**Also present:** PC G Davies and PCSO M Cornforth

**HPC** **Apologies for Absence.**

**09/10/064** **RESOLVED:** Apologies RECEIVED and approved for Councillors G Lavery, D Maddison, G Phillips, M Robinson, W Smith and E Wood

**HPC** **Minutes of the Meeting of Horden Parish Council held 4<sup>th</sup> June 2009**

**09/10/065** **RESOLVED:** That the minutes be confirmed as a correct record subject to the inclusion of the following in minute no. HPC09/10/049

"Councillor E Connor expressed concern at the recent number of fires in the Horden vicinity specifically St Mary's Church, Adams Garage at Blackhills Road, and Peterlee Building Supplies. PCSO Cornforth advised on what action had been taken in this regard." and be signed by the Chairman.

**HPC** **Matters Arising – Clerk's Report.**

**09/10/066** P&C 09/10/09 **Park Staff Safety** – The Clerk was still currently investigating training courses.

P&C 09/10/10 **Mower Replacement** – The Parks and Cemetery Manager had ordered the replacement mowers.

P&C 09/10/11 **Sunderland Road Centre Field Pavilion** – The Clerk had;

- i) Obtained three quotes for the electrical works to be completed.
- ii) Selected the lowest quote and arranged undertaking of the works.
- iii) Arranged showers facilities to be terminated and users of the Pavilion to be notified.
- iv) Undertaken discussion with the Council's solicitors in order to clarify the legal position with regard to sub-letting the Pavilion.

F&GP 09/10/32 **Request for Donation – Haswell & District Mencap Society** – The Assistant Clerk had written to the society requesting further information.

F&GP 09/10/33 **Request for Donation – Horden Banner Committee** - The Assistant Clerk had written to the Committee advising they resubmit their donation request.

HPC 09/10/061 **County Durham Link** – The Assistant Clerk had written to Link advising them Cllr. W Smith would represent the Council.

**RESOLVED:** That the information be NOTED.

**HPC** **Items Tabled for Information.**

**09/10/067** Hartlepool Mail "204,989 reasons to be cheerful!" – 11<sup>th</sup> June 2009  
 "Don't let this piece of land go to waste" 22<sup>nd</sup> June 2009  
 "Chance to have your say on future of village" 24<sup>th</sup> June 2009

NALC - e-mail re Charles Arnold-Baker  
 NALC – Local Council Awards 2009  
 DCC Press Release – New Services offers more than just Help  
 Activeasingon – End of Programme  
 DCC – Report on Dog Control Order  
 CDALC – Recent Code of Conduct Decision  
 Interactive (CISWO) Newsletter No. 15  
 The Municipal Journal, 28.05.09; 04.06.09; 11.06.09; 18.06.09; 25.06.09

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**RESOLVED:** The information be RECEIVED by the Council.

**HPC**

**09/10/068**

**Police Report.**

The Chairman welcomed P C Davies and PSCO Cornforth to the meeting to the meeting who reported on incidents covering 4<sup>th</sup> June to 2<sup>nd</sup> July 2009.

Recorded incidents in Horden	313
Burglary	12
Vehicle Crime - theft of	2
Vehicle Crime - theft from	3
Thefts	15
Rowdy, Nuisance Behavior	53

**HPC**

**09/10/069**

**Public Participation.**

There were no members of the public present.

*White  
3-9-2009*

**PARKS AND CEMETERY COMMITTEE**  
**Minutes of Meeting held 2<sup>nd</sup> July 2009**

**Present:** Councillor T Jones (Chairman)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, G Patterson and J White  
 Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).

**Apologies:** Councillors G Lavery, D Maddison, G Phillips, M Robinson, W Smith and E Wood

**P&C** **Parks & Cemetery Manager's Report.**

**09/10/121** The report previously circulated covered the period 25<sup>th</sup> May to 25<sup>th</sup> June 2009. Discussion ensued with regard to the siting and emptying of dog bins.

**RESOLVED:-**

- i) that the information given, be NOTED;
- ii) the Clerk contact Durham County Council for clarification on whether there would be any cost for providing the dog bins and if they would be emptied free of charge.

**P&C** **Damage/Incident Reports.**

**09/10/122** The Clerk advised Members of the following damage/incident reports:-

- |          |          |   |
|----------|----------|---|
| 06.06.09 | Damage   | Dog Bin missing from wall by main gates. Bin recovered and brought to Welfare Park. Police not informed. Bin replaced.  |
| 06.06.09 | Damage   | Plants from Planters outside Memorial Park scattered around outside. Police informed. Plants to be replaced.  |
| 07.06.09 | Damage   | Two children informed Park Staff that a bull terrier was in main play area in Welfare Park and was chewing the seat on the see-saw. Youths and dog located admitted dog was under their control and gave name and address. They were asked to leave the park. Police informed, however, stated no action could be taken but it would be recorded. |
| 07.06.09 | Incident | Welfare Park No. 2 Rugby Field. Two youths climbing over gates. When advised they should not have been in field they became abusive and threatened staff with physical violence. Police informed.   |
| 17.06.09 | Incident | Three ladies with a grievance background clashing in the Slimming World meeting. They were parted by staff and police were called.  |
| 20.06.09 | Damage   | Welfare Park. After locking up at 9.00 pm a member of staff saw adults taking plants out of flowerbeds on bottom drive at approximately 9.15 pm. When shouted at they ran off. Police informed. Plants replanted.   |
| 20.06.09 | Damage   | Matting under swings around main play area Welfare Park has been pulled out/accidentally dislodged.   |

**RESOLVED:** that the reports be NOTED.

**P&C** **Pitch Fees 2009/10.**

**09/10/123** Members gave consideration to increasing the pitch fees for 2009/10.

**RESOLVED:** that an increase of 3.9% be applied.

**P&C** **Sunderland Road Pavilion.**

**09/10/124** The Clerk updated Members on the receipt of quotations for the electrical work to the Pavilion, the lowest quote had been accepted and the work undertaken. The Clerk was in contact with Morton's, Solicitors, regarding the sub-letting of the Pavilion to Mr Robinson. Mr Robinson would be billed monthly for the electricity used above normal usage. The showers had been closed at the Clerk outlined the various options available. Members also gave consideration to the disabled access and parking.

*J White 3-9-2009*

**RESOLVED:**

- i) the information given, be NOTED.
- ii) The Clerk obtain costing for electrical wiring/meters to be upgraded and gas to be installed once these had been received a Special Meeting be arranged.

**P&C****09/10/125****Twickenham Groundsman Report.**

The Clerk advised on the report which had been received by the Twickenham Groundsman, special attention was drawn to the excellent work of the parks staff. Members considered the contents of this report.

**RESOLVED** that the information given, be NOTED.

**P&C****09/10/126****Memorial Stone Inscriptions.**

The Clerk advised on correspondence received regarding the placing of an inscription on the back of a headstone.

**RESOLVED** that the rule be amended to allow verses to be included on the rear of Headstones subject to approval of the Parks and Cemetery Manager.

**P&C****09/10/127****Footpath Access at Cotsford Park Estate**

The Clerk advised on correspondence received which had been previously circulated.

**RESOLVED** that the information given, be NOTED.

**P&C****09/10/128****A1086 Speed Restriction**

The Clerk updated Members on the A1086 speed restriction from Thorpe roundabout to Horden Cemetery. He advised that this item would be considered by Durham County Council Highway's Committee in the near future.

**RESOLVED:** that the information given, be NOTED.

**P&C****09/10/129****Durham County Council Gritting Maintenance**

Members gave consideration to the County Council's Gritting Maintenance programme which had been previously circulated.

**RESOLVED:** that the information given, be NOTED.

**P&C****09/10/130****"You're Welcome" Programme**

The Clerk gave details of a proposal from Shinwell Medical Centre to improve the health and fitness of young people in Horden and would request use of the five-a-side pitch and basketball court in the Welfare Park.

**RESOLVED:** That to allow use of the facilities, if they were available.

**P&C****09/10/131****Edenvale Estate Fencing**

*Councillor E Connor declared a prejudicial interest as she was a member of the Board on East Durham Homes.*

Councillor June Clark spoke regarding issues which had recently been brought to her attention regarding vehicular access to the bungalows in this vicinity and parking problems residents were encountering. It was felt that low-level "racecourse" type fencing around the field would alleviate some of these problems and if the Parish Council could write a letter of support to East Durham Homes on this issue then this would be of assistance to residents in securing this fencing scheme.

**RESOLVED:** That the Clerk write to East Durham Homes expressing the Parish Council's support for such a scheme.

*J White 13-9-2009*

**FINANCE AND GENERAL PURPOSES COMMITTEE**  
**Minutes of Meeting held 2<sup>nd</sup> July 2009**

**Present:** Councillor E Connor (Chairman)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, T Jones, G Patterson and J White

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

**Apologies:** Councillors G Lavery, D Maddison, G Phillips, M Robinson, W Smith and E Wood

**F&GP** **Parish Council Financial Status – Bank Balances.**

**09/10/36** The Clerk reported the bank balances as at 30/06/2009 being £374,582.34

**RESOLVED:** That the information be NOTED.

**F&GP** **Income and Expenditure Report to 31/05/2009**

**09/10/37** The report had been previously circulated.

**RESOLVED:** That the report be NOTED.

**F&GP** **Cash Cheques.**

**09/10/38** The Clerk requested that a cash cheque totaling £365. (£200 Admin, £150 SWC and £30 Cemetery petty cash).

**RESOLVED:** To ENDORSE the cheque for payment.

**F&GP** **Bank Transfer.**

**09/10/39** The Clerk informed Members that the transfer for June was £57,755.03

**RESOLVED:** To ENDORSE transfers.

**F&GP** **Invoices for endorsement for payment**

**09/10/40** **RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT
Allkens Sportsturf Ltd	28.05.09	Kaloam/Grass Seed	697.60
Andy J Leisure Ltd	09.04.09	Pirate and Pole Joust	2917.10
British Gas	02.06.09	Electricity - SWC	383.41
British Gas	02.06.09	Electricity - Comm Pavilion	38.64
British Gas	02.06.09	Electricity - Welfare Ground	12.13
British Gas	02.06.09	Electricity - Memorial Park	11.67
British Gas	02.06.09	Electricity - Works Building	316.40
British Gas	02.06.09	Electricity - HCW AFC	305.95
British Gas	02.06.09	Electricity - Cemetery	57.88
British Gas	02.06.09	Electricity - Sunderland Road	4.61
Crystal Cuisine	25.06.09	Buffet - Community Plan Mtg	60.00
Durham County Council	19.06.09	Trade Refuse Collections - SWC	320.85
Durham County Council	19.06.09	Trade Refuse Collections - Park	507.73
Durham County Council	19.06.09	Trade Refuse Collections - Cemetery	507.73
Durham County Council	29.06.09	Machine Repairs	157.81
H B Clark	12.06.09	Bar Supplies	399.46
H B Clark	29.05.09	Bar Supplies	399.46
H B Clark	05.06.09	Bar Supplies	599.20
H B Clark	26.06.09	Bar Supplies	199.73
Homecare	19.06.09	DIY Goods	62.15
HOW Group Ltd	02.06.09	Emergency Light SWC	50.60
In-Bev	04.06.09	Bar Supplies	269.15
In-Bev	08.06.09	Bar Supplies	98.37
In-Bev	11.06.09	Bar Supplies	655.82
In-Bev	25.06.09	Bar Supplies	176.15
Informnorth	24.06.09	Newsletter	833.75
Innerglass	03.06.09	Plastic Cups/Straws/Glasswash	35.54
Innerglass	18.06.09	Cleaning Supplies - SWC/Cem/Welf/Park	220.64
Innerglass	22.06.09	Cleaning Supplies - SWC	30.02
ITC Service Ltd	31.05.09	Internet May	40.25
Lloyd Ltd	29.06.09	Kubota Ride-on	9085.00
Lloyd Ltd	29.06.09	Grasscutter	6210.00
Lloyd Ltd	01.07.09	DVLA Registration Fee	55.00
Mark Ferguson	22.06.09	Boller Repairs - Cemetery	182.10

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Mark Ferguson	30.05.09	Cast Iron Pipe & Joints	62.19
Mastercopy	17.06.09	Cost per Copy	129.25
Maxwells	27.06.09	DIY Goods	93.17
Miracle Design & Play	01.07.09	4 Flats Seats for Swings	218.82
National Assoc of Cllrs	01.06.09	Membership Fees 09/10	74.75
NEREO	29.06.09	Seminar - Clerk	74.75
NEREO	29.06.09	Seminar - Clerk	138.00
NTE Limited	01.06.09	Telephone	75.23
PATS (Horden) Ltd	20.05.09	MOT & Vehicle Repairs	200.00
PATS (Horden) Ltd	01.07.09	Full Service Renault Kangoo	130.00
PATS (Horden) Ltd	30.06.09	Full Service Pickup	140.00
P & P Windows	09.06.09	Glass SWC	42.00
Proludic	25.06.09	2 x Play Equipment Seats	184.81
Qulrepace	10.06.09	Vacuum & Bags	222.53
Regional Doors & Shutters	29.06.09	Shutter Door Motor	172.50
Scottish & Newcastle	09.06.09	Bar Supplies	242.36
Scottish & Newcastle	23.06.09	Bar Supplies	242.36
Scottish & Newcastle	23.06.09	Bar Supplies	72.24
Shell	02.06.09	Fuel	173.64
Shell	17.06.09	Fuel	268.30
South Durham Refrigeration	16.06.09	Cellar Cooling Maintenance	230.00
Spaldings	01.06.09	Linemarker	18.63
TJ's Heating & Home Imp	01.07.09	Repairs to Toilet Memorial Park	60.00
TJ's Heating & Home Imp	10.06.09	Repairs to Cem Lodge Kitchen	185.00
Viking	16.06.09	Stationery/Stamps	105.14
Vodafone	11.06.09	Mobile Phones	132.37
Wallace of Kelso	30.05.09	Go Green Classic	96.60
Wallace of Kelso	30.05.09	Pitch Renovation Seed	140.00
Frank Wheatley	01.07.09	Various Electrical Repairs	557.45
Zurich Municipal Ins.	20.05.09	Insurance Renewal	16798.12

**Invoice Total**

**£28634.55**

**F&GP**

**09/10/41**

**Members/Officers Allowances.**

The Clerk advised he had submitted a claim for travel expenses and a claim for participation allowance had been received from Councillor R Brown and T Jones.

**RESOLVED:** That the £1371.11 be APPROVED for payment.

**F&GP**

**09/10/42**

**Social Welfare Centre Sub-Committee.**

**RESOLVED:** that

- a) the minutes be APPROVED.
- b) SWC/09/10/10 - be APPROVED.  
SWC/09/10/12 - be APPROVED.  
SWC/09/10/13 - be APPROVED.  
SWC/09/10/14 - be APPROVED.  
SWC/09/10/15 - be APPROVED.  
SWC/09/10/16- be APPROVED.  
SWC/09/10/17- be APPROVED  
SWC/09/10/18- be APPROVED.  
SWC/09/10/19- be APPROVED  
SWC/09/10/20 - be APPROVED.

**F&GP**

**09/10/42**

**Green Flag and Green Heritage Awards – 22<sup>nd</sup> July 2009 – Bournemouth**

The Clerk advised Members that the Parish Council had once again been successful in obtaining Green Flag and Green Heritage Awards for Horden Welfare Park. Members requested congratulations and thanks be passed on to the Parks staff for their hard work and dedication.

**RESOLVED:** that

- i) The Parks and Cemetery Manager together with Parks staff attend the event in the case of a vacant place the Parks and Cemetery Chairman attend;
- ii) Overnight accommodation and travel expenses to be met by the Parish Council.

*J White*  
3-9-2009

**F&GP****09/10/43****Communal Halls Meetings.**

The Clerk advised on correspondence received from Durham County Council inviting the Clerk and Parish Councillors to attend a meeting on the review of Communal Halls at Sunderland Road Centre on Wednesday 15<sup>th</sup> July at 2.00 pm and Bruce Kirkup Centre on Thursday 16<sup>th</sup> July at 2.00 pm.

**RESOLVED:** That Councillors G Jones, E Connor, W Hill and J White attend.

**F&GP****09/10/44****Omega Financial Software Training.**

The Clerk gave details of the training course modules on Omega Financial Software and a training session to be held by RBS Software on Tuesday 8<sup>th</sup> September at Swindon at a cost of £160 plus VAT.

**RESOLVED:** That the Clerk attend the training and associated modules.

**F&GP****09/10/45****NALC Leadership Academy for Chairman.**

Members gave consideration for attendance at the NALC Leadership Academy at the University of Warwick on Tuesday 15<sup>th</sup> September to Friday 18<sup>th</sup> September at a cost of £703 plus VAT.

**RESOLVED:**

- i) No-one was available to attend;
- ii) The Clerk write to NALC regarding local training.

**F&GP****09/10/46****NEREO Seminar – Personal Safety of Staff**

Members gave consideration to the attendance of the Parks and Cemetery Manager and Parks Supervisor at the Personal Safety of Staff Seminar at Durham County Cricket Club on 16<sup>th</sup> July 2009 at a cost of £65.00 plus VAT per delegate.

**RESOLVED:** That the Parks and Cemetery Manager and Parks and Playingfields Supervisor be authorised to ATTEND.

**F&GP****09/10/47****Request for Donation – Horden Banner Committee**

*The Chairman, Councillor Connor, declared a personal interest on the following as she is a Member of this Committee.*

Members gave consideration to Donation request form which had been submitted by Horden Banner Committee.

**RESOLVED:** that a donation of £250.00 be GRANTED.

**F&GP****09/10/48****Planning Applications.**

- **PL/5/2009/0245** – Proposed Rear Extension at 5 Shotton Road, Horden
- **PL/5/2009/0223** – Proposed First Floor Rear Extension at 41 Morpeth Street, Horden for Mr S Corner
- **PL/5/2009/0247** – Proposed Replacement Bathroom Extension at 31 Northumberland Street, Horden for Mr J Denby

**RESOLVED:** that the information give, be NOTED.

*J White  
7-9-2009*

**FULL PARISH COUNCIL**  
**Minutes of Meeting held 2<sup>nd</sup> July 2009**

- Present:** Councillor J White (Chair)  
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, T Jones and G Patterson  
 Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)
- Staff:**
- Apologies:** Councillors G Lavery, D Maddison, G Phillips, M Robinson, W Smith and E Wood
- HPC** **Election of Members to the Governance Sub-Committee.**  
**09/10/070** The Clerk advised Members that eight members were required for this Committee.  
**RESOLVED:** That Councillors J Clark, M Clark, E Connor, W Hill, G Jones, T Jones, G Patterson and J White.
- HPC** **Election of Chairman and Vice-Chairman to the Governance Sub-Committee.**  
**09/10/071** **RESOLVED:** That election of Chairman and Vice-Chairman be made at the first meeting of the Sub-Committee.
- HPC** **County Durham Larger Local Councils Forum.**  
**09/10/072** Members gave consideration to correspondence received from County Durham Association of Local Councils and the invitation to join the County Durham Larger Local Councils Forum.  
**RESOLVED:** That Councillor G Patterson and J White be the Parish Council's representatives as well as the Clerk to the Council.
- HPC** **County Durham Local Development Framework.**  
**09/10/073** Members gave consideration to correspondence received from Durham Council Council and the report of the Clerk which had been previously circulated.  
**RESOLVED:** That:-  
 i) the information contained within the report, be NOTED;  
 ii) the Clerk write to Durham County Council informing them of the Parish Council's views as detailed in the report.
- HPC** **Electoral Boundary Review.**  
**09/10/074** The Clerk updated Members on the Electoral Boundary Review proposals from Durham County Council. There were no proposed changes to Horden's boundaries.  
**RESOLVED:** That the information given, be NOTED.
- HPC** **NHS Update.**  
**09/10/075** The Clerk updated Members on information he had received regarding Community Services for Horden.  
**RESOLVED:** That the information given, be NOTED.
- HPC** **Durham Constabulary Update.**  
**09/10/076** Members gave consideration to correspondence received from Chief Superintendent Trevor Watson.  
**RESOLVED:** That the information given, be NOTED.
- HPC** **Horden Community Plan.**  
**09/10/077** The Clerk updated Members on progress to date and that two Parish Councillors were required to sit on the Steering Group.  
**RESOLVED:** That Councillors J White and W Hill be the Parish Council's representatives on the Steering Group.
- HPC** **Area Action Partnership Distribution.**  
**09/10/078** Members gave consideration to correspondence received regarding the Area Action Partnership distribution of membership.  
**RESOLVED:** That the information given, be NOTED.

*J White 2009*

- HPC**  
**09/10/079** **Complaint from Horden Colliery Residents Association.**  
 The Clerk advised Members on a complaint received from Horden Colliery Residents Association and advised of Standing Order 36 precluding reversal of decisions within a six month period.  
**RESOLVED:** That the Clerk write to Horden Colliery Residents Association advising that the photocopying charges for the agenda would still stand.
- HPC**  
**09/10/080** **Exclusion of the Press and Public**  
**RESOLVED:** That in accordance with Section 100(A) of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985 the press and public be excluded from the meeting for the following item of business on the grounds that it involves confidential information.
- HPC**  
**09/10/081** **Horden CWAFC Invoices.**  
 The Clerk updated members on the current position with regard to outstanding payments and meter readings.  
**RESOLVED:** The information given, be NOTED.
- HPC**  
**09/10/082** **2009/10 Pay Award**  
*Councillors J Clark, M Clark, E Connor, T Jones and Assistant Clerk G Crute declared a personal and prejudicial interest in the matter and left the room.*  
**RESOLVED:** Due to recent correspondence received from staff that would require further consideration by Council, the item be deferred until the next Council meeting on 3<sup>rd</sup> September.

*J White 3-9-2009*