

**HORDEN PARISH COUNCIL**  
**Social Welfare Centre Sub-Committee**  
**Minutes of Meeting held 23<sup>rd</sup> July 2009**

**Chairman:** Councillor G Jones.  
**Present:** Councillors M Clark, W Hill, D Maddison, M Robinson, J White.  
**Staff:** G M Crute Assistant Clerk, A Atchinson SWC Assistant Caretaker.

**SWC 09/10**     **Apologies for Absence.**  
**022**

Mr T Milward – Mechanics Social Club

**SWC 09/10**     **Minutes of the Meeting held 18<sup>th</sup> June 2009.**  
**023**

**RECOMMENDED:** The Minutes previously confirmed at the Parish Council Meeting held 2<sup>nd</sup> July 2009 be confirmed as a true record to be signed by the Chairman.

**SWC 09/10**     **Matters Arising.**  
**024**

- SWC09/10/007     Noise Limitation – Still waiting for Engineer to attend. SWC Supervisor chasing up.
- SWC09/10/014     Newsletter – Articles are due to be sent for publication and a draft should be ready by next week.
- SWC09/10/015     Lounge Ceiling – Three quotations have been obtained.
- SWC09/10/016     Electric Distribution Boards – Three quotations received and work carried out.
- SWC09/10/017     DCC Community and Facilities Services Survey – survey completed and returned.
- SWC/09/10/19     Weight Watchers – Letter has been sent but they we're unwilling to pay the extra charge.

**SWC 09/10**     **Financial Situation.**  
**025**

The Assistant Clerk updated Members on the financial situation.  
**RECOMMENDED:** The information be NOTED.

**SWC 09/10**     **Hall Bookings.**  
**026**

Report previously circulated.  
**RECOMMENDED:** The information be NOTED.

**SWC 09/10**     **Stock Taking Report.**  
**027**

The Assistant Clerk advised Members that the stock report to 15<sup>th</sup> June 2009 showed a gross profit of 48.25% profit and a 1.43% surplus. The profits for the Mechanics had dropped substantially and attendance on a Friday evening had dropped dramatically.

**RECOMMENDED:**

- i) the information be NOTED;
- ii) the takings for the Friday night Mechanics be monitored and the SWC Supervisor write enquiring if there is anything that we can do to help improve attendance.

**SWC 09/10**     **Lounge Ceiling.**  
**028**

The Assistant Clerk advised that three tenders had been received and these were accordingly opened. Tender A - £3,840.55; Tender B £3670.80; and Tender C - £2989.78.

**RECOMMENDED:** That Tender A be accepted due to the higher specification of the work and the work be carried out subject to available funds.

**SWC 09/10**     **Christmas Spectacular**  
**029**

Councillor Robinson advised the meeting of a proposal she had received from Mister Sister for the Christmas event to be held on 12<sup>th</sup> December 2009, which would include a three course Christmas dinner, Mister Sister Camp Christmas. All advertising tickets poster and leaflets, together with catering would be supplied by Mister Sisters. The Parish Council would need to provide bar and door staff.

**RECOMMENDED:** that free use be given.



- SWC 09/10  
030** **Bar Extension**  
Councillor Robinson requested consideration be given to an extension of opening hours until 11.30 pm for the Christmas event on 12<sup>th</sup> December.  
**RECOMMENDED:** that a bar extension until 11.30 pm be used for the Christmas Spectacular on 12<sup>th</sup> December.
- SWC 09/10  
031** **Horden Regeneration Partnership.**  
The Assistant Clerk read the letter to Members requesting free use of the SWC for their 6 weekly meeting now the project funding had come to an end.  
**RECOMMENDED:** that free use be granted.
- SWC 09/10  
032** **Newsletter.**  
The Assistant Clerk advised Members on articles to be included in the current newsletter and on approximately costings for delivering the newsletter to households in Horden.  
**RECOMMENDED:** That the Assistant Clerk obtain full costings for delivery of the newsletter to all properties in the Parish.
- SWC 09/10  
033** **Smoking Issues.**  
The Assistant Caretaker advised on problems encountered with smoking outside of the main entrance to the Social Welfare Centre. It was felt that as an immediate measure smoking bins be obtained and fitted a minimum of 4 metres away from the main doors. The Assistant Caretaker suggested using the "cage" to the rear of the building as a smoking shelter.  
**RECOMMENDED:** that the SWC Supervisor obtain cigarette bins and to be fitted to the building and make enquiries with Environmental Health whether the "cage" would be suitable to for use as a smoking area.
- SWC 09/10  
034** **Generation X Community.**  
Letter previously circulated. The Assistant Clerk advised that although it was stated use was required on a Sunday aswell as one night during the week they had been advised that the building was not open on a Sunday and they were quite happy to just use this building during the week.  
**RECOMMENDED:** that Generation X Community be allowed to use the SWC at a cost at the most equal to what they are currently paying at Sunderland.
- SWC 09/10  
035** **Issues Raised by Users.**  
The Assistant Caretaker advised that he had been approached by Weight Watchers personally again expressing their concern about not being allowed to use the building on a bank holiday Monday.  
**RECOMMENDED:** that enquiries be made of staff to see if anyone was willing to work on a Bank Holiday and be given double time off in lieu.

