

**HORDEN PARISH COUNCIL**  
**Minutes of Meeting held 5<sup>th</sup> March 2009**

- Present:** Councillor J White (Chairman)  
 Councillors R Brown, J Clark, M Clark, W Hill, G Jones, T Jones, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson, W Smith and E Wood
- Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery Manager).
- Also present:** PC R Mellenthin and PCSO N Holmes  
 Mr J Barnett, Mrs I Roberts and Mr D Ridley
- HPC** **Apologies for Absence.**
- 08/09/176** **RESOLVED:** Apologies RECEIVED and approved for Councillors E Connor
- HPC** **Minutes of the Meeting of Horden Parish Council held 5<sup>th</sup> February 2009 and**  
**08/09/177** **Special Meetings held 2<sup>nd</sup> February and 23<sup>rd</sup> February 2009.**  
**RESOLVED:** That the minutes be confirmed as a correct record subject to minute no. HPC 08/09/160 to replace "in Cotsford Lane near Sainsburys" with " and driving on the pavement at Dene Terrace between The Salon Shop and Costcutter Shop" and be signed by the Chairman.
- HPC** **Matters Arising – Clerk’s Report.**
- 08/09/178** HPC 08/09/156 **Precept 2009/10 Double Taxation Update** – The Clerk had submitted the revised 2009/10 precept to Durham County Council and had investigated the background to the original requirements submitted.
- HPC 08/09/160 **Police Report** – Maxine Stubbs at Durham Constabulary had been made aware of the traffic issues in Cotsford Lane.
- P&C 08/09/64 **HCW AFC Football Stadium Improvement Grant** – Payment of £11,927 had been made to NEDL for the upgrade of electricity supply and now awaiting response.
- P&C 08/09/65 **Horden In Bloom** – Horden In Bloom had been made aware of the Parish Council’s agreement to assume responsibility for the planters.
- F&GP 08/09/123 **Change of Signatories for Horden Parish Council Bank Accounts** – One outstanding signature is required before the mandate form is completed and dispatch to the co-operative bank for processing.
- F&GP 08/09/134 **Clerks Training and Development** – The Clerk had received the "Working With Your Council" training pack.
- HPC 08/09/164 **Buckingham Palace Garden Parties** – Cllr. June Clark and guest were put forward as the Parish Council’s nominations.
- HPC 08/09/165 **County Durham Youth Engagement Services** – County Durham Youth Engagement Services had been contacted advising of the Social Welfare Centre’s facilities and a response is awaited.
- HPC 08/09/166 **Horden Regeneration Partnership Heritage Centre** – The Clerk has commenced negotiations with the partnership with regard to establishing the Heritage Centre.
- HPC 08/09/168 **Rail Halt** – The Clerk had responded to the resident and written to John Cumming, M.P., the Secretary of State and Durham County Council with regard to re-establishing the railway station at Horden.
- HPC 08/09/169 **Town and Parish Council Local Draft Charter** – The Clerk had written to CDALC with the Parish Council’s response supporting the Charter.
- HPC 08/09/175 **Section 106 Agreement Funding Proposal** – The Clerk had submitted the agreed funding proposals to the District of Easington to be reviewed by the panel on 13<sup>th</sup> March 2009.

**RESOLVED:** That the information be NOTED.

- HPC** **Items Tabled for Information.**  
**08/09/179** District of Easington Meeting of the Regeneration Service Scrutiny Committee – 16<sup>th</sup> February 2009

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- Meeting of the Resources Scrutiny Committee – 17<sup>th</sup> February 2009  
 Meeting of the Consultative Meeting of Parish/Town Councils – 12<sup>th</sup> March 2009
- Hartlepool Mail
- "Vicious Knife Slasher Jailed" – Thursday 29<sup>th</sup> January 2009  
 "Campaigners hoping for cut in speed limit" – Saturday 31<sup>st</sup> January 2009  
 "New Clerk is hoping to make a difference" – Monday 2<sup>nd</sup> February 2009  
 "Joan back home and blooming" – Monday 2<sup>nd</sup> February 2009  
 "Can you provide new home for Rosie" – Tuesday 3<sup>rd</sup> February 2009  
 "Police hunt handbag thief" – Tuesday 3<sup>rd</sup> February 2009  
 "Enforcer jailed after trying to evict couple" – Tuesday 3<sup>rd</sup> February 2009  
 "£100,000 lined up for an old look" February 2009  
 "Motos fenced out" – Thursday 5<sup>th</sup> February 2009  
 "Fantastic four look to display People power" – Tuesday 10<sup>th</sup> February 2009  
 "Decision soon on road limit" – Thursday 12<sup>th</sup> February 2009  
 "The perfect day to get wed" – Friday 13<sup>th</sup> February 2009  
 "Have a say on group's future" – Wednesday 18<sup>th</sup> February 2009

The Municipal Journal, 05.02.09; 12.02.09; 26.02.09

Sustenance – February 2009

Zurich Municipal – January 2009

Valuing People – February 2009

**RESOLVED:** The information be RECEIVED by the Council.

**HPC**

**Police Report.**

**08/09/180**

The Chairman welcomed PC R Mellenthin and PSCO N Holmes to the meeting who reported on incidents covering 5<sup>th</sup> February 2009 to 4<sup>th</sup> March 2009.

Recorded incidents in Horden	
Burglary Dwellings and Burglary	11
Vehicle Crime – theft of	1
Vehicle Crime – theft from	4
Thefts	11
Rowdy, Nuisance Behavior	60
Criminal Damage	29

**HPC**

**Public Participation.**

**08/09/181**

Mrs I Roberts spoke regarding the recent violent incidents in Ninth Street over the past few weekends. She had been campaigning for action to be taken and asked that the Parish Council write a letter of support.

Mr J Barnett also spoke regarding the recent violent incidents in Ninth Street and thought the way forward was the Selective Licensing Scheme and to work with the Police and responsible Local Authority department. He request the Parish Council put pressure on through the PACT meetings.

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**PARKS AND CEMETERY COMMITTEE**  
**Minutes of Meeting held 5<sup>th</sup> March 2009**

**Present:** Councillor T Jones (Chairman)  
 Councillors R Brown, J Clark, M Clark, W Hill, G Jones, G Lavery, D Maddison, G Patterson,  
 G Phillips, M Robinson, W Smith, J White and E Wood

**Staff:** Mr P Davlson (Clerk), Mrs G M Crute (Assistant Clerk), Mr J Bush (Parks & Cemetery  
 Manager).

**Apologies:** Councillors E Connor

**Also Present:** Mr J Barnett, Mrs I Roberts and Mr D Ridley

**P&C** **Parks & Cemetery Manager's Report.**  
**08/09/68** The report previously circulated covered the period 22<sup>nd</sup> January to 22<sup>nd</sup> February 2009.

**RESOLVED:-**

- i) that the information given, be NOTED;
- ii) to AGREE to the drainage system be installed on the pathway between C and K Sections at a cost of £691.24 plus VAT;
- iii) to AGREE to the laying of 4 gutters with grates and piping at the bottom steps near the No. 1 Bowling Green at a cost of £130 plus VAT;
- iv) to AGREE to the laying of 4 gully's and grates near the inside of the gates a the Café in the Park at a cost of £78.80;
- v) to AGREE to the seat plaques being riveted to the seats.

**P&C** **Damage/Incident Reports.**  
**08/09/69** The Clerk advised Members of the following damage/incident reports:-  
 Damage 24.02.09 Memorial Park – One of the new Silver Birch trees had been snapped. Police informed. Damaged tree removed.

**RESOLVED:** The reports be NOTED.

**P&C** **HCWAF – Electricity Charges at the Welfare Park.**  
**08/09/70** The Clerk advised Members on correspondence from HCWAF received regarding the electricity charges and metre readings over the past few months. They felt that the metre readings were incorrect.

**RESOLVED:** That:-

- i) the information given, be noted;
- ii) the Clerk look into any outstanding Invoice payments;
- iii) the Clerk investigate whose responsibility it was to have the meters checked and how much this would cost.

**P&C** **Horden CWAFC Supporters Club.**  
**08/09/71** The Clerk advised that the conservatory building that was used by the Supporters Club as a smoking shelter had been installed with glass which would make the structure illegal for smoking use. A security light had also been installed on a telephone pole in the SWC Car Park without the Parish Council's permission. The Clerk had written to the Supporters Club regarding these issues but had received no response to date.

**RESOLVED:** That the Clerk write to the District of Easington regarding the smoking shelter.

**P&C** **Sunderland Road Playing Fields**  
**08/09/72** The Clerk updated members of the alleged anti-social behaviour at the Sunderland Road Playing Fields.

**RESOLVED:** that the Clerk inform the police of anti-social behaviour and write to the Football Teams that use the fields.

**P&C** **East Durham United Ladies Football Team**  
**08/09/73** The Clerk gave details of correspondence received from East Durham United Ladies Football team.

**RESOLVED:** That the Clerk advise of any vacancies and costs.

**P&C** **Grit Bin**  
**08/09/74** The Clerk advised on a request received for a Grit Bin to placed at Ashwood Meadows.

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**RESOLVED:**

- i) that an audit of the Parish be undertaken to ascertain areas where grits bins area required;
- ii) the Clerk write to the resident advising on what course of action the Parish Council is taking.

*j white 2-4-09.*

**FINANCE AND GENERAL PURPOSES COMMITTEE**  
**Minutes of Meeting held 5<sup>th</sup> March 2009**

**Present:** Councillor J Clark (Chairman)  
 Councillors R Brown, M Clark, W Hill, G Jones, T Jones, G Lavery, D Maddison, G  
 Patterson, G Phillips, M Robinson, W Smith, J White and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

**Apologies:** Councillors E Connor

**Also Present:** Mr J Barnett, Mrs I Roberts and Mr D Ridley

**F&GP**

**Parish Council Financial Status – Bank Balances.**

**08/09/139** The Clerk reported the bank balances as at 28/02/2009 being £361,509.88.

**RESOLVED:** That the information be NOTED.

**F&GP**

**Income and Expenditure Report to 30/01/2009**

**08/09/140** The report had been previously circulated.

**RESOLVED:** That the report be NOTED

**F&GP**

**Cash Cheques.**

**08/09/141** The Clerk requested that a cash cheque totaling £200. (£100 Admin and 100 SWC petty cash).

**RESOLVED:** To ENDORSE the cheque for payment.

**F&GP**

**Bank Transfer.**

**08/09/142** The Clerk informed Members that the transfer for February was £42,567.17.

**RESOLVED:** To ENDORSE transfers.

**F&GP**

**Invoices for endorsement for payment**

**08/09/143** **RESOLVED:** To ENDORSE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT
A1 Trophies & Engraving	19.02.09	Soccer Trophies & Engraving	76.50
ASAP	28.02.09	Roller Shutter – S'land Road	1265.00
Baker Ross	24.02.09	Prizes - Activities	262.67
British Gas	04.02.09	Electricity - Cemetery	68.13
British Gas	04.02.09	Electricity – Sunderland Road	5.52
British Gas	04.02.09	Electricity - SWC	403.18
British Gas	04.02.09	Electricity – Welfare Ground	21.96
British Gas	04.02.09	Electricity – Works Building/Green Leaf	364.12
British Gas	04.02.09	Electricity – Memorial Park	13.25
British Gas	04.02.09	Electricity – Comm Pavilion	89.26
British Gas	04.02.09	Electricity - HCW AFC	377.79
British Telecom	11.02.09	Telephone - Admin	147.22
BNP Paribas	05.03.09	Photocopier Rental	363.69
Co-op	03.02.09	Bank Charges - January	34.92
Co-op	02.03.09	Bank Charges	50.97
CISWO	28.02.09	S'land Road Playing Fields Rent	262.07
District of Easington	02.03.09	Repair Water Pump	33.35
H B Clark	26.02.09	Bar Supplies	279.73
Horns	28.02.09	Turf	30.00
Homecare	24.02.09	DIY Supplies	35.89
In-Bev	05.02.09	Bar Supplies	485.71
In-Bev	19.02.09	Bar Supplies	1030.32
In-Bev	26.02.09	Bar Supplies	533.67
Informnorth	30.01.09	Newsletter	851.87
Innerglass	05.02.09	Cleaning Supplies	74.42
Innerglass	19.02.09	Cleaning Supplies	91.52
Innerglass	06.02.09	Cleaning Supplies	95.50
Innerglass	28.02.09	Glasses	95.36
ITC	28.02.09	Internet	40.25
J J Tooby	18.02.09	Machinery Repairs	218.15
Mastercopy	16.02.09	Cost per Copy	71.60
Maxwells	28.02.09	Various DIY	51.84
Miracle Design & Play Ltd	19.02.09	Swing Chains & Shackles	352.34
NEDL	12.02.09	Electricity Connection - Football	11927.80
NTE Limited	31.01.09	Telephones	74.87
North Yorkshire Timber	18.02.09	Outside Taps	21.39

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North Yorkshire Timber	13.02.09	Water Blanks	4.85
Protec	13.02.09	Safety Boots	55.72
PRS	03.03.09	Licence PRS SWC	103.66
RBS Software Solutions	01.02.09	Software Maintenance 2009	115.00
Rickerby	28.02.09	Machinery Repairs	212.35
Rickerby	28.02.09	Machinery Repairs	779.35
Shell	17.02.09	Fuel	158.31
Society of Local Council Clerks	18.02.09	Publications	180.09
Society of Local Council Clerks	25.02.09	Working with your Council	90.00
TJ's Heating & Home Improve	26.02.09	Repairs to Toilet/electrical repairs Cemetery House	90.00
Treasured Memories	27.02.09	Plaque	69.00
Upnorth Cooling Ltd	01.03.09	Service & Maintenance Contract	109.25
Upnorth Cooling	04.03.09	Materials - Cooler	20.70
Viking Direct	29.01.09	Stationery	67.45
Vodafone	11.02.09	Mobile Phones	129.32
XE-UK	24.01.09	Magic Show	100.00

Invoice Total

**£22486.88****F&GP Members/Officers Allowances.**

**08/09/144** The Clerk advised that Councillor J Clark had submitted her travel expenses.  
**RESOLVED:** That the travel expenses for £76.04 be APPROVED for payment.

**F&GP Social Welfare Centre Sub-Committee.**

**08/09/145** **RESOLVED:** that  
a) the minutes be APPROVED.  
b) SWC/08/09/77 – be APPROVED.  
SWC/08/09/78 – be APPROVED.

**F&GP Horden Parish Council Risk Management Review**

**08/09/146** The Clerk updated members on the Risk Management Review that had recently been undertaken. He advised that there were no significant changes and that internal controls were adequate.  
**RESOLVED:** To APPROVE the report.

**F&GP Society of Local Council Clerks – Larger Councils Conference 16/17 April 2009**

**08/09/147** The Clerk gave details on the above Conference.  
**RESOLVED:** That the Clerk, be AUTHORISED to attend.

**F&GP County Durham Association of Local Councils**

**08/09/148** The Clerk gave details of a Special Meeting to be held on Friday 6<sup>th</sup> March 2009 at 6.15 pm at County Hall, Durham.  
**RESOLVED:** That anyone who was available to attend would advise the Parish Council Office.

**F&GP EDF Energy Proposed New Nuclear Build at Hartlepool**

**08/09/149** The Clerk advised on a public meeting to be held on Wednesday 11<sup>th</sup> March 2009 at the Grand Hotel, Hartlepool.

**RESOLVED:** That no-one was available to attend.**F&GP BT Windturbine Proposal**

**08/09/150** The Clerk advised Members on the report which had been previously circulated.  
**RESOLVED:** That the Clerk write advising the Parish Council were in favour of wind turbines in principle but were concerned on the effect on Shotton airfield and migratory birds.

**F&GP District of Easington Exhibition – A Proud Legacy**

**08/09/151** The Clerk advised on the above exhibition and the request for free use of the Social Welfare Centre.

**RESOLVED:** that free use of the SWC be granted.**F&GP Request for Donation**

**08/09/152** a) **Aden Veterans Association** – Members gave consideration to a request from the Aden Veterans Association for a donation.  
**RESOLVED:** that the Clerk write to advise them to submit another request in the new financial year.

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- b) **Great North Air Ambulance** – Members gave consideration to a request from the Great North Air Ambulance for a donation.  
**RESOLVED:** that the Clerk write to advise them to submit another request in the new financial year.
- c) **The Ark – Drop In** – Members gave consideration to a request from the Ark – Drop In for a donation.  
**RESOLVED:** that the Clerk write to advise them to submit another request in the new financial year.

**F&GP**  
**08/09/153**

**Thank You Letters**

- a) **New Life Toddler Group**  
The Clerk read the letter thanking the Parish Council for their recent donation.  
**RESOLVED:** That the letter be displayed on the noticeboard.
- b) **Yohden Primary School**  
The Clerk read the letter thanking the Parish Council for the recent Pantomime.  
**RESOLVED:** That the letter be displayed on the noticeboard
- c) **Horden Sure Start**  
The Clerk read the letter thanking the Parish Council for the recent Pantomime.  
**RESOLVED:** That the letter be displayed on the noticeboard

**F&GP**  
**08/09/154**

**Proposed Planning Application**

- PLAN/928/5/12(3) – Proposed erection of an electric roller shutter on the shop frontage of Horden Branch Library, Sunderland Road, Horden
- PLAN/2008/0714 – Proposed Rebuilding of School and Associated Sports Pitches at Our Lady Star of Sea RC Primary School, Thorpe Road, Horden for Diocese of Hexham and Durham

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**FULL PARISH COUNCIL**  
**Minutes of Meeting held 5<sup>th</sup> March 2009**

**Present:** Councillor J White (Chair)  
 Councillors R Brown, J Clark, M Clark, W Hill, G Jones, T Jones, G Lavery, D Maddison, G Patterson, G Phillips, M Robinson, W Smith and E Wood

**Staff:** Mr P Davison (Clerk), Mrs G M Crute (Assistant Clerk)

**Apologies:** Councillors E Connor

**Also** Mr D Ridley

**Present:**

**HPC** **Personnel Sub-Committee Meeting – 24<sup>th</sup> February 2009**

**08/09/182** **RESOLVED:** That the minutes be confirmed as a correct record to be signed by the Chairman.

**HPC** **Area Action Partnership**

**08/09/183** The Clerk advised on correspondence received from John Murphy, Local Strategic Partnership Manager regarding a meeting on Neighbourhood Arrangements.  
**RESOLVED:** That a meeting be arranged for Tuesday 10<sup>th</sup> March 2009 at 6.15 pm.

**HPC** **Station Road Allotments Association**

**08/09/184** The Clerk advised on correspondence received regarding the allotment site at Station Road regarding the installation of gate.  
**RESOLVED:** That the Clerk be authorised to work in partnership with the Allotment Association and Regeneration Partnership on this issue.

**HPC** **Horden and Easington Colliery Regeneration Partnership**

**08/09/185** Councillor J Clark updated Members on the Coastal Communities Project.  
**RESOLVED:** That the Clerk write a letter of support for the project.

**HPC** **Brass; Durham International Festival 2009**

**08/09/186** The Clerk advised on correspondence received regarding the above event.  
**RESOLVED:** That any Brass Band Concerts already booked be forward for inclusion in the event if the dates fell within the Festival and that the SWC was available to host events providing there was no cost implications.

**HPC** **Power of Well Being**

**08/09/187** The Clerk advised on the NALC briefing regarding the Power of Well-Being.  
**RESOLVED:** That the information given, be NOTED.

**HPC** **Standards Committee Questionnaire**

**08/09/188** The Clerk advised that the above questionnaire needed completing as a matter of urgency.  
**RESOLVED:** That the questionnaire be completed by the relevant Member after the meeting concluded.

**HPC** **Spinal Injuries Association**

**08/09/189** The Clerk advised on correspondence received from the above Association who were requesting free publicity for their event to be held on 15<sup>th</sup> May 2009.  
**RESOLVED:** That an article be included in the newsletter.

**HPC** **Blackhall and Horden Streetsafe**

**08/09/190** Councillor Lavery spoke regarding a recent meeting Streetsafe meeting he had attended where he raised the issues of traffic problems at Dene Terrace and that he would like to be included in the meeting with Durham Constabulary regarding the traffic problems in this vicinity. He also mentioned that it had been the last meeting of the Blackhall and Horden Streetsafe and request a letter be send requesting a similar type of meeting In the future.

**RESOLVED:** That:-

a) Councillor Lavery attend the meeting with Durham Constabulary regarding the

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- b) traffic problems in Cotsford Lane and the surrounding area;  
 the Clerk make write regarding the Parish Councils support for a similar nature to the Streetsafe be put in place once the Unitary County Council in April.

**HPC** **Welfare House**

- 08/09/191** The Clerk advised on advice received from Mortons, Solicitors, regarding the restrictive covenant on Welfare House. An application could be made to British Coal to have the covenant removed, however, there would probably be a financial cost involved.  
**RESOLVED:** That the Clerk be given delegated authority to apply for the removal of the restrictive covenant depending on the cost involved.

**HPC** **Exclusion of the Press and Public**

- 08/09/192** **RESOLVED:** That in accordance with Section 100(A) of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985 the press and public be excluded from the meeting for the following item of business on the grounds that it involves confidential information.

**HPC** **2009 Pay Award**

- 08/09/193** *Councillors J Clark, T Jones and M Clark declared a personal interest in the matter and left the room.*  
 The Clerk advised on the final outcome from the National Joint Council regarding the 2008 pay awards that had been under arbitration. Now that a resolution had been achieved, it was recommended that a Workers Council be convened to finalise the 2008 pay review and commence the process for 2009.  
**RESOLVED:** That a Workers Council be arranged for 9<sup>th</sup> March between staff and Council representatives.

*J White*  
 4-2-09.