

HORDEN PARISH COUNCIL
Minutes of Meeting held 4th September 2008

Present: Councillor J White (Chairman)
 Councillors J Clark, M Clark, E Connor, W Hill, T Jones, G Lavery, G Patterson, G Phillips
 and M Robinson

Staff: Mrs S J Shippen (Clerk), Mrs G M Crute (Admin & Finance Officer), Mr J Bush (Parks &
 Cemetery Manager).

Also present: D W Addleton, L Addleton, J Barnett, B Brunskill, D Graham, N Graham, A Haggie,
 D Mathews, R G Sewell and E Scholick
 PC C Fixter and PCSO N Holmes

HPC **Apologies for Absence.**
08/09/68 **RESOLVED:** Apologies RECEIVED and approved for Councillors R Brown, G Jones,
 D Maddison, W Smith and E Wood

HPC **Minutes of the Meeting of Horden Parish Council held 4th July 2008**
08/09/69 **RESOLVED:** That the minutes be confirmed as a correct record to be signed by the
 Chairman.

HPC **Matters Arising – Clerk’s Report.**
08/09/70 **5th June 2008**
 P&C 08/09/17 **Third Street Allotment** – Information has now been
 received from Sure Start. Clerk progressing matters.
 F&GP 08/09/43 **NALC Larger Councils Conference** – The Clerk had
 advised that she had now received notification that no-one
 was available to attend.
RESOLVED: That the information be NOTED.

HPC **Items Tabled for Information.**
08/09/71 District of Easington Meeting of the Regeneration Services Scrutiny Committee – 14th
 July 2008
 Meeting of the Resources Scrutiny Committee – 15th July 2008
 Meeting of the Community Services Scrutiny Committee – 15th
 July 2008
 Meeting of the Audit Committee – 18th July 2008
 Meeting of the Executive – 22nd July 2008
 Extraordinary Meeting of the District Council – 30th July 2008
 Meeting of the Regeneration Services Scrutiny Committee – 31st
 July 2008
 Meeting of the Resources Scrutiny Committee – 1st August 2008
 Meeting of the Community Services Scrutiny Committee – 1st
 August 2008
 Meeting of the Tidy Easington District Committee – 13th August
 2008
 Meeting of the Executive – 2nd September 2008
 Meeting of the District Council – 4th September 2008

Peterlee Mail “Set Free After Stab Attack” – Saturday 28th June 2008
 “Café Burglars Leave Trail of Destruction” – Saturday 28th June
 2008
 “Lifeboat in Beach Rescue” - Tuesday 1st July 2008
 “Bus Row Man Attacked” – Tuesday 1st July 2008
 “Pleased to be Led up the Garden Path” – Tuesday 1st July 2008
 “Bus Row Dad Dies” – Thursday 3rd July 2008
 “Pay Back £24K” – Thursday 8th July 2008
 “Murder Accused in Court” – Thursday 10th July 2008
 “Bloomin’ Great” – Friday 11th July 2008
 “Important to Keep it Alive” – Friday 11th July 2008
 “Crowds due at Durham Miners’ Gala” Saturday 12th July 2008

"Punching their Weight" – Thursday 17th July 2008
 "Parks in Lotto Cash Boost" – Thursday 17th July 2008
 "Warming Gesture Helps Cold Strays" – Thursday 17th July 2008
 "New Chapter for Library" – Saturday 19th July 2008
 "Park 'n' Pride" – Monday 21st July 2008
 "Failed Shoplifter Dropped Her Purse" – Tuesday 22nd July 2008
 "£44,000 to Improve Path" – Friday 25th July 2008
 "Plans to Develop Empty Units" – Saturday 2nd August 2008
 "Classes are a Big Hit!" – Monday 4th August 2008
 "Bicycling to Safety" – Thursday 7th August 2008
 "Raffle to Decide Shirt Sponsors" – Saturday 9th August 2008
 "Sporting youngster Showcase Skills" – Monday 11th August 2008
 "Lotto Loser Fined after becoming a Litto Lout" – Wednesday 13th August 2008
 "A Creative Cover Up" – Wednesday 13th August 2008
 "Facing up to Challenge" – Thursday 14th August 2008
 "New Street Booze Bans" – Friday 15th August 2008
 "Yo-ho-ho and Lots of Fun" – Friday 15th August 2008
 "Body Found After Party" – Monday 18th August 2008
 "Vandals Go on Wrecking Spree" – Monday 18th August 2008
 "Ex-Pools Start Books his Fame with Fans" – Tuesday 19th August 2008
 "Restaurant Serves up Tasty Shirt Deal" – Tuesday 19th August 2008
 "Three Quizzed in Party Death Probe" – Tuesday 19th August 2008
 "The Big Day I Never Thought I would see" Wednesday 20th August 2008
 "Visitors Flock to Parks" – Thursday 21st August 2008
 "Pirates Invade the Park" – Thursday 28th August 2008
 "Why were we the last to know?" – Thursday 28th August 2008

The Municipal Journal – 03.07.08; 10.07.08; 17.07.08; 31.07.08; 07.08.08; 14.08.08; 20.08.08

Horden Regeneration Partnership Management Committee Meeting 29th July 2008

Horden Regeneration Partnership Management Committee Meeting 9th September 2008

Publication of the North East of England Plan – Communities and Local Government

Zurich Municipal Court Circular – June 2008; July 2008

Zurich Municipal News & Views – Summer 2008

NEREO – Annual Report 2007/2008

CISWO – Newsletter – Spring/Summer 2008

North Peterlee News – 8th July 2008

Durham & Wearside News – Issue 1 2008

Durham Association News – July 2008

Green Flag Award Winners – 2008/2009

LCR – July 2008

The Clerk – July 2008

Clerks & Councils Direct – July 2008

Valuing People – July 2008

Spaces & Places – Issue 34

Local Strategic Partnership Meeting – 22nd August 2008

Coast and Countryside Rangers – August 2008

RESOLVED: The information be RECEIVED by the Council.

HPC
08/09/61

Police Report.

The Chairman welcomed PC C Fixter and PCSO N Holmes to the meeting who reported on incidents covering

Recorded incidents in Horden	
Burglary Dwellings and Burglary	22
Vehicle Crime – theft of	3
Vehicle Crime – theft from	6
Thefts	16
Rowdy, Nuisance Behavior	63
Criminal Damage	21

RESOLVED: That the information given be NOTED.

HPC
08/09/72

Public Participation.

Mr D Graham spoke on the issue of the closed gates next to the outside Rugby field and requested that the Council give consideration to opening the gates. He expressed concern about the elderly residents who had to walk a further distance to access post office facilities in the village.

Mr A Hagle spoke on behalf of the Rugby Club regarding the issue of the closed gates near the Rugby field. He felt that if the gates were re-opened then there would be a problem with dog fouling on the rugby field which would be detrimental to the health of the people using these facilities. He requested that the Parish Council keep the gates closed.

RESOLVED:- That the information given, be NOTED.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 4th September 2008

Present: Councillor E Connor (Chairman)
 Councillors J Clark, M Clark, W Hill, T Jones, G Lavery, G Patterson, G Phillips,
 M Robinson and J White

Staff: Mrs S J Shippen (Clerk), Mrs G M Crute (Admin & Finance Officer), Mr J Bush (Parks & Cemetery Manager).

Also Present: D W Addleton, L Addleton, J Barnett, B Brunskill, D Graham, N Graham, A Haggie,
 D Mathews, R G Sewell and E Scholick

Apologies: Councillors R Brown, G Jones, D Maddison, W Smith and E Wood

P&C **Parks & Cemetery Manager's Report.**

08/09/20 The report previously circulated covered the period 23rd June to 24th August 2008. The Clerk advised that the issue of drainage problems at the Cemetery was listed as a separate agenda item. Consideration was given to the request of Horden Cricket Club to introduce a 22 yard practice wicket of two 11 yard practice wicket at a cost of £1255.62 including materials and manpower. The Clerk highlighted that the only additional cost would be for the materials which would cost £542.52. The item regarding Green Flag would be considered under Agenda item 5.

RESOLVED: That:-

- i) the information given, be NOTED;
- ii) to enquire whether the Cricket Club would pay for the materials to install a practice wicket with the Parish Council supplying the labour; if they didn't wish to pay for the materials this year then it be budgeted for the next financial year.

P&C **Damage/Incident Reports.**

08/09/21 The Clerk advised Members of the following damage/incident reports:-

Damage	09.07.08	Plaque missing from bench. Plaque located, cleaned and replaced. Police informed.
Incident	13.07.08	Youths drinking in Memorial Park when asked to leave were abusive and threatening to staff. PCSOs and Street Wardens informed.
Incident	13.07.08	Youths kicked over bin in Welfare Park. Bin stood back in correct position. PCSOs informed.
Damage	13.07.08	Graffiti on play equipment in play areas in Welfare Park. Graffiti removed. Police informed.
Incident	14.07.08	Youths on Welfare Park Football Field. Verbally abused staff. Staff kept a check on area for the rest of the evening. Police informed.
Incident	14.07.08	Youths in Welfare Park. Damaged plants. Police informed.
Damage	27.07.08	Metal Fencing pulled out next to swing area in Memorial Park. Fencing Replaced. Police informed.
Damage	1.08.08	Green Leaf Café. Damaged caused to flooring due to excessive rain.
Incident	12.08.08	Youths drinking in Welfare Park asked to move then returned asked to move again at which point Police arrived and escorted them off the grounds. They then returned again and were asked to leave. Police informed.
Incident	12.08.08	Approximately 10 youths in youth shelter when locking up. They were asked to youth of which 3 girls became abusive and would not leave, other youths were escorted off the grounds and gates locked. Contacted Police. Girls then left Park by climbing over gates at Welfare Park Car Park.
Damage	12.08.08	Rubbish Bin pulled out from fixing and tipped over at Welfare Park. Police informed. Bin put back in position.
Damage	13.08.08	
Damage	17.08.08	Bench at Memorial Park damaged. Police informed. Bench repaired.

Damage 17.08.08 Welfare Park. Information sign pulled off bench, flower beds
18.08.08 rlden over and trampled, flower heads kicked off. Police
informed. Beds tided and plaque replaced.

RESOLVED: The reports be NOTED.

P&C **Welfare Park Users Group Meeting.**

08/09/22 Consideration was given to minutes of the meeting held on 3rd July 2008.

RESOLVED: That the minutes be RECEIVED.

P&C **Welfare Park Closed Footpath.**

08/09/23 Councillor T Jones spoke regarding the closed footpath near the rugby field and enquired on the background of the gates being closed so the footpath could not be used and the cost of repairing the footpath. The Clerk advised that gates where closed in 2005 due to the poor condition of the footpath and that an estimate for the works had been given at an approximate cost of £10,000 and it had been the intention at the time that the Rugby Club would seek funding to develop the whole area. A lengthy discussion then ensued on the issue.

RESOLVED: That:-

- i) The Clerk enquire as to the Rugby Club's intention to seek funding for the improvements;
- ii) The Clerk obtain quotations for the footpath and report back to the next meeting.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 4th September 2008

Present: Councillor J Clark (Chairman)
 Councillors M Clark, E Connor, W Hill, T Jones, G Lavery, G Patterson, G Phillips,
 M Robinson and J White

Staff: Mrs S J Shippen (Clerk), Mrs G M Crute (Admin & Finance Officer)

Also Present: J Barnett, B Brunskill and R G Sewell

Apologies: Councillors R Brown, G Jones, D Maddison, W Smith and E Wood

F&GP **Parish Council Financial Status – Bank Balances.**

08/09/47 The Clerk reported the bank balances as at 31/08/2008 being £315,910.68.
RESOLVED: That the Information be NOTED.

F&GP **Income and Expenditure Report to 31/07/2008**

08/09/48 The report had been previously circulated.
RESOLVED: That the report be NOTED.

F&GP **Cash Cheques.**

08/09/49 The Clerk requested that two cash cheques totaling £470. £110 for August (£50 Admin and £60 SWC petty cash) and £310 for September (£250 Admin, £60 SWC) be endorsed for payment.
RESOLVED: To ENDORSE cheques for payment.

F&GP **Bank Transfer.**

08/09/50 The Clerk informed Members that the transfer for July was £37,157.70 and for August £30,559.90.
RESOLVED: To ENDORSE transfers.

F&GP **Invoices for endorsement for payment**

08/09/51 **RESOLVED:** To ENDORSE the following invoices paid 12th August 2008:

SUPPLIER	DATE	DESCRIPTION	AMOUNT
A1 Trophies & Engraving	02.07.08	Engraving "In-Bloom"	90.00
Adrian Wright	07.07.08	Mr Windbags Performance	200.00
British Gas	03.07.08	Electricity - Memorial Park	5.36
British Gas	03.07.08	Electricity - Cemetery	18.28
British Gas	03.07.08	Electricity - Sunderland Road	9.62
British Gas	03.07.08	Electricity - Community Pavilion	10.14
British Gas	03.07.08	Electricity - SWC	231.36
British Gas	03.07.08	Electricity - Welfare Ground	13.76
British Gas	03.07.08	Electricity - Works Building/Green Leaf	223.77
British Gas	03.07.08	Electricity - HCWAFC	27.72
Co-op	02.07.08	Bank Charges	36.36
CISWO	25.03.08	Rental - Sunderland Road	262.07
District of Easington	01.07.08	Trade Refuse Collection Cemetery	434.75
District of Easington	01.07.08	Trade Refuse Collection Welfare	434.75
District of Easington	01.07.08	Trade Refuse Collection SWC	270.25
District of Easington	01.04.08	Lease BMX Track	75.00
District of Easington	23.07.08	New Indicator Lens and Bulb	10.96
Durham County Council	02.07.08	Annual Gas Servicing	601.07
Durham County Council	09.07.08	Repair to Lift	67.07
Easington Tyre Centre	19.06.08	New Tyre	15.00
Glasdon	16.07.08	Trimline	198.92
Haswell & District Mencap	15.07.08	Buffet	87.50
In-Bev	10.07.08	Bar Supplies	1505.98
In-Bev	24.07.08	Bar Supplies	1903.94
In-Bev	07.08.08	Bar Supplies	672.72
Innerglass	11.07.08	Cleaning Supplies	59.60
Iris	23.07.08	Payslips	116.33
Machine Mart	16.07.08	Jump Start/Air Compressor/ 100 Bit Set	68.12
Mastercopy	15.07.08	Cost per Copy	53.90
Maxwells	30.07.08	Perspex Sheet	12.83
M Storey	11.07.08	Cemetery Rules Booklet	462.94
M Storey	11.07.08	Newsletter	851.88

M Storey	11.07.08	Horde In Bloom – Leaflets	400.00
NEREO	21.07.08	Disclosure	36.88
NTE Ltd	01.07.08	Telephone Maintenance System	14.53
Peterlee Building Supplies	25.03.08	Fence Posts	52.88
Peterlee Building Supplies	10.03.08	Fence Board	11.28
Peterlee Building Supplies	22.02.08	Fence Panels	13.04
P & P Windows	11.06.08	Windows SWC	2387.00
Pubstuff	25.07.08	24 Tables	1800.10
Playsafety Ltd	25.07.08	Play Area Inspections	470.00
RBS Software	01.08.08	Software Maintenance	411.25
Rigby Taylor	14.07.08	Fertilizer	346.65
Rigby Taylor	21.07.08	Fertilizer	427.76
Shah's Newsagents	04.08.08	Papers x 15 weeks	45.00
Shell	17.07.08	Fuel	325.50
Shell	07.08.08	Fuel	342.39
SLCC	15.07.08	Cemetery Management Course	217.38
St Johns Ambulance	15.07.08	1 st Aid Cover – Teddy Bears Picnic	45.82
Spaldings	02.07.08	Lawn Shears	65.75
Total	05.07.08	Gas SWC	1205.58
Treasured Memories	18.07.08	Wall Plaque	70.50
Viking	03.07.08	Stationery	49.30
Vodafone	14.07.08	Mobile Phones	83.49
Wallace of Kelso	30.06.08	Amenity Glyphosate	323.13
Wearside Contractors	07.07.08	Shutter & Brickwork Cafe	358.38
Wilf Husband	08.07.08	Gravel - Cemetery	131.60
Wildchilids	07.07.08	Novelty Bouncy Castle	211.50

Invoice Total **£18878.64**

RESOLVED: to APPROVE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT
A1 Trophies & Engraving	13.08.08	Engraving Football Trophies	83.50
A1 Trophies & Engraving	27.08.08	Engraving Flower and Veg	21.00
Baker Ross	05.08.08	Prizes Heritage Day	288.84
BDO Stoy Haywood LLP	28.08.08	Annual Audit Return	2326.50
British Gas	05.08.08	Electricity – Memorial Park	7.82
British Gas	05.08.08	Electricity - Cemetery	32.26
British Gas	05.08.08	Electricity – Sunderland Road	14.88
British Gas	05.08.08	Electricity – Community Pavilion	16.74
British Gas	05.08.08	Electricity - SWC	303.70
British Gas	05.08.08	Electricity – Welfare Ground	22.46
British Gas	05.08.08	Electricity – Works Building/Green Leaf	245.87
British Gas	05.08.08	Electricity - HCW AFC	21.65
British Telecom	13.08.08	Telephone - Admin	230.31
British Telecom	13.08.08	Telephone – Mem Park	49.92
British Telecom	13.08.08	Telephone – SWC Lift	34.20
British Telecom	13.08.08	Telephone - Cemetery	58.23
British Telecom	13.08.08	Telephone - Internet	48.89
BNP Paribas	05.09.08	Lease Photocopier	371.59
Co-op	04.08.08	Bank Charges	56.82
District of Easington	26.08.08	Annual Licence Fee Welfare Park	70.00
Easington Tyre Centre	16.07.08	Repairs to Tractor	10.00
Easington Tyre Centre	04.07.08	Tractor Tyre Repair	10.00
Frogghopper Productions	27.08.08	Drama Workshop and Play	250.00
G L Barber	15.08.08	Keys Cut x 11	22.00
Guy Potts & Co Ltd	31.07.08	2 Stoke Oil	27.97
Hemming Information Svcs	14.08.08	Municipal Journal Subs 08/09	140.00
ITC Service	31.07.08	Internet	41.13
In- Bev	21.08.08	Bar Supplies	689.21
In-Bev	07.08.08	Bar Supplies	-49.93
In-Bev	21.08.08	Bar Supplies	-72.93
Innerglass	15.08.08	Cleaning Supplies	98.07
Inst of Groundmanship	31.07.08	Groundmanship Renewal	40.00
J J Tooby	18.08.08	Stihl Hedge Trimmers	254.99
John Williams	31.08.08	Mining Exhibition – Heritage Day	50.00
Mastercopy	14.08.08	Cost per Copy	61.34
Machlne Mart	19.08.08	Syphon Pump	17.6
Marian Shutters & Doors	31.08.08	Replace Key Box & Emergency Call Out	360.73
Maxwells DIY	31.08.08	Padlock	6.84
Nationwide Retail System	14.08.08	New Cash Register	699.13
Protec Direct	06.08.08	Safety Boots	66.93
Protec Direct	15.08.08	Safety Boots/Wellingtons	57.78
P G Hogg	20.08.08	Punch & Judy Show	85.00
Shell	17.08.08	Fuel	161.07
Shell	17.08.08	Fuel	281.77

SLCC	18.08.08	SLCC National Conference	376.00
Vaughtons	15.08.08	Metal Gilt Clutch Badges	500.32
Viking Direct	18.08.08	Heater/Stamps/Stationery	218.54
Viking Direct	12.08.08	Paper/Heater	193.28
Vodafone	13.08.08	Mobile Phones	78.40
Wildchild's	20.08.08	Bouncy Castle Pirates in Park	246.75
		Invoice Total	9227.17

F&GP **Members/Officers Allowances.**

- 08/09/52** The Clerk advised that Councillors R Brown and W Smith had submitted their participation allowance.
RESOLVED: That the participation allowances totaling £1116.52 be APPROVED for payment.

F&GP **Social Welfare Centre Sub-Committee Meeting held 24th July 2008**

- 08/09/53** **RESOLVED:** that
- a) the minutes be APPROVED.
 - b) SWC/08/09/18 – be APPROVED.
SWC/08/09/22 – be APPROVED.
SWC/08/09/23 – be APPROVED.
SWC/08/09/24 – be APPROVED.
SWC/08/09/25 – be APPROVED.
SWC/08/09/26 – be APPROVED.
SWC/08/09/27 – be APPROVED.
SWC/08/09/28 – be APPROVED.
SWC/08/09/29 – be APPROVED.
SWC/08/09/31 - be APPROVED.

F&GP **Audit of Accounts for Year Ended 31/03/08.**

- 08/09/54** The Clerk gave details of amendments made to the Annual Return which had previously been circulated together with response to the issues raised by the External Auditor.
RESOLVED: That
- a) the amendments detailed, be APPROVED.
 - b) the Clerk's verbal report, be NOTED.

F&GP **Poppy Wreaths**

- 08/09/55** The Clerk requested Members give consideration to the purchase of a poppy wreath for the Remembrance Day Service under the LGA 1972, S137.
RESOLVED: that a poppy wreath be purchased in the sum of £21.25.

F&GP **Fixed Line Voice Products and Services.**

- 08/09/56** The Clerk requested Members give consideration to approval of a new contract for fixed line voice products and services.
RESOLVED: That the new contract with NTE be APPROVED.

F&GP **Staff Training**

- 08/09/57** The Clerk requested Members give consideration to a request received from the Clerical Assistant towards a contribution towards an AAT qualification.
RESOLVED: That
- i) the Parish Council fund the fees for the course;
 - ii) a contract be entered into for repayment of the fees if the Clerical Assistant left the Parish Council's employee two years post qualification.

F&GP **Requests for Financial Assistance**

- 08/09/58** a) **Citizens Advice Bureau**
The Clerk read out a request received for a donation.
RESOLVED: That a donation of £400 be given and free use of the Social Welfare Centre
- b) **HCW AFC**
- i) The Clerk read out a request received for a donation towards a floodlight upgrade. The Football Club had potential funding for 75% of the scheme.

- RESOLVED:** That the Parish Council fund 25% of the cost of the scheme up to a maximum of £3,000.
- ii) The Clerk read out a request to purchase £50 for a sponsorship raffle ticket.
RESOLVED: That the Parish Council purchase one ticket at £50.
- iii) **Vitalise**
The Clerk gave details of the above organisation who funded holidays for disabled people.
RESOLVED: That no donation be given.

F&GP **Making Spending Count? A National Conference on Participatory Budgeting and It's Role in Community Empowerment**
08/09/59

The Clerk gave details of the above Conference to be held on Monday 15th September 2008 from 9.30 am till 4.45pm at the Midland Hotel, Manchester at a cost of £200.
RESOLVED: That the Clerk attend.

F&GP **"Greening" Your Community Building Conference**
08/09/60
The Clerk gave details of the above Conference to be held on Thursday 18th September 2008 at North Shields at a cost of £10 plus VAT.
RESOLVED: That Councillor G Phillips, Councillor M Robinson, the Clerk, SWC Supervisor and Assistant Caretaker attend.

F&GP **County Durham PCT – Half Day Conference for Key Local Stakeholders**
08/09/61
The Clerk gave details of the above Conference to be held on Thursday 25th September 2008 from 9.00 am till 1.00 pm.
RESOLVED: That Councillors G Phillips and M Robinson attend.

F&GP **Tees, Esk & Wear Valley NHS**
08/09/62
The Clerk requested Members give consideration to attendance at a meeting with the Council of Governors of Tees, Esk and Wear Valley NHS dates of which had been previously circulated.
RESOLVED: That Councillors J Clark, G Phillips, M Robinson and J White attend the event at Hartlepool

F&GP **County Durham Foundation**
08/09/63
The Clerk gave details on correspondence received from County Durham Foundation regarding an annual subscription to their organisation at a cost of £15.00 per annum.
RESOLVED: That the Parish Council subscribe to the County Durham Foundation at a cost of £15.00 per annum.

F&GP **Flower and Vegetable Show**
08/09/64
The Clerk report on the 2008 Flower and Vegetable Show. There had been less entries this year due to poor weather conditions. She commented on the good attendance by Parish Councillors which had been well received by the Show organisers.
RESOLVED: That the information given be NOTED.

F&GP **Creating Chances Funding**
08/09/65
Councillor J Clark declared an interest on the grounds that she is Chairman of the Horden Regeneration Partnership
The Clerk gave details of a funding application which had been submitted in partnership with Horden Regeneration Partnership and Neighbourhood Management Pathfinder seeking funding for football activities within the Parish.
RESOLVED: That the information given be NOTED.

F&GP **Proposed Planning Applications**
08/09/66
Councillor E Connor declared an interest on the grounds that she is a Member of the District of Easington Development Control Sub-Committee. Councillor J Clark declared an interest on PLAN/2008/0429 on the grounds that she is Chairman of the Horden Regeneration Partnership

- PLAN/2008/0429 – Proposed Finger Post with Six Arms at Coast Road, Horden for Horden Regeneration Partnership

- PLAN/2008/0441 – Proposed Dormer Loft Conversion and First Floor Rear Extension at 6 Shotton Road, Horden for Mr J Richardson
- PLAN/2008/0490 – Proposed Replacement Garage at 19 Braemar Terrace, Horden for Mr a Brown
- PLAN/2008/0492 – Proposed Rear Extension at 7 Azalea Terrace, Horden for Mr M Kirkup
- PLAN/2008/0501 – Proposed Side Porch and Cloakroom Extension at 42 Cotsford Lane, Horden for Mr S Dhillon
- PLAN/2008/0441 – Proposed Loft Conversion and First Floor Rear Extension at 6 Shotton Road, Horden
- Durham County Council Ref. CMA/5/24 – Application for Permanent Dewatering Facility and Ancillary Works at Horden Sewage Treatment Works, Peterlee for Northumbrian Water
- PLAN/2008/0510 – Proposed Boundary Fence (Retrospective) at Claremont, Shotton Road, Horden for Mr R Parkin

RESOLVED: That the information be NOTED.

FULL PARISH COUNCIL
Minutes of Meeting held 4th September 2008

Present: Councillor J White (Chair)
 Councillors J Clark, M Clark, E Connor, W Hill, T Jones, G Lavery, G Patterson, G Phillips and M Robinson

Staff: Mrs S J Shippen (Clerk), Mrs G M Crute (Admin & Finance Officer)

Also Present: J Barnett, B Brunskill and R G Sewell

Apologies: Councillors R Brown, G Jones, D Maddison, W Smith and E Wood

HPC **Apprentice Appointment Panel held 22nd July 2008**
08/09/73 **RESOLVED:** That

- a) The minutes be APPROVED.
- b) The Recommendations are AGREED.

HPC **Local Works – Sustainable Communities Act**
08/09/74 Members had been previously circulated with the above broadsheet for consideration. The Clerk advised on the various options for a meeting if one was required.
RESOLVED: That the Clerk arrange for a public meeting to be held at the Social Welfare Centre and invite neighboring Councils.

HPC **County Durham Partnership – Sustainable Community Strategy 2008/2023**
08/09/75 The Clerk advised Members that this and item 11 on the agenda were requests from different organisations for comments on the Sustainable Community Strategy 2008/2023.
RESOLVED: That individual Members complete the questionnaire and return to the Parish Council Offices by 23rd September 2008

HPC **Horden Regeneration Partnership**
08/09/76 The Clerk advised on a request received from Horden Regeneration Partnership to place a link from the Parish Council's website to the Partnerships website and there may be potential cost implications.
RESOLVED: That a link be AGREED.

HPC **CDALC Response to Consultation re Parish Elections in 2009**
08/09/77 The Clerk advised on correspondence received from CDALC regarding potential Parish Council Elections in 2009.
RESOLVED: That the information given, be NOTED.

HPC **Councillor Indemnity**
08/09/78 The Clerk advised on a legal briefing received NALC regarding Indemnity insurance for Parish Councillors.
RESOLVED: That the Clerk investigate the cost of providing such insurance.

HPC **Public Consultation on Area Action Partnerships**
08/09/79 The Clerk advised on the public consultation on Area Action Partnerships which some Members had attended events on.
RESOLVED: That the information, given be NOTED.

HPC **County Durham Electoral Boundary Review**
08/09/80 The Clerk advised on correspondence received from Durham County Council regarding the boundary review in County Durham and who number of Unitary Councillors the Parish Council thought would be needed to cover the County Durham Electoral Boundary.
RESOLVED: That the Parish Council would recommend 189 Councillors for the County Durham Electoral Boundary.

HPC **Complaint from Mrs P Barnett**
08/09/81 *Councillor T Jones declared a personal and prejudicial interest in the item and left the meeting.*

The Clerk advised Members on the different ways in which the complaint could be dealt with under the Council's complaints procedure.

RESOLVED: That the Clerk respond to Mrs Barnett on behalf of the Parish Council advising that T Jones wasn't acting as a representative of the Parish Council and the procedures the Parish Council has to deal with noise from the Social Welfare Centre.

PARKS AND CEMETERY COMMITTEE
Minutes of Re-Convened Meeting held 10th September 2008

- Present:** Councillor E Connor (Chairman)
 Councillors R Brown, J Clark, M Clark, W Hill, T Jones, D Maddison, G Phillips, M Robinson, J White
- Staff:** Mrs S J Shippen (Clerk), Mr J Bush (Parks & Cemetery Manager).
- Apologies:** Councillors G Jones, G Lavery, W Smith, E Wood.
- P&C 08/09/24** **Green Flag/Green Heritage – Feedback.**
 The Clerk advised on feedback and suggested improvements regarding the recent Green Flag awards. The Clerk advised that wildflower areas were to be installed at both parks in the near future.
RESOLVED: That directional signs from the main road be looked at for Welfare Park by the Parks & Cemetery Manager and further that a Working Party be formed consisting of Cllrs J Clark, E Connor, W Hill, T Jones, G Phillips & M Robinson with J Bush to look at recommendations and report back to Parks & Cemetery Committee.
- P&C 08/09/25** **HCW AFC Floodlights.**
 The Clerk advised on a request received from Horden CWAFC to install an upgraded electricity supply at the football ground.
RESOLVED: That permission be given provided the necessary funding is raised and on the understanding that HCW AFC are responsible for electricity charges which must be paid in full each calendar month.
- P&C 08/09/26** **Cemetery Water Problem.**
 The Clerk advised on recent flooding problems at Horden Cemetery and correspondence received from Durham County Council regarding potential solutions to the problem.
RESOLVED: That the Clerk approach Cllr P Stradling and Durham County Council to contribute towards the cost, if this is unsuccessful the money be taken from reserves to solve the problem at the earliest opportunity.
- P&C 08/09/27** **Purchase of Hedgecutters**
 The Clerk advised on the purchase of new hedgecutters which were necessary to approve purchase of due to time constraints. The Clerk sought endorsement of the purchase.
RESOLVED: That the Clerk's actions in purchasing hedgecutters be ENDORSED.
- P&C 08/09/28** **Flagpoles in Welfare and Memorial Parks.**
 The Clerk requested Members give consideration to suitable locations to place flagpoles in the Welfare Park and Memorial Park.
RESOLVED: That the location be delegated to the Parks & Cemetery Manager to identify a suitable area.
- P&C 08/09/29** **Purchase of Small Van**
 The Clerk advised that she had received a price to purchase a small van from Mr D Graham who had previously sourced council vehicles.
RESOLVED: That Financial Regulation 11.1(b) be suspended for the purchase of a vehicle with a suitable towbar up to the value of £3,000 and approved by the Clerk.
- P&C 08/09/30** **Sunderland Road Pavilion**
 The Clerk requested Members give consideration to the length of term for the Licence Agreement for Sunderland Road Pavilion.
RESOLVED: That a suitable agreement be drawn up with Mortons Solicitors for a 10 year period with a nil rent for 5 years reviewable at that point. It was suggested that a 3 month notice clause be placed if business did not operate as agreed.
- P&C 08/09/31** **Application to Vertidrain No. 2 Rugby Field**
 The Clerk advised on a requested received from the Parks and Playing Fields Supervisor to vertidrain No. 2 rugby field to alleviate drainage problems.

RESOLVED: That vertidrainage be carried out as soon as possible with sand and seed treatment in spring.

FULL PARISH COUNCIL
Minutes of the Re-Convened Meeting held 10th September 2008

Present: Councillor J White (Chair)
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, T Jones, D Maddison, G Phillips, M Roblnson

Staff: Mrs S J Shlppen

Apologies: Councillors G Jones, G Lavery, W Smith, E Wood.

HPC **Coastal Area Partnership**

08/09/82 The Clerk requested Members views on a potential partnership for Horden, Easington and Blackhall which to be based in the Social Welfare Centre and payroll services to be undertaken by Horden Parish Council.

RESOLVED: That agreement in principle be given.

HPC **Exclusion of the Press and Public**

08/09/84 As the matter to be discussed concerned staff wages, the Clerk requested an exclusion of press & public.

RESOLVED: That the press & public be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

HPC **2008 Pay Award**

08/09/85 The Clerk advised of correspondence received from staff.

RESOLVED: That the Clerk advise staff of procedure for requesting an award and arrange an interim pay increase to anyone affected by National Minimum Wage increase.

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