

HORDEN PARISH COUNCIL
Minutes of Meeting held 3rd July 2008

- Present:** Councillor J White (Chairman)
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, T Jones, D Maddison, G Patterson, G Phillips, M Robinson and W Smith
- Staff:** Mrs S J Shippen (Clerk), Mrs G M Crute (Admin & Finance Officer), Mr J Bush (Parks & Cemetery Manager).
- Also present:** Mr J Barnett, PC A Holland, PCSO N Holmes
- HPC 08/09/57** **Apologies for Absence.**
RESOLVED: Apologies RECEIVED and approved for Councillors G Lavery and E Wood
- HPC 08/09/58** **Minutes of the Meeting of Horden Parish Council held 5th June 2008**
RESOLVED: That the minutes be confirmed as a correct record to be signed by the Chairman.
- HPC 08/09/59** **Matters Arising – Clerk’s Report.**
5th June 2008
- | | |
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| HPC 08/09/46 | Public Participation – Still awaiting visit from Crime Prevention Officer. |
| P&C 08/09/08 | Parks and Cemetery Manager’s Report – Leaflet drop done. |
| P&C 08/09/10 | Sunderland Road Pavilion – No Further information received to date. |
| P&C 08/09/11 | Horden Legion FC – Pitch fees now paid. |
| HPC 08/09/37 | Parish Council Newsletter – Sent for printing – some surplus items carried forward to next issue. |
- RESOLVED:** That the information be NOTED.
- HPC 08/09/60** **Items Tabled for Information.**
- | | |
|-----------------------|---|
| District of Easington | Meeting of the Executive – 10 th June 2008
Meeting of the Audit Committee – 12 th June 2008
Meeting of the Regeneration Services Scrutiny Committee – 23 rd June 2008
Meeting of the Resources Scrutiny Committee – 24 th June 2008
Special Meeting of the Audit Committee – 26 th June 2008
Extraordinary Meeting – 30 th June 2008
Meeting of the Executive – 1 st July 2008
Meeting of the District Council – 3 rd July 2008 |
| Peterlee Mail | “Two Teens Charge Over Bat Attack” – Friday 30 th May 2008
“Garage Canopy Stolen in Daylight” – Saturday 31 st May 2008
“Better for Disabled” – Monday 2 nd June 2008
“We are Bowled Over!” – Monday 2 nd June 2008
“Designer Hitches up for Shop’s Relaunch” – Monday 2 nd June 2008
“Drop-in Service Opens It’s Doors” – Tuesday 3 rd June 2008
“Vandals Target Roof for Lead” - Thursday 5 th June 2008
“Rave Night for Teenagers?” - Thursday 5 th June 2008
“Robber Jailed for Raid” - Thursday 5 th June 2008
“Crackdown on Scrap Metal Thieves” – Thursday 5 th June 2008
“It’s Animal Magic” – Tuesday 10 th June 2008
“An Organic Way to Shed the Pounds” – Tuesday 10 th June 2008
“Post Office Under Threat” – Wednesday 11 th June 2008
“Lotto Litter Louts Loses £275” – Friday 13 th June 2008
“Acumen’s Kate Awarded OBE” – Friday 13 th June 2008
“Robber became Pal to Nab Cash” – Saturday 14 th June 2008
“Off-Licences Fined for Under-Age Sales” – Thursday 19 th June 2008 |

"Pupils Arrive on the Dot" – Thursday 19th June 2008
 "Please may I rob your store?" – Friday 20th June 2008
 "Rugby players raising the roof" Monday 23rd June 2008
 "Children help to clean up their area" Monday 23rd June 2008

The Municipal Journal – 05.06.08; 12.06.08; 19.06.08; 26.06.08
 East Durham College – Summer 2008
 Journal of ICCM – Summer 2008
 LCAS Bulletin – Spring 2008
 Substance – Issue 37
 Easington Area Association of Parish & Town Councils – AGM 8th July 2008
 Durham Association News – June 2008, Issue 19
 LGR Update for Partners, Issue 2
 Spaces & Places - Issue 33, June 2008
 Local Councils Update
 Zurich Municipal Court Circular
 Zurich Municipal News & Views
 Northern Rock Foundation, Rock Reports No.17 Summer 2008-06-26
 Durham Rural Community Council, Community News, Issue 108 - Summer 2008
 Local Council Review, July 2008 – Volume 60

RESOLVED: The information be RECEIVED by the Council.

HPC
08/09/61

Police Report.

The Chairman welcomed PC A Holland and PCSO N Holmes to the meeting who reported on incidents covering

Recorded incidents In Horden	279
Burglary Dwellings	5
Burglary	6
Vehicle Crime – theft of	3
Vehicle Crime – theft from	5
Thefts	10
Rowdy, Nuisance Behavior	63
Criminal Damage	7

RESOLVED: That the information given be NOTED.

HPC
08/09/62

Public Participation.

Mr J Barnett requested that Horden Colliery Residents Association work in partnership with the Council to move forward on Parish Planning. He also spoke about condition of the Welfare House and requested that consideration be given to having the windows cleaned and curtains put up.

RESOLVED:- That the information given, be NOTED.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 3rd July 2008

Present: Councillor E Connor (Chairman)
 Councillors R Brown, J Clark, M Clark, W Hill, G Jones, T Jones, D Maddison, G Patterson,
 G Phillips, M Robinson, W Smith and J White

Staff: Mrs S J Shippen (Clerk), Mrs G M Crute (Admin & Finance Officer), Mr J Bush (Parks & Cemetery Manager).

Also Present: Mr J Barnett

Apologies: Councillors G Lavery and E Wood

P&C **Parks & Cemetery Manager's Report.**

08/09/13 The report previously circulated covered the period 26th May 2009 to 22nd June 2008. The Clerk advised that Councillor Lavery had requested that his thanks be given to staff for the removal of seat at Blackhills Road Play Area. Councillor Connor expressed her thanks to staff on the schedule of events to be held this year. The Parks and Cemetery Manager requested that consideration be given to the purchase of a small van.

RESOLVED: That:-

- i) the information given, be NOTED;
- ii) Expressions of thanks be passed on to staff;
- iii) an item be placed on the next agenda for consideration of purchasing a small van.

P&C **Damage/Incident Reports.**

08/09/14 The Clerk advised Members of the following damage/incident reports:-

- | | | |
|----------|------------------------|--|
| Damage | 04.06.08 | Gates at Sunderland Road Bungalow had been knocked and hinges hanging off. Police informed. |
| Damage | 04.06.08 | No cycling sign in Welfare Park pulled out. Police informed. Post removed. |
| Incident | 05.06.08 | Youths in Memorial Park causing nuisance and refused to leave when it was being locked up. Police informed. |
| Incident | 09.06.08 –
10.06.08 | Youth in Memorial Park causing nuisance and refused to leave Park when it was being locked up. Police informed. |
| Damage | 10.06.08 | Welfare Park. Information notice on back of benches pulled off and discarded. Police informed. Signs located and refixed to benches. |
| Damage | 17.06.08 –
18.06.08 | Welfare Park. Information sign outside of Junior Play Area. Plastic sheeting smashed. Police informed. Broken sheet picked up and taken from sign. |
| Damage | 23.06.08 | Sunderland Road Play Area. Graffiti on play equipment. Police informed. Graffiti removed. |
| Damage | 24.06.08 | Welfare Park. Bedding plants and ornamental rhubarb pulled out and broken. Police informed. Bedding plants replanted. |
| Damage | 28.06.08 | Welfare Park. U-Bolt missing from swing and chains tied up. Police informed. Replacement bracket to be ordered. |

RESOLVED: The reports be NOTED.

P&C **Pitch Fee 2008/09.**

08/09/15 Members gave consideration to increasing the pitch fees for 2008/09.

RESOLVED: that an increase of 3% be applied.

P&C **SLCC/ICCM Cemetery Management Course.**

08/09/16 The Clerk advised on the above course and recommended that the Parks and Cemetery Manager together with the Cemetery and Parks Team Leader attend.

RESOLVED: that the Parks and Cemetery's Manager and Cemetery and Parks Team Leader attend the above course.

- P&C**
08/09/17 **Third Street Allotment.**
The Clerk advised that she had received correspondence from the current tenant of Third Street Allotment relinquishing his tenancy. The Clerk had spoken to Les Barrass from Sure Start who had had explained that they were wanting to take over the tenancy to make the allotment into a community garden. However, she was waiting for Mr Barrass to forward a plan and details of the scheme.
RESOLVED: that the Clerk be given delegated authority to ascertain whether there are any restrictions on the site and work with Mr Barrass to forward the project.
- P&C**
08/09/18 **Exclusion of Press and Public.**
RESOLVED: That in accordance with Section 100(A) of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985 the press and public be excluded from the meeting for the following item of business on the grounds that it involves confidential information.
- P&C**
08/09/19 **Green Flag Award.**
The Clerk advised Members that the Parish Council had been successful in obtaining Green Flag status for both the Welfare Park and Memorial Park and Green Heritage for the Welfare Park. She also advised that there were six tickets allocated to the Parish Council to attend the award's ceremony on the 24th July.
RESOLVED: That the Clerk attend with any of the groundstaff who were interested in attending in the event of there being any spare places the Chairman and Vice-Chairman of the Parks and Cemeteries Committee would attend.
FURTHER RESOLVED: That the Clerk seek planning application to erect poles in both the Welfare Park and Memorial Park.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 3rd July 2008

Present: Councillor G Phillips (Chairman)
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, T Jones, D Maddison,
 G Patterson, G Phillips, M Robinson, W Smith and J White

Staff:

Mrs S J Shippen (Clerk), Mrs G M Crute (Admin & Finance Officer)

Also

Present: Mr J Barnett

Apologies: Councillors G Lavery and E Wood

F&GP Parish Council Financial Status – Bank Balances.

08/09/34 The Clerk reported the bank balances as at 30/06/2008 being £379,839.75
RESOLVED: That the information be NOTED.

F&GP Income and Expenditure Report to 31/05/2008

08/09/35 The report had been previously circulated.
RESOLVED: That the report be NOTED.

F&GP Cash Cheques.

08/09/36 The Clerk requested a cash cheque totaling £380 for April (£200 Admin, £150 SWC and
 £30 Cemetery) be endorsed for payment.
RESOLVED: To ENDORSE cheque for payment.

F&GP Bank Transfer.

08/09/37 The Clerk informed Members that the transfer for June being £50,635.
RESOLVED: To ENDORSE transfers.

F&GP Invoices for endorsement for payment

08/09/38 **RESOLVED:** to APPROVE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT
A1 Trophies & Engraving	25.06.08	Engraving of Chairman's Chain	15.00
British Gas	04.06.08	Electricity – Memorial Park	6.49
British Gas	04.06.08	Electricity – Cemetery	20.28
British Gas	04.06.08	Electricity – Sunderland Road	9.90
British Gas	04.06.08	Electricity – Community Pavillion	23.16
British Gas	04.06.08	Electricity – SWC	54.85
British Gas	04.06.08	Electricity – Welfare Ground	14.95
British Gas	04.06.08	Electricity – Works Building/Green Leaf	651.61
CISWO	25.03.08	Rental – Sunderland Road	262.07
District of Easington	19.06.08	Machine Repairs	411.28
Easington Tyre Centre	06.11.07	New Tyre	39.00
Homecare	24.06.08	Hardware Supplies	19.42
In-Bev	05.06.08	Bar Supplies	741.89
In-Bev	12.06.08	Bar Supplies	416.10
In-Bev	23.06.08	Bar Supplies	652.31
Innerglass	05.06.08	Cleaning Supplies	179.94
Innerglass	19.06.08	Cleaning Supplies	337.79
ITC Services	31.05.08	Internet	41.13
ITC Service Limited	30.06.08	Internet	41.13
J J Tooby	11.06.08	Drive Cable Mower	63.56
J.M. Raine	23.06.08	2 Strimmers & Strimmer Cord	954.10
Jump About	23.06.08	Bouncy Castles	200.00
Mastercopy	13.06.08	Cost per Copy	88.60
Maxwells	06.06.08	Hi-vi Waistcoat & Tape	21.55
National Assoc of Councillors	01.06.08	Membership Fees	76.38
NEREO	16.06.08	Employment Law Update	123.38
O'Briens Funfairs	17.06.08	Fairground Rides	325.00
Protec	03.06.08	Safety Boots	25.79
Protec Direct	25.06.08	Safety Boots	54.58
Shell	02.06.08	Fuel	303.43
Shell	20.06.08	Fuel	307.00
SLCC	16.06.08	Summer Seminars 2008	148.05
SLCC	16.06.08	ILCM Conference & Dinner	40.95

South Durham Refrigeration	02.06.08	Repairs to Cooler	58.75
South Durham Refrigeration	13.06.08	Supply & Install Refrigeration	2291.25
Strutt & Parker	01.07.08	Allotment Rent	617.50
Treasured Memories	26.06.08	Memorial Wall Plaque	137.48
Viking	09.06.08	Flipcharts Easels	212.86
Vitax	27.06.08	Insignia Fungicide	116.20
Vodafone	11.06.08	Mobile Phones	83.11
Wearside Contractors	11.06.08	Roof Repairs SWC	998.75
Zurich Insurancer	11.06.08	Annual Insurance Premium	16011.63
		Invoice Total	27198.2

Members/Officers Allowances.

F&GP
08/09/39

The Clerk advised that Councillors J Clark, M Clark, W Hill and G Jones had submitted their participation allowance. Councillor J Clark and the Clerk had submitted mileage claims.

RESOLVED: That the participation allowance and mileage claim totaling £2471.60 be APPROVED for payment.

F&GP
08/09/40

Request for Funding

a) **Mencap**

The Clerk gave details of correspondence received from Mencap in Newcastle requesting a donation.

RESOLVED: That the Clerk write to Mencap to see if any donation made could be used by Haswell Mencap.

b) **Yoden Primary School**

Councillor D Maddison declared a personal interest on the basis that he is a Governor of the School.

The Clerk gave details of correspondence received from Yoden Primary School requesting a donation.

RESOLVED: That the Parish Council purchase equipment up to the value of £1,000.

c) **Murton Colliery Band**

The Clerk gave details of correspondence received from Murton Colliery Band requesting a donation.

RESOLVED: That no donation be given.

F&GP
08/09/41

DCC – LGPS Valuation Report 31st March 2008.

The Clerk gave details of correspondence received regarding the Local Government Pension Scheme.

RESOLVED: That the information given, be NOTED.

F&GP
08/09/42

Future of Citizens Advice Bureau in County Durham

Councillor Hill gave an update on the future situation of the Citizens Advice Bureau and the different methods of obtaining funding now being used.

RESOLVED: that the information given, be NOTED.

F&GP
08/09/43

NALC Larger Councils Conference – Place Matters.

The Clerk advised on the above Conference which would be held on Thursday 20th to Friday 21st November 2008 at the Hotel Russell, London.

RESOLVED: That Councillor J Clark would attend the Conference subject to her confirmation of her availability to attend.

F&GP
08/09/44

LCAS Seminar

The Clerk gave details of the above Seminar which was to take place at Shotton Hall, Peterlee on Wednesday 23rd July 2008.

RESOLVED: That the Clerk attend.

F&GP
08/09/45

Thank You Letters

a) **New Life Family Centre – Toddler Group**

The Clerk read the letter thanking the Parish Council for their recent donation.

RESOLVED: That the letter be displayed on the noticeboard.

- b) **Hartlepool and District Hospice**
The Clerk read the letter thanking the Parish Council for their recent donation.
RESOLVED: That the letter be displayed on the noticeboard.
- c) **County Durham Society for the Blind and Partially Sighted**
The Clerk read the letter thanking the Parish Council for their recent donation.
RESOLVED: That the letter be displayed on the noticeboard.

F&GP
08/09/46

Proposed Planning Applications

Councillor E Connor declared an interest on the grounds that she is a Member of the District of Easington Development Control Sub-Committee. Councillor D Maddison declared an interest in planning reference no. 928/5/67(2) on the grounds that he is a Governor at Yohden Primary School.

- PLAN/2008/0349 – Proposed First Floor Rear Extension at 23 South Crescent, Horden for Mr D Carson-White
- PLAN/2008/0382 – Proposed Side Conservatory at Claremont, Shotton Road, Horden for Mr R Parkin
- PLAN/2008/0386 – Proposed Rear Extension at 8 Wallflower Avenue, Horden for Mr K Jones
- PLAN/2008/0404 – Proposed Front Conservatory at 7 Denebank, Horden for Mr Martindale
- PLAN/2008/0410 – Proposed Rear Conservatory at 23 Braemar Terrace, Horden SR8 4EP for Mr W Brumwell
- Durham County Council – Town and Country Planning General Regulations 1992, Reference No. 928/5/67(2): Proposed erection of 1800mm boundary fence, Yohden Primary School, Windsor Terrace, Horden, Peterlee.

RESOLVED: That the information be NOTED.

FULL PARISH COUNCIL
Minutes of Meeting held 3RD July 2008

Present: Councillor J White (Chair)
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, T Jones, D Maddison,
 G Patterson, G Phillips, M Robinson and W Smith

Staff: Mrs S J Shippen (Clerk), Mrs G M Crute (Admin & Finance Officer)

Also

Present: Mr J Barnett

Apologies: Councillors G Lavery and E Wood

HPC **CDALC AGM**

08/09/63

a) Nominations

RESOLVED that the following nominations be made:-

President – H Goodman

3 Vice Presidents – T Balson and J Robinson (only)

Honorary Treasurer – M Robinson

8 Executive Committee Members – J Clark (only)

b) Motions for Discussion at AGM

RESOLVED: That there were no motions to be put forward at this time.

c) Representative to attend AGM

RESOLVED: That the Clerk attend.

HPC **NALC Conference Address by Secretary of State**

08/09/64

The Clerk advised on a transcript of a speech made by Secretary of State which had been previously circulated to Members.

RESOLVED: That the information given, be NOTED.

HPC **Parish Plan**

08/09/65

The Clerk briefed Members on the current position of the Parish Council on Parish Planning and the offer of a partnership with Horden Colliery Residents Association to move the issue forward. Horden Colliery Residents Association had arranged a meeting on 8 July 2008 at 9.30 In the SWC Centre and had requested free room use for this meeting.

RESOLVED: That the information given, be NOTED and free use of the room be given for the meeting to be held on 8th July 2008.

HPC **Tees, Esk and Wear Valleys NHS Trust Consultation on Developing Mental Health Service for Older People in County Durham and Darlington**

08/09/66

The Clerk advised Members on the consultation document that had been received.

RESOLVED: That the Clerk write to support the preferred option but to include the Parish Council's disagreement with closing wards.

HPC **Local Works – Sustainable Communities Act**

08/09/67

The Clerk advised on the current situation with regard to the above and a request from Local Works that the Parish Council write to principal authorities in support of this initiative.

RESOLVED: That

i) the Clerk obtain copies of the Broadsheet for Members.

ii) The Clerk write to principal authorities regarding the Act.

iii) The matter be agended on the September meeting.