

HORDEN PARISH COUNCIL
Minutes of Meeting held 8th May 2008

Present: Councillor J White (Chairman)
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, G Lavery, D Maddison and E Wood

Staff: Mrs S J Shippen (Clerk), Mrs G M Crute (Admin & Finance Officer), Mr J Bush (Parks & Cemetery Manager).

Also present: Mr J Barnett, Sgt S Hawkes and PC Marsden

HPC **Apologies for Absence.**
08/09/27 **RESOLVED:** Apologies RECEIVED and approved for Councillors T Jones, G Phillips, M Robinson and W Smith

HPC **Minutes of the Horden Parish Council Meeting held 3rd April 2008.**
08/09/28 **RESOLVED:** The minutes be confirmed as a correct record to be signed by the Chairman.

HPC **Matters Arising – Clerk’s Report.**
08/09/29 There were none.
RESOLVED: That the information be NOTED.

HPC **Items Tabled for Information.**
08/09/30 District of Easington Meeting of the Executive – 8th April 2008
 Meeting of the Audit Committee – 9th April 2008
 Meeting of the Regeneration Services Scrutiny Committee – 21st April 2008.
 Meeting of the Community Services Scrutiny Committee – 22nd April 2008
 Meeting of the District Council – 8th May 2008
 Peterlee Mail “Club Closure Linked to Fall in Disorder” – Thursday 3rd April 2008
 “That’s What You Call a Pub Crawl!” – Friday 4th April 2008
 “Garden Grows into a Haven of Peace” – Tuesday 8th April 2008
 “Woman Victim of Sex Attack Ordeal” – Wednesday 9th April 2008
 “My Creep Grandson Defiled Their Memory” – Thursday 10th April 2008
 “Response to Attach is poor, say Police” – Tuesday 15th April 2008
 “Going for Floral Gold” – Thursday 17th April 2008
 “Spruce up for Judges” – Saturday 19th April 2008
 “Going all out for Gold” – Saturday 26th April 2008
 “The 18th She Will Never See” – Monday 28th April 2008
 “Drugs Link to Tragic Party Girl” – Wednesday 30th April 2008
 The Municipal Journal – 03.04.08; 10.04.08; 01.05.08
 The Local Column – April 2008
 Zurich Municipal – Court Circular – April 2008
 Durham Rural Community Council – Spring 2008
 Horden ASB Stakeholder Event
 Spaces and Places – April 2008
 Valuing People – March 2008
 East Durham Trust Newsletter – April 2008
 Butterwick Hospice Care – Reporter – Spring 2008
 Easington Area Association of Parish & Town Councils – 13th May 2008
 BRAMM – Spring 2008
 Horden & Easington Colliery Regeneration Partnerships Minutes – 22nd April 2008

RESOLVED: The information be RECEIVED by the Council.

**HPC
08/09/31**

Police Report.

The Chairman welcomed Sgt Hawkes and PC Marsden to the meeting who reported on incidents covering

Recorded incidents in Horden	
Burglary Dwellings	9
Burglary	0
Vehicle Crime – theft of	1
Vehicle Crime – theft from	0
Thefts	14
Rowdy, Nuisance Behavior	72
Criminal Damage	11

Sgt Hawkes referred to the recent success of operation Milkshake and subsequent arrests that had been made. Councillor Lavery referred to gangs of youths in Memorial Park and suspected drug taking and if the reported increase of anti-social behaviour in March had subsided. Sgt Hawkes reported that progress had been made and that they were now up to full strength.

**HPC
08/09/32**

Public Participation.

There were no items of public participation.

PARKS AND CEMETERY COMMITTEE
Minutes of Meeting held 8th May 2008

Present: Councillor E Connor (Chairman)
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, G Lavery, D Maddison, J White and E Wood

Staff: Mrs S J Shippen (Clerk), Mrs G M Crute (Admin & Finance Officer), Mr J Bush (Parks & Cemetery Manager).

Also Present: Mr J Barnett

Apologies: Councillors T Jones, G Phillips, M Robinson and W Smith

P&C **Parks & Cemetery Manager's Report.**

08/09/01 The report previously circulated covered the period 24th March 2008 to 27th April 2008. Members enquired as to progress of the no alcohol zones and that "no alcohol zone" signs have been erected at Blackhills Road and details of the blocked drains at the cricket ground, Welfare Park. The Clerk advised members on both matters.

RESOLVED: That

- i) the report be noted;
- ii) the Clerk write to the Cricket Club regarding the drainage problem

P&C **Damage/Incident Reports.**

08/09/02 The Clerk advised Members of the following damage/incident reports:-

Damage	19.03.08	Car tires slashed to four cars whilst parked in Social Welfare Centre Car Park. Police informed.
Incident	02.04.08	About 40/50 Youths gathering In Welfare Park. Street Wardens attended and youths were disbursed.
Incident	18.04.08	Roy Crawford present in Welfare Park. Police informed and took him away as he was in breach of ASBO.
Damage	20.04.08	Graffiti on lampposts, information sign bench pulled from fixings and plants pulled out at Welfare Park. Graffiti removed, bench sited to be bolted. Police informed.
Incident	20.04.08	Allegation of youth firing air rifle in the Welfare Park and threatening children. Police informed.

RESOLVED: The reports be NOTED.

P&C **Christmas Lighting.**

08/09/03 Councillor W Hill requested Members give consideration to extending the Christmas lighting in the Parks. Members agreed that although it was a good idea in principle it was not feasible.

RESOLVED: That the information given, be NOTED.

P&C **Memorial Bench.**

08/09/04 The Clerk advised on a request that had been received to place a bench and tree in the Welfare Park.

RESOLVED: That a bench be placed in the Cricket Ground and a tree in the Park.

P&C **Station Road Allotments.**

08/09/05 The Clerk advised that she had been approached by a representative of the allotment holders with regard to the problems they are encountering with fly-tipping and the possible installation of a gate which could potentially be funded by the National Trust. The Allotment Association would be happy to lock/unlock the gate.

RESOLVED: that the request be AGREED to and that the Clerk be given delegated authority to negotiate any potential fee for the gate.

P&C **Park House.**

08/09/06 The Clerk advised on problems of damp at Park House and the recommendation that loft and cavity wall insulation be installed at the property. She also advised that the loft insulation could be undertaken by the Parish Council workforce.

RESOLVED: That loft insulation be purchased and installed at the Property and the Clerk investigate the possibility of obtaining grants for Cavity Wall insulation and also obtain quotes for the same.

P&C
08/09/07

Horden Rugby Club.

The Clerk advised on a letter of thanks that had been received from Horden Rugby Club regarding the support they had received from Parish Council staff over the past year.

RESOLVED: That the letter be displayed on the noticeboard.

FINANCE AND GENERAL PURPOSES COMMITTEE
Minutes of Meeting held 8th May 2008

Present: Councillor J Clark (Chairman)
 Councillors R Brown, M Clark, E Connor, W Hill, G Jones, G Lavery, D Maddison, J White and E Wood

Staff: Mrs S J Shippen (Clerk), Mrs G M Crute (Admin & Finance Officer)

Also

Present: Mr J Barnett

Apologies: Councillors T Jones, G Phillips, M Robinson and W Smith

F&GP **Parish Council Financial Status – Bank Balances.**

08/09/01 The Clerk reported the bank balances as at 30/04/2008 being £465,537.99

RESOLVED: That the information be NOTED.

F&GP **Income and Expenditure Report to 31/03/2008**

08/09/02 The report had been previously circulated.

RESOLVED: That the report be NOTED.

F&GP **Cash Cheques.**

08/09/03 The Clerk requested a cash cheque totaling £110 for April (£50 Admin, £50 SWC and £10 Cemetery) be endorsed for payment.

RESOLVED: To ENDORSE cheque for payment.

F&GP **Bank Transfer.**

08/09/04 The Clerk informed Members that the transfer for March being £33,112.89

RESOLVED: To ENDORSE transfers.

F&GP **Invoices for endorsement for payment**

08/09/05 **RESOLVED:** to APPROVE the following invoices for payment:

SUPPLIER	DATE	DESCRIPTION	AMOUNT
Access Security	18.04.08	Locks – Display Cabinets	47.00
Bishops	04.04.08	Prizes Summer Events	90.42
British Gas	03.04.08	Electricity – Memorial Park	7.28
British Gas	03.04.08	Electricity – Cemetery	24.34
British Gas	03.04.08	Electricity – HCWAFc	17.45
British Gas	03.04.08	Electricity – Sunderland Road	11.08
British Gas	03.04.08	Electricity – Community Pavilion	16.33
British Gas	03.04.08	Electricity – SWC	343.50
British Gas	03.04.08	Electricity – Welfare Ground	18.04
British Gas	03.04.08	Electricity – Works Building/Green Leaf	210.30
British Telecom	09.04.08	Internet Refund	-51.37
The Civic Trust	09.04.08	Green Flag Entry Fees	499.38
Co-op	02.04.08	Bank Charges – March	33.12
Co-op	02.05.08	Bank Charges	42.48
CDALC	22.04.08	Subscription 08/09 & LCR	817.50
District of Easington	07.04.08	Pedestrian Access Points	1468.74
Durham City Paint	01.05.08	4 Tins of Paint	83.96
Frank Wheatley	01.05.08	Electrical Repairs	621.15
Fyr Fyter	03.04.08	Service of Fire Extinguishers (29)	309.51
Fyr Fyter	03.04.08	Service of Fire Extinguishers (10)	141.30
Fyr Fyter	03.04.08	Service of Fire Extinguishers (7)	41.13
Garsides Bouncy Castles	18.04.08	Bouncy Castle	50.00
Green Leaf Café	05.03.08	Buffet	70.00
Guy Potts	31.03.08	Chain Oil/Rivet Gun	19.74
Haswell & District Mencap	04.04.08	Buffet	70.00
ICCM	01.04.08	Subscription	75.00
In-Bev	10.04.08	Bar Supplies	664.09
In-Bev	10.04.08	Bar Supplies Credit	-53.73
In-Bev	04.04.08	Bar Supplies	666.76
In-Bev	24.04.08	Bar Supplies Credit	-70.01
In-Bev	24.08.08	Bar Supplies	1061.59
In-Bev	01.05.08	Bar Supplies	560.49
Innerglass	01.05.08	Cleaning Supplies	102.53
Innerglass	03.04.08	Cleaning Supplies	213.40
IPGS	03.04.08	Membership Renewal	125.00

IRIS Business Software	30.04.08	PAYE Support	230.30
ITC Service Ltd	15.04.08	Anti-Virus Renewal x 5	205.63
ITC Service Ltd	31.04.08	Internet	41.13
ITC Service	30.04.08	Internet	41.13
J J Tooby	09.04.08	Machine Repairs	86.63
J J Tooby	07.04.08	Machine Repairs	259.08
J J Tooby	10.04.08	Machine Repairs	107.27
Mark Ferguson	21.02.08	Replace Pop up waste/Flourscent Tubes	91.87
Mark Ferguson	06.01.08	Replace Heater Exchanger Pk Hse	336.00
Mark Ferguson	21.04.08	Replace Clstermiser WC Bowls Club	224.72
Mark Ferguson	30.04.08	Repair Ceiling Football Ground	558.37
Mark Ferguson	10.03.08	Replace Water Heater Football Grd	398.15
Mark Ferguson	28.04.08	Replace Light Fitting	109.57
Mark Ferguson	10.03.08	Repair Water Pipe Football Pavillion	127.06
Mark Ferguson	28.04.08	Service Boiler – Park House/Cafe	129.25
Mastercopy	25.04.08	Cost per Copy	46.82
Maxwells	30.04.08	Hardware Supplies	167.87
NEREO	07.04.08	Advisory Service	311.38
NTE Ltd	08.04.08	Telephone Maintenance	14.53
NTE Limited	01.05.08	Telephone Maintenance	14.53
P G Hogg	16.04.08	Punch & Judy Show	85.00
Runitem Ltd	31.03.08	Drain Cleaning	203.39
Shahs	25.04.08	Newspapers	34.56
Shell	02.04.08	Card Memberships	5.88
Shell	07.05.08	Fuel	212.23
SLCC	07.04.08	Larger Councils Conference	364.25
Spaldings	17.04.08	Hardware	122.73
Symon of Edinburgh	23.04.08	Tablecloths	617.60
Total	03.04.08	Gas Supply SWC	3397.60
Vodafone	14.04.08	Mobile Phones	80.41
Viking Direct	08.04.08	Stationery	13.74
Viking Direct	08.04.08	Stationery	38.26
Vitax	17.04.08	Tape	24.68
Wearside Contractors	30.04.08	Repairs to Streetlamp	2375.85
			19424.97

Members/Officers Allowances.

F&GP
08/09/06

The Clerk advised that she had received a mileage claim from Councillor J Clark for 31 miles.

RESOLVED: That the information given, be NOTED.

F&GP
08/09/07

NJC Car Allowances

The Clerk advised of the revised rates for car allowances – 42.9p under 1000cc and 46.9p over 1000cc.

RESOLVED: that the revised allowances be adopted.

F&GP
08/09/08

Parish Renumeration Panel.

The Clerk advised Members that it was the Parish Council's policy not to pay for travel within the Parish, however, travel allowances could be paid but this would require a change to the current policy. The Clerk also advised Members if they chose to adopt the new participation allowance of £558.26 then this would result in a potential £3,000 overspend on this budget and monies. Members enquired whether co-opted members could be paid participation allowance, the Clerk advised that they could not.

RESOLVED:

- i) that the increase to the participation allowance be AGREED and the Clerk look at areas to obtain the extra monies required.
- ii) an item be placed on the agenda relating to travel allowance within the Parish
- iii) an item be placed on the agenda to consider payments to co-opted Members.
- iv) the Clerk seek further clarification on payments to co-opted Members.

F&GP
08/09/09

NEREO Employment Law Update

Consideration was given to attendance at the NEREO Employment Law Update on 12 June 2008.

RESOLVED: That the Clerk be authorised to attend.

F&GP
08/09/10

County Durham and Cleveland County Training Partnership – Chairmanship Training.

The Clerk gave details of the above conference.

RESOLVED: That no-one was available to attend.

- F&GP**
08/09/11 **County Durham PCT – Volunteer Walk Leaders Training Course**
The Clerk gave details of the above conference.
RESOLVED: That no-one was available to attend.
- F&GP**
08/09/12 **Request for Donation – County Durham Society for the Blind and Partially Sighted**
The Clerk read out correspondence received from the Country Durham Society for the Blind and Partially Sighted.
RESOLVED: That a donation of £100 be given under Local Government Act 1972 S137.
- F&GP**
08/09/13 **Request for Donation – New Family Centre Toddler Group**
The Clerk read out correspondence received from the New Family Centre Toddler Group.
RESOLVED: That a donation of £80 be given under Local Government Act (Miscellaneous Provisions) 1976 S19.
- F&GP**
08/09/14 **Request for Funding – Durham Miners Heritage Group**
The Clerk read out correspondence received from Durham Miners Heritage Group requesting financial assistance. The Clerk suggested that Members may wish to agree to funding specific schools within the Parish's area should they wish to access this service.
RESOLVED: That the Clerk write to Durham Miners Heritage Group advising them that the Parish Council would fund schools within the Parish who used this service.
- F&GP**
08/09/15 **Thank you Letters.**
- a) **Crimestoppers**
The Clerk read the letter thanking the Parish Council for their recent donation.
RESOLVED: That the letter be displayed on the noticeboard.
- b) **North East Air Ambulance**
The Clerk read the letter thanking the Parish Council for their recent donation.
RESOLVED: That the letter be displayed on the noticeboard.
- F&GP**
08/09/16 **DRCC – Spring Meeting**
The Clerk advised on the above meeting to be held at Shotton Hall, Peterlee on 15th May 2008.
RESOLVED: That Councillors J White and J Clark be authorised to attend.
- F&GP**
08/09/17 **Proposed Planning Applications**
Councillor E Connor declared an interest on the grounds that she is a Member of the District of Easington Development Control Sub-Committee.
- PLAN/2008/0186 – Proposed Extension to Conservatory at 10 Darlington Avenue, Horden for Mr and Mrs K Ord
 - PLAN/2008/187 – Proposed Rear Extension at 19 Stapylton Drive, Horden for Mr and Mrs K Ord
 - PLAN/2008/0176 – Proposed Residential Development at Land at Blackhills Road, Horden for Mr D Graham
 - PLAN/2008/0203 – Proposed Shop with Residential Flat above at Land Adjacent Community Centre, Sunderland Road, Horden for Mr D Jackson and Mr P D Coyne
 - PLAN/2008/0205 – Proposed New Shop Front at 5 Blackhills Road, Horden for Classic Window Systems
 - PLAN/2008/0220 – Proposed Private Garage at 21 Morpeth Street, Horden for Mr P Thompson
 - PLAN/2008/0263 – Proposed First Floor Extension above Kitchen (Resubmission) at 21 Bay Avenue, Horden for Ms S Davidson
 - PLAN/2008/0283 – Proposed Conservatory (Retrospective) at 26 Burnside Avenue, Horden for Mr R Wray
- RESOLVED:** That the information be NOTED.

FULL PARISH COUNCIL
Minutes of Meeting held 8th May 2008

Present: Councillor J White (Chair)
 Councillors R Brown, J Clark, M Clark, E Connor, W Hill, G Jones, G Lavery, D Maddison and E Wood

Staff: Mrs S J Shippen (Clerk), Mrs G M Crute (Admin & Finance Officer)

Also

Present: Mr J Barnett

Apologies: Councillors T Jones, G Phillips, M Robinson and W Smith

HPC **B1432 Thorpe Road, Easington Village.**

08/09/33 The Clerk gave advised on correspondence received from Durham County Council regarding the above stretch of road. They had advised that his section of road does not meet the criteria to reduce the speed limit.

RESOLVED: That the Clerk contact Easington Village Parish Council to ascertain would action they are taking and support their action if necessary.

HPC **Local Government Review.**

08/09/34 a) **Launch Events**

RESOLVED: That the information received be NOTED.

b) **LGR Co-Ordination Group**

The Clerk had been invited to be a representative on the above group.

RESOLVED: That the Clerk be AUTHORISED to attend.

HPC **DCC Transport Scrutiny Project**

08/09/35 The Clerk advised on a report which had been received in regard to Durham County Councils Transport Scrutiny Project.

RESOLVED: That the Clerk in conjunction with Councillor Lavery respond to the document.

HPC **Horden Colliery Residents Association**

08/09/36 The Clerk advised on an open day to be held by Horden Colliery Residents Association on 28th May 2008 in the Social Welfare Centre and that the Parish Council may wish to consider having a display at the event.

RESOLVED: That the Parish put a display on at the event.

HPC **Cotsford Infants School Council**

08/09/37 *Councillors J White, D Maddison and W Hill declared a personal interest in this matter as they are governors at this School*

The Clerk gave details of a request received for recycling of cardboard and cycling racks in the Welfare Park. The Clerk advised that she had been in touch with Oliver Sherrat at the District of Easington regarding the recycling of cardboard at the school. She also advised on the Parish Council's policy on no cycling within the Park and suggested that cycle racks could be placed outside of the Park.

RESOLVED: That the information given, be NOTED and that the Parks and Cemeteries Manager obtain costings for cycle racks.

HPC **Exclusion of the Press and Public**

08/09/38 **RESOLVED:** That In accordance with Section 100(A) of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985 the press and public be excluded from the meeting for the following item of business on the grounds that it involves confidential information.

HPC **Staff Sickness Report 2007/2008**

08/09/39 The Clerk advised on the staff sickness report which had been circulated.

RESOLVED:

i) That the report given, be NOTED

ii) That next year a comparison with the previous year be included within the report.