

# *Horden Parish Council*

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CLERK TO THE COUNCIL

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**NOTICE IS HEREBY GIVEN OF** the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 6<sup>th</sup> November 2008 at 6.00 pm

## **HORDEN PARISH COUNCIL** **ORDER OF BUSINESS**

### **Meeting to be held** **6<sup>th</sup> November 2008**

1. Apologies for Absence – to consider for approval
2. Minutes of the Horden Parish Council Meeting held 2<sup>nd</sup> October 2008 and re-convened Horden Parish Council Meeting held 6<sup>th</sup> October 2008 – to consider for approval
3. Matters Arising – Clerk’s Report – to receive information
4. Items Tabled for Information - to receive information
5. Police Report – to consider report
6. Public Participation – to consider any matters raised by the public\*
7. Parks and Cemetery Committee
8. Finance and General Purpose Committee
9. Full Parish Council



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31<sup>st</sup> October 2008

\*Any member of the public may address the Council during the Public Participation session which will last a maximum of 20 minutes. Topics must be notified to the Clerk prior to the Meeting

**PARKS AND CEMETERY COMMITTEE**  
**Agenda for the Meeting to be held**  
**6<sup>th</sup> November 2008**

1. **Parks and Cemetery Manager's Report** - to consider report from 22<sup>nd</sup> September to 26<sup>th</sup> October 2008 (enclosed).
2. **Damage/Incident Reports** - to consider reports and recommend any action to be taken.
3. **Welfare Park Users Group Meeting** - to consider Minutes of the Meeting held 2<sup>nd</sup> October 2008 (enclosed)
4. **Green Flag Recommendations** - to consider the findings of the Working Group held 24<sup>th</sup> September 2008 (enclosed)
5. **Welfare Park Footpath** - item deferred from October Meeting.
  - a) To consider information from Rugby Club on development of outside pitch
  - b) To consider quotations for repair/resurface
  - c) To decide future action plan.
6. **ICCM Extraordinary General Meeting** - to consider information from Board of Directors (enclosed)
7. **Request for Seat in Cemetery** - to consider request of Mrs L Johnson.
8. **Third Street Allotment** - to approve plans for Sure Start/Cotsford Junior School for development.
9. **GreenSpace AGM** - to consider attendance at The Nottingham Arena, Nottingham on Tuesday 18<sup>th</sup> November 2008 12.15 pm - 12.45 pm.

## **FINANCE AND GENERAL PURPOSES COMMITTEE**

### **Agenda for the Meeting to be held**

**6<sup>th</sup> November 2008**

1. **Parish Council Financial**
  - a) **Bank Balances as at 31/10/2008** – to receive information.
  - b) **Income and Expenditure Report 30/09/2008 (enclosed)** – to receive report.
  - c) **Cash Cheques** – to endorse payment of cash cheques.
  - d) **Bank Transfer** – to receive details of October Transfers.
2. **Invoices for endorsement for payment (enclosed)** – to approve for payment and agree cheque signatories.
3. **Members/Officers Allowances** – to consider claims for approval.
4. **Horden in Bloom** – to consider request for support (enclosed)
5. **Banking Arrangements** – to consider current banking arrangements in the light of current climate.
6. **NAC – Improving Services – Delivering Best Practice Conference** – to consider attendance Friday 14<sup>th</sup> November to Sunday 16<sup>th</sup> November at Lytham St Annes at a cost of £295 +VAT (accommodation £65 per night)
7. **Request for Financial Assistance**
  - a) **NEPACS** – to consider donation for toys in crèches in local prisons.
  - b) **Harbour Peterlee Women's Refuge** – to consider request for donation (2007/08 donation given as North Tees Women's Aid £50) can be funded under LGA 1972 S.137)
8. **Thank You Letter – Horden Regeneration Partnership** – to consider correspondence received re fingerpost project.
9. **Events Management Team** – Update.
10. **Proposed Planning Applications** – to consider the following applications:-
  - PLAN/2008/0576 – Proposed Kitchen Extension at 35 Tenth Street, Horden for Mrs S Foxton
  - PLAN/2008/0592 – Proposed Front, Rear and Rear Dormer Extensions at 11a Woodland Avenue Horden for Mr M Johns
  - PLAN/2008/0510 – Proposed Boundary Fence (Retrospective) Claremont, Shotton Road, Horden for Mr R Parkin
  - PLAN/2008/0465 – Proposed Change of Use from Open Space to Private Garden, Erection of Retaining Wall and Pillars with Timber Infill at 17 Stayplton Drive, Horden for Mr C Down
  - PLAN/2008/0598 – Proposed Front Conservatory at 10 North Avenue, Horden for Mr K Thompson

**FULL PARISH COUNCIL**  
**Agenda for Meeting to be held**  
**6<sup>th</sup> November 2008**

1. **Vacancy for Clerk to the Council**
  - a) To approve minutes of Personnel Sub-Committee held 3<sup>rd</sup> November 2008.
  - b) To consider recommendations for approval.
2. **Budget Process 2009/10**
  - a) To consider date for Strategic Planning Meeting
  - b) To consider date for Budget Sub-Committee
3. **Citizens Advice Bureau – Provision of Outreach Service** - to correspondence re reduction of service.
4. **NMP Horden North and Grants Houses Week in Action Evaluation Summary** – to consider information (enclosed)
5. **Community Plan**
  - a) To consider correspondence from Mr J Barnett re temporary absence.
  - b) To consider way forward.
6. **District of Easington re Land at Seaview Industrial Estate** – to consider correspondence and response (enclosed).
7. **NALC Larger Local Councils Committee** – to consider voting by postal ballot (statements available in Parish Council Office) (copy ballot paper enclosed).
8. **NHS Co Durham and Darlington – Seizing the Future** - to consider response to consultation (executive summary enclosed)
9. **DCC – Traffic Regulation Order Burdon Court** – to consider consultation response.
10. **Risk Management Review** – to consider establishment of Health and Safety Committee to review report. (Pages 3-7 enclosed)
11. **Exclusion of the Press and Public**
12. **Pay Award 2008** – to consider correspondence from staff.

## **List of Items Tabled for Information**

- District of Easington Meeting of the Regeneration Services Scrutiny Committee – 6<sup>th</sup> October 2008.  
Meeting of the Community Services Scrutiny Committee – 7<sup>th</sup> October 2008.  
Meeting of the Executive – 14<sup>th</sup> October 2008.  
Meeting of the Audit Committee – 16<sup>th</sup> October 2008.  
Meeting of the Regeneration Services Scrutiny Committee Meeting – 27<sup>th</sup> October 2008.  
Meeting of the Community Services Scrutiny Committee – 28<sup>th</sup> October 2008.  
Meeting of the Resources Scrutiny Committee – 28<sup>th</sup> October 2008  
Meeting of the Executive – 4<sup>th</sup> November 2008  
Consultative Meeting of Parish/Town Councils and DoFE – 6<sup>th</sup> November 2008  
Meeting of the District Council – 6<sup>th</sup> November 2008  
Tidy Easington District Committee – 12<sup>th</sup> November 2008
- Peterlee Mail “Steps taken to improve village life” – Monday 29<sup>th</sup> September 2008.  
“Bowlers end long wait for title” – Wednesday 1<sup>st</sup> October 2008.  
“Heartache as Dad dies on holiday” – Thursday 2<sup>nd</sup> October 2008.  
“Club rocked by death of Steward” – Friday 3<sup>rd</sup> October 2008.  
“Sponsor deal for raffle winners” – Monday 6<sup>th</sup> October 2008.  
“Family hope to have body flown home” – Tuesday 7<sup>th</sup> October 2008.  
“Not in our neighbourhood” – Tuesday 14<sup>th</sup> October 2008.  
“Funeral set for tragic holiday dad” – Wednesday 15<sup>th</sup> October 2008.  
“Drop in and try to kick the habit” – Monday 20<sup>th</sup> October 2008.  
“Crunch time for Whippet Racing Club” – Tuesday 21<sup>st</sup> October 2008.  
“Our aim is to keep it clean” – Tuesday 21<sup>st</sup> October 2008.  
“Memorial Restored” – Wednesday 22<sup>nd</sup> October 2008.
- Spaces & Places – Issue 35, October 2008.
- Valuing People, September 2008 – Issue 23.
- FIT Focus, Autumn Issue 2008.
- Parish Paths Partnership, P3 News – Autumn 2008.
- Zurich Municipal, Court Circular – September 2008.
- LGE Advisory Bulletin, Employment Relations no. 543 – September 2008
- District of Easington Press Release “New Pack offers warm welcome to the District”.
- Horden Regeneration Partnership Management Committee Meeting, Tuesday 21<sup>st</sup> October 2008.
- Pathfinder Buzz – Autumn 2008.
- Zurich Municipal – “Important Information about the Proposed Changes to the Zurich Financial Services Group Structure”.
- ICCM – Report of the Directors and Financial Statements – Year End 31 March 2008
- Municipal Journal – 02.10.2008, 09.10.08; 16.10.2008, 23.10.2008, 30.10.08
- Winter Salting Routes – Durham 20089/2009
- Easington Area Association of Parish and Town Councils – Agenda 4<sup>th</sup> November 2008
- Bloom Review – Autumn 2008
- Sustenance – Autumn 2008

